



Quality Circle Forum of India
Haridwar Chapter

Announces

Chapter Convention On Quality Concepts
(HCCQC-2016)



On

4th September 2016

At

College of Engineering Roorkee (COER)
7th Km Stone Roorkee-Haridwar Highway
Haridwar, Uttarakhand, India

Dear Members

I strongly believe that people are the key for the success of any organization. We may be interested in the growth of our company and look for the higher profit. Resources are required to accomplish such goals. However, it is the human resource which plays a pivotal role in achieving this. I personally feel that management must put in their maximum energy to nurture, develop and care the people. People will take care of your company and will contribute maximum to achieve what you want.

Quality Circle Forum of India, Haridwar Chapter organizes the convention on Quality Concept with aim at achieving the goal of people development. People come and participate in this convention to present their outstanding work done in improving the product/service quality and feel motivated. They also learn from the best practices of other organizations.

This year, the convention of QCFI Haridwar chapter is being organized on 4th September 2016. I invite you and your teams to participate in the competition to help your people in enriching their capability.

with best wishes

*P.V. Mahadik,
Chairman, QCFI Haridwar &
Chief Manager, ITC, Haridwar*

Dear Members

I take this opportunity on behalf of Governing Council of QCFI, Haridwar Chapter to invite you to attend the 6th **Chapter Convention on Quality Concepts** on 4th **September 2016 at College of Engineering Roorkee, Haridwar**. You and your teams shall be our most honourable guest during the convention. We shall be grateful if you could be instrumental in bringing delegations, from your organization to participate in this convention.

The participants will have the opportunity of participating in the following activities:

- Quality Circle and allied concept presentation.
- Poster, Poem, Essay and Slogan competition.
- Knowledge test
- Model Competition
- Cultural program

I personally recommend and suggest to nominate your quality circle and allied teams, as many as possible, to have stronger exposure of this concept at your organisation. I hope you will take full advantage of this unique opportunity.

with regards
*B.Kumar,
Secretary General,
QCFI Haridwar Chapter*

Convention Objectives

The main objectives of convention are:

- Sharpening the horns of participating teams and optimizing the performance.
- Gaining and sustaining high motivation of team members.
- Providing opportunity to freely express and share their improvement efforts.
- Adjudging best teams for qualifying to national convention-2016 being held at Raipur from 18th Dec. to 21st Dec.2015
- Felicitating participating teams by presenting the mementos in three categories i.e. Gold, Silver & Bronze

Why should organisations participate in the convention?

Convention enables organisations to employ a range of different techniques for improving quality and reducing operating cost through their innovative & constructive efforts. QCFI, Haridwar will provide the platform to participating teams to showcase and share their achievements towards the continuous improvement. Quality Improvement Teams, Cross Functional Teams, Team oriented Problem Solving Groups are all about people working together. Organisations are requested to encourage teams to participate in the convention & to learn quality improvement experiences through implementation of other quality concepts like TPM, TPS, 5S, Lean Quality Circle, Kaizen, Poke Yoke, SMED, BPR etc.

Who should Attend?

Quality Circle Teams, Kaizen Teams, TPM Team, SGA (Small Group Activities) teams, Lean Quality Circle teams, Six Sigma teams ,etc.

Prescribed time for presentations:

Total time of presentation allotted to a team	15 minutes
The alarm will be rung twice, first bell at	12 minutes
Final Bell at	15 minutes
After that question and answer (Questions by judges only)	3 minutes

Reporting time for Presentation:

Teams must report at their presentation hall at least 30 minutes before their schedule

Model Competition :

Team members to remain present on model desk.

Banner for Model to be brought by Teams

Electrical Extensions for automated models to be brought by Teams

The best three Models will be awarded			
Eligibility	Banner Details (Size 2'x3')	Scope	Pre-Registration
Maximum 20 Models (preregistered) first come first serve basis	1. Organisation Name _____ 2. Circle Name/ No _____ 3. Project Title _____	QC Teams using Models during Case Study Presentation	Last Date : 25.8.16

Criteria for Evaluation of Case Study at HCCQC :

S N	Description	Quality Circles Case Study	Marks	Allied Concept Study	Marks
1	Meeting Register	Marks will be added to HCCQC-2016	10	No Register Required	Nil
2	Pre-evaluation	Hard Copy of QC Case study	60	Hard Copy of Case Study	70
3	Presentation	Oral Presentation	20	Oral Presentation	20
		Questions by judges	10	Questions by judges	10
		Total Marks for HCCQC 2016	100	Total Marks for HCCQC 2016	100
4	Knowledge Test (20 Questions, 20 minutes)	Only For Preparation towards NCQC 2016 Marks will Not be added to HCCQC Result	20	Optional For Allied Concept studies	----

