



Quality Circle Forum of India-Gwalior Chapter
25th Convention on Quality Concepts
(GCCQC-2017)



Date : 9th & 10th September'2017



Theme :
**“Quality Concepts :
Creating Value to the
Society”.**



Venue
ABV-IIITM, Gwalior (M.P).





Mr.S.P.Bindal
Chairman



Dr.S.G.Deshmukh
Vice-Chairman



Mr.Avinash Mishra,
Hony.Secretary.



Dr.S.S.Bhakar
Vice-Chairman



Smt.Rajeshwari Sawant,
Vice-Chairman



Smt.Richha Verma,
Hony.Joint Secretary



Mr.Sameer Seth,
Hony.Joint Secretary



Mr.Thomas Mathew,
Hony.Treasurer.



Mr.Dinesh Sharma
GC Member



Mr.Akshaya Bhatnagar,
GC Member



Mr.Vivek Mehta,
Incharge-Indore Centre



Mr.D.K.Sinha
GC Member-Bhopal Centre



Padmashri B.L.Chouksey
Incharge-Bhopal Centre



INVITATION:

Quality Circle Forum of India-Gwalior Chapter extends its warm invitation to all interested Institution & Individual to participate in the 25th Chapter Convention/ Competition on Quality Concepts (GCCQC-2017) which would be held on 9th & 10th September'2017 at Atal Bihari Vajpayee-Indian Institute of Information Technology & Management (ABV-IIITM) Gwalior (M.P). We look forward to your whole-hearted support and participation in making the Chapter Convention a grand success.

Convention Events:

- Inaugural Session
- Case Study Presentations on QC, 5S, Kaizen, Lean QC, TPM and other allied concepts.
- Model Presentation
- Skit Competition.
- Valedictory Session and Award Distribution.

OBJECTIVES:

The main objectives of convention are:

- To provide opportunity to participants to freely express and exchange their ideas and to express their achievements through case studies presentations.
- To provide a forum for interaction and exchange of knowledge on Quality concepts.
- To encourage the spirit of competition, teamwork and continuous improvement.
- To sharpen the horns of participating teams and optimizing the performance.
- Gain and sustain high team motivation standards and results.
- To enhance the creativity of participants through Poster, Slogan and Poem competitions.
- To provide opportunity to freely express and share their kaizen efforts.
- Adjudge the best teams from different sectors as per QCFI norms for nomination to national convention at Mysuru.

WHO SHOULD ATTEND (For all membership with QCFI is must):

- Organizations where QCs are functioning.
- Organizations about to launch QCs.
- Organizations desirous to know about QCs.
- Organizations and individuals participating in QCs and desirous to know about other concepts.
- Organizations where other quality initiatives like TPM, 5S, Kaizen, LQC etc. are established.
- Students from Educational Institutions.

RECOGNITION:

- All the teams will be given Trophies (either Gold, Silver or Bronze) along with certificates, based on evaluation.
- Poem, Poster, Slogan & Essay competition winners will get awards & certificates during inaugural function.



Guidelines for Competitions

A) Case Study Presentations (QC/LQC/TPM/5S/Kaizen etc.) :

- Language will be Hindi or English
- A CD Rom of presentation in ppt & pdf format to be provided to our Chapter Office during registration. But it is not later than 20th of August 2017. Hard copy is not required. If any team is not fulfilling the above requirement, we are unable to announce their result during valedictory session, the same will be sent through courier/post to the respective organization later on.
- All Quality Circle Teams have to submit the Record Book before 20th August 2017 for evaluation of the same for 10 marks, which will be considered for GCCQC-2017. Record Books are to be collected back on 09.09.2017 at the time of your teams arrival & confirmation with registration counter.
- All Case Study presentations will be conducted in parallel halls.
- Total time of presentations allotted to a team is 15 minutes. The alarm will rung twice, first bell at 12 minutes and final bell at 15 minutes. After that 3 minutes are for question and answer. Questions will be asked by judges only. 2 minutes are allowed for Changeover.
- Facility for multimedia presentation (LCD) is extended in the convention.
- Fonts used for preparing the case studies must be loaded in your CD, to avoid the problem during presentation.
- If any organization wants to present their case study with the help of their own Laptop, that will be allowed.

