

24th CCQC

CHAPTER CONVENTION ON QUALITY CONCEPTS

On 9th & 10th September 2016

VENUE : BHANJA BHAWAN, ROURKELA

Theme :

**People Participation & Passion -
The Pathway to Overall Success**



Organised by

**QUALITY CIRCLE FORUM OF INDIA
ROURKELA CHAPTER**





Invitation

Quality Circle Forum of India, Rourkela Chapter is going to organise the **24th Chapter Convention on Quality Concepts (CCQC-2016) from 09.09.2016 to 10.09.2016 (Friday & Saturday) at Bhanja Bhawan, Sector-5, Rourkela**. Like previous years, this year also many major organizations of the region will be participating in this grand programme. We extend to you a cordial invitation to participate in the programme and strengthen the Quality Concepts movement in the country.

In today's cutting edge market, 'people' power can give any organization a competitive advantage. Quality Circles and allied concepts have emerged as a mechanism to develop and utilize the tremendous potential of people for improving production, productivity and quality. The concept has gained immense popularity as it respects people working at every level, involves them in decision making and facilitates an environment where peoples' capabilities are looked upon as assets to solve work-area problems.

Rourkela Chapter of QCFI, is one of the most vibrant chapters of the country and has made signal contribution in promoting and popularizing the concept of Quality Circle and allied concepts e.g. Lean QC, 5S, SPC, Kaizen.

Clean, green and beautiful steel city of Rourkela gives the impression of a Hill Station to any outsider coming to the city for the first time. Well maintained wide roads with lush green avenue plantations, the flowering shrubs interspersed with the beautiful monuments and the sight of the verdant Durgapur Range with the huge Blast furnaces dotting the skyline, the Steel City presents a perfect picture of the synergy between environment and industry.

We are confident that the convention will meet your expectation and provide value enhancement to all of you, of course, with your cooperation. We are thankful to all our participating organisations of the region with whose support, 68 circles had participated in CCQC-2016. We have great pleasure in extending once again cordial invitation to your esteemed organisation and team members. We look forward to welcoming you to the Convention.

Sincerely

(B.P. Verma)

Chairman, QCFI-RC & ED (Works), RSP

OBJECTIVES :

1. To provide an opportunity to the members of Quality Circle & allied concepts to exchange their ideas, learn and explain their achievements.
2. To provide a forum for interaction and exchange of knowledge on Quality Concepts.
3. To give opportunity to display their creative talents through competitions in Essay, Slogan & Poem.
4. To select and recommend the case studies for the forthcoming 30th National Convention on Quality Concepts (NCQC-2016) being held in December 2016 in Raipur, Chhattisgarh.
5. Encourage the spirit of competition, team work & continuous improvement thereby gain & sustain high team motivational standards and results.

WHO SHOULD ATTEND :

1. Teams from QC & allied concepts
2. Organisations who wish to introduce Quality Circles & other concepts.
3. Potential Practitioners.
4. Students & Staff from Educational Institutions

“Quality is incomplete without U”

A BRIEF OUTLINE OF PROGRAMME EVENTS:

01. CASE STUDY PRESENTATION (ORAL):

Case studies nominated by various organisations will be presented in CCQC-2016. Only those case studies (Gold Medal winner) selected from CCQC-2016 will be eligible for consideration for presentation in NCQC-2016 to be held in Raipur, Chhattisgarh, in December, 2016.

02. KNOWLEDGE TEST (Optional):

All participating teams in the convention will undergo a Knowledge test for their knowledge on QC & allied concepts and tools. Basis for the test is the books published by QCFI on QC Concept, QC tools, 5S, Six Sigma etc. Time duration will be of 20 minutes. Since this is mandatory in NCQC, it is desirable for all teams to participate in this test.

03. ESSAY & SLOGAN COMPETITION:

- There is an immeasurable quest for excellence in all fields of human endeavour. QCFI has been leading in this regard through employees involvement at grass root level. Hence the theme for Essay competition this year is **"People Participation & Passion - the Pathway to Overall Success."**

- Slogan/Poem** can be related to Total Quality activity e.g. Quality, QC, SPC, 5 S, ISO etc. Only participating teams in the CCQC-2016 are eligible for this. Essay should be limited to within **500 words**.