FEE STRUCTURE

Description	15 Yrs Members	Yearly Members	Non-Members	Add Service Tax
Team of Six Members (including Facilitator or Coordinator)	12600	13000	13500	15 %
Additional Per Delegate	2100	2200	2250	
Our PAN No--"AAAAQ0008P"		Our Service Tax No :- "AAAAQ0008PSD025"		
For TDS Transactions against this convention : PI Send a copy of Form 16 to jkk2011@gmail.com				

PAYMENTS

Multicity Cheque	Drawn in favour of	" Quality Circle Forum of India"
To Post	Quality Circle Forum of India, Haridwar Chapter	
To	Room No 18-19, Bal Bhawan, Sector-1, BHEL , Haridwar, Uttarakhand-249403	
Address	Mobile No 91-9410395605	
NEFT Details	Pay To	" Quality Circle Forum of India"
AXIS Bank, Haridwar	SB A/c No 911010048066891 IFSC Code : UTIB0000358	NEFT Transaction details to be mailed to jkk2011@gmail.com

LAST DATES

Duly filled in Nomination Form Typed in Excel Sheet (through e-Mail to qcfi.hw@gmail.com) Details of Membership & TAN No to be mandatorily filled	20.08.16
Hard Copy of Case Study & softCopy in CD (<u>PI don't put Password</u>) QC Record Book / Meeting Register for Pre Evaluation	25.08.16
Participation Fee with Payment Details (Fee /Service Tax /TDS etc) Form 16 is mandatorily required if TDS is deducted	01.09.16

Program Schedule Dated 4th September 2016

Time	Activities	Remarks
08.00-09.00	Registration	Facilitators Only
08.30-09.30	Memento Distribution	Leader & one Member only
08.30-09.30	Breakfast	
9.00 – 9.30	Judges' Meet	
09.30-10.30	Knowledge Test	In Two parallel streams
10.30-13.00 13.30-15.00	Case Study Presentations	13.00 to 13.30 Lunch for Judges In parallel streams
12.30-14.30	Lunch	Flexible Timings
15.00-15.30	Model Presentation (only 20 Pre-registered models)	on first come first serve basis
15.30-16.30	Cultural Program or Quiz Competition	
16.30-17.30	Result Declaration / Valedictory Function	
17.30	High Tea	

For further details please Contact

gcfi.hw@gmail.com

jkk2011@gmail.com

Mobile: 9410395605

JK Kaushik

Special Note

Smoking, Alcohol consumption, Tobacco consumption etc. are not allowed with in the campus of the convention.

Keeping All Areas of Our Convention Venue Clean is our Duty So Pl Help Us to maintain Cleanliness

Registration Form ATTACHED

Fill in the attached Exell Sheet (TYPE YOUR DATA)

& Mail to

qcfi.hw@gmail.com

jkk2011@gmail.com

Mobile: 9410395605

JK Kaushik

YOU MAY JOIN QCFI MEMEBRSHIP Even Now

Membership Form is attached for your action



Quality Circle Forum of India, Haridwar Chapter

Registration Form

Haridwar Chapter Convention on Quality Concepts (HCCQC-2016)

Dated : 4th September 2016

Please TYPE Fill and Mail a Copy

COLUMN NO 8 to 13 Are Mandatory to be filled

1	Name of Organisation							
2	Full Address						PIN No	
Contact Person								
3	Name	E-Mail	STD Code	Phone No.	Mobile No.			
4	Name of Quality Circle Team/ Allied Concept Team							
5	Title of Case Study							
Details of Team Members								
6	S No	Name of participants (in CAPITAL LETTERS)	Status in Quality Circle	Tick the Choice of Participation in Model Competition				
	1		Facilitator	Yes / No				
	2		Leader					
	3		Member					
	4		Member					
	5		Member					
	6		Member					
7	Additional Members/ Delegates							
	1							
	2							
	3							
	4							
***Mandatory Information (Please fill all the information & table given below)								
8	****QCFI Membership No (attach copy of certificate)	***+Valid Upto	***PAN No.	***TAN No.				
9								
***Detailed Break Up of Participation Fee Amount Being Submitted								
		Fee per Team or delegate	Nos.	Total Fee	Service Tax	TDS (if Any)	Net Paid	
10	Teams							
11	Addl Members							
12	GRAND TOTAL Rs.							
13	To be issued in favour of "Quality Circle Forum of India"	Multicity Cheque No	Dated	Name of Bank	City	Amount		