B) Model Exhibition:

- If any team interested to present model case studies, it should be specified in the registration form to avoid any inconvenience to you.

Note:- ‘Gold’ awarded case studies will be recommended for presentation in National Convention (NCQC-2017) at Mysuru. Only case studies from institutional members will be eligible for consideration.

- Theme of the skit has to be related to any quality concepts. Last date of registration for this contest will be 30.08.2017. Best 5 skits will be selected for competition to be held on 10th September 2017 at 3:00 pm. Maximum time for each skit will be 10 minutes. Five minutes are allotted for changeover. Two skits will be considered for best & runner up award on 10th September 2017 at 4:00 pm.

D) Poem, Poster, Slogan & Essay Competition:

- These competitions are restricted to one for one person in each category & only the team members (not for facilitators) who are participating in the convention.
- The entries of 'Poem & Slogan' can be on a topic related to any Quality Concepts, and in A3 Size drawing sheet, leaving margin of 3 cms on all four sides.
- The 'Poster' must be in A2 Size (420 mm x 594 mm) art paper and should be related to "Environment Protection".
- The 'Essays' are invited on the Theme of the Convention "Quality Concepts : Creating Value to the Society" not exceeding 500 words in legible handwriting in A4 Size paper. They can be either in English or in Hindi.
- These entries should be reached us at our Chapter office on or before 20th August'2017.
- First & Second prizes will be awarded to the winners during inaugural ceremony of this convention on 9th September'2017.

GCCQC-2017 Registration & Fee Structure

Sl.No.	Description	Upto 20th August 2017		From 21st Aug'17 to 31st Aug'17		Remarks
		Institutional Membership		Institutional Membership		
		Annual	Permanent	Annual	Permanent	
1	Quality Circle Case Study Presentation (Maximum 5 Circle Members + 1 Facilitator or a Coordinator)	12500/- + GST	11000/- + GST	14000/- + GST	12500/- + GST	Per Team
	Additional Member from same circle	2050/- + GST	1800/- + GST	2300/- + GST	2050/- + GST	Per Member
2	Other Allied Quality Team Concepts Case Study Presentation (Max. 3 members per team)	6250/- + GST	5500/- + GST	7000/- + GST	6250/- + GST	Per Team
	Additional Member from same team	2050/- + GST	1800/- + GST	2300/- + GST	2050/- + GST	Per Member
3	Delegate (not in presentation team)	2250/- + GST	2000/- + GST	2500/- + GST	2250/- + GST	Per Delegate

* Note :- Additional food coupon for spouse and their children will be provided on payment of Rs.1000/- per head.

:- Vegetarian Food will be provided as per schedule given in page no.9.

:- 40% discount will be given to the team/ delegates from Educational Institutions & MSME units if they have Permanent Institutional Membership with QCFI. To get special privileges (Rs.250/- discount per participant & 40% discount to MSME units) copy of the Institutional membership / MSME certificate should be provided during registration of the project.

:- Payment will be in advance as mentioned on above table & it should be in favour of "Quality Circle Forum of India"

:- Payable at Gwalior/ Malanpur. Mode of Payment can be through multicity cheque, Demand Draft, NEFT or RTGS. Our current account no.1926011527 in Central Bank of India, Malanpur Branch, IFSC Code "CBIN0283006". The transaction details has to be mailed to "qcfigwaliorchapter@gmail.com". Our PAN No.AAAAQ008P. Provisional GST ID "23AAAA80008P1ZR".

:- Our Address :- Mr.Avinash Mishra, Hony.Secretary, QCFI Gwalior Chapter, C/o.Godrej Consumer Products Ltd., 447, Ravi Nagar, Gwalior (M.P)-474 002. Mob.No.9425110133 or Mr.Thomas Mathew, Hony.Treasurer (Coordinator GCCQC). Mob.No.9993095996.



Quality Circle Forum of India-Gwalior Chapter

C/o.Godrej Consumer Products Ltd.,

447, Ravi Nagar, Gwalior (M.P)-474002

9425110133 / 9993095996

E-mail : qcfigwaliorchapter@gmail.com

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Registration Form

25th GCCQC-2017 at Atal Bihari Vajpayee-Indian Institute of Information Technology and Management (ABV-IIITM), Gwalior (M.P).

Concept Name (QC/ LQC/ 5'S'/ Kaizen etc.) :

Team Name :

Organization Name:

Full Address :

QCFI Regn.No. *

Valid Till :

Title of Case Study :

Mode of Presentation : Oral / Model

Phone :

E-Mail :

Sl.No.	Name of Participants	Position in Team
1		
2		
3		
4		
5		
6		

Additional Members/ Delegates

1		
2		
3		
4		

Name & Designation

Authorised Signatory

Contact No. & emial id :

Note :- * Please attach a photocopy of your organization membership form with QCFI.

* In case of MSME units, kindly send photocopy of the certificate to get the discount.



EVALUATION CRITERIA FOR QC CASE STUDY PRESENTATIONS

(A) Evaluation Criteria of Pre-evaluation:

Step No.	STEPS	Max. Marks
1	Definition of problem	6
2	Analysis of problem	6
3	Finding out the Causes	6
4	Root Cause Analysis	3
5	Data Analysis	8
6	Development of Solution	8
7	Foreseeing Probable Resistance	3
8	Trial Implementation & Check Performance	8
9	Regular Implementation	6
10	Follow-up review	6
	Sub-Total	60

(B) Evaluation during Case Study Presentations:

Sl.No.	Description	Marks
1	Sequence	5
2	Communication skills	5
3	Time Management	5
4	Special effects	5
5	Question - Answer based on project presented	10
	Sub-Total	30

(C) Register evaluation criteria for chapter convention:

Sl.No.	Description	Marks
1	General Information (P - 3, 8, 11)	2
2	Project Information (P - 12-21)	1
3	Attendance	1
4	Meeting minutes (compare with milestone chart of case study).	3
5	Monitoring of meeting minutes (By HOD, Coordinator, Facilitator)	2
6	Special features	1
	Sub-Total	10
	Grand Total (A+B+C)	100

Grades:

Bronze Medal - 50% to 59%

Silver Medal - 60% to 69%

Gold Medal - 70% and above.



EVALUATION CRITERIA FOR LQC & ALL ALLIED CONCEPT PRESENTATIONS

(A) Pre-evaluation criteria:

Sl.No.	Criteria	Marks (Out of 70)
1	Selection of problem and its relevance to the concept	10
2	Defining the problem/ project	10
3	Data collection (measurement)	15
4	Analysis of the data	15
5	Solution, implementation & gain	10
6	Follow-up & control	10
Total		70

(B) Evaluation during Case Study Presentations:

Sl.No.	Description	Marks
1	Sequence	5
2	Communication skills	5
3	Time Management	5
4	Special effects	5
5	Question - Answer based on project presented	10
Sub-Total		30

Grand Total	100
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Grades:

Bronze Medal - 50% to 59%

Silver Medal - 60% to 69%

Gold Medal - 70% and above.

09.09.2017 Saturday	2:00 pm – 2:30 pm	Registration
-do-	2:30 pm – 3:30 pm	Inaugural Function {Poem, Poster, Slogan & Essay Competition prizes will be distributed}
-do-	3:30 pm – 4:30 pm	Case Study Presentations
-do-	4:30 pm – 5:00 pm	Hi-Tea
10.09.2017 Sunday	8:00 am – 9:00 am	Registration
-do-	9:00 am – 9:30 am	Break Fast
-do-	9:30 am – 1:00 pm	Case Study Presentations in parallel halls
-do-	1:00 pm – 2:00 pm	Lunch Break
-do-	2:00 pm – 3:00 pm	Case Study Presentations in parallel halls
-do-	3:00 pm – 4:00 pm	Skit Competition
-do-	4:00 pm – 5:30 pm	Valedictory & Award distribution session
-do-	5:30 pm – 6:00 pm	Hi-Tea

***** Dear Participating Facilitators - to make this Quality Journey as an integral part of your life, ensure your Life Time Membership with QCFI*****