GUIDELINES FOR COMPETITION:

- Languages will be Odia, Hindi or English for Presentation whereas for Case Study Report, it will be Hindi or English.
- One set of Case Study Report of QC and allied Concepts to be presented, to be sent in advance (preferably in MS Word or PDF format) on or before **25th August, 2016**.
- Entries for Slogan/Poem/Essay competition also to reach by **25th August, 2016**.
- QC Register being maintained (in QCFI Register format permissible) must be submitted on Convention day at Registration Counter.
- All case study presentation shall be conducted in parallel halls.
- Each team shall be given **15 minutes** for presentation & **5 minutes** for Question & Answer. **1 minute** shall be allowed for changeover.
- Presentation aids e.g. Audio System, Multimedia Kit, Screen & Tables shall be provided in each hall.
- Standard fonts i.e. Times New Roman, Ariel etc. & standard animations are advised to be used for case study report & presentation.
- CD/DVD/Pendrive for presentation to be loaded in respective halls in advance.
- Teams may bring their own laptop for presentation.
- Front page of case study report shall have the details like name of Organisation and Team, Title of the case study and category of case study e.g. QC/5S etc.

AWARDS TO BE PRESENTED:

- Certificates will be given to each Member / Facilitator who is participating in case study presentation in the convention.
- Successful teams shall be adjudged as Bronze, Silver & Gold Medal Award winners depending upon the marks achieved. Overall Best Circle shall also be awarded **Jayant Dash Memorial Trophy**.
- Award for case study presentation shall be given as follows :-
 - 50%-59% : Bronze Medal**
 - 60%-69% : Silver Medal**
 - 70% & above : Gold Medal**
- Depending upon the entries, number of prizes shall be given to the winners of KNOWLEDGE TEST, ESSAY, SLOGAN & POEM competitions

PARTICIPATION FEE:

- Teams from QC concepts consisting of (5 Members +1 Facilitator) maximum **₹ 15,900/-**
- Teams from Allied Concepts (max 3 Members) **₹ 7,950/-**
- For each additional Member in a team **₹ 2,650/-**
- For each Delegate **₹ 2,650/-**
- Engg./Mgt. Colleges (Life Members)/ Individual Life members (per Member) **₹ 1,800/-**
- Students from Schools (per Member) **₹ 1,500/-**
- Please add 15% as Service Tax in the Participation Fee payable.
- Permanent Institutional Members shall get a discount of **₹ 250/-** per participant in CCQC (for Sl. a to d above). Please attach a copy of certificate in this regard with validity up to-2027 and beyond.
- Last date of registration is **31.08.2016**. After this registration date, an additional fee of **₹ 150/- + Service Tax per member will be chargeable**.
- Demand Draft/Cheque to be drawn in favour of **Quality Circle Forum of India, Rourkela Chapter** payable at Rourkela and sent along with the *duly filled in Registration Form & detailed Case Study Report*.
- TDS is not applicable for the participation fee, hence organisations are requested not to deduct TDS.**
- Participation shall be allowed only after payment of registration fee on or before registration day.
- For direct remittance to the bank, the details are given hereunder:

Bank : U CO Bank, Sector-5, Rourkela-769 002

Account No. : 07120100005676

For RTGS/NEFT Payment :

IFS Code : UCBA0000712

PAN : AAAAQ0008P

Service Tax Regn. No. : AAAAQ0008PSD018



PROGRAMME SCHEDULE

24th Chapter Convention on Quality Concepts

DATE : 9th & 10th SEPTEMBER 2016

VENUE : BHANJA BHAWAN, SECTOR-5
ROURKELA - 769 002

09.09.2016 (FRIDAY)

TIME	PROGRAMME
14.00—17.00 Hrs.	Convention Registration
17.00—19.00 Hrs.	Knowledge Test
19.00—20.00 Hrs.	Inauguration
20.00—21.00 Hrs.	Cultural Programme
21.00 onwards	Convention Dinner

10.09.2016 (SATURDAY)

TIME	PROGRAMME
09.00—13.00 Hrs.	Case Study Presentation
13.00—14.00 Hrs.	Lunch
14.00—16.00 Hrs.	Case Study Presentation
16.00—16.30 Hrs.	Judges Time
16.30—18.00 Hrs.	Valediction
18.00 Hrs.	Evening Tea

All correspondence should be addressed to :

S.C. PRASAD

Hony. Secretary, QCFC-RC & Ex-DGM I/C, HRDC/BE, RSP
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EVALUATION CRITERIA FOR QC/ALLIED CONCEPTS CASE STUDIES

Sl.No.	Criteria	Max. Marks
A) Pre-evaluation for Quality Circle		
01.	Define the Problem	6
02.	Analysis of the Problem	6
03.	Finding out the Causes	6
04.	Root Cause Analysis	3
05.	Data Analysis	8
06.	Development of Solution	8
07.	Foreseeing Probable Resistance	3
08.	Trial Implementation & Check Performance	8
09.	Regular Implementation	6
10.	Follow-up Review	6
TOTAL		60
B) Pre-evaluation for LQC and Other Allied Concepts		
01	Selection of Problem & its relevance to the concept	10
02	Define the problem/project	10
03	Data Collection (measurement)	15
04	Analysis of Data	15
05	Solution / Implementation & Gain	10
06	Followup & control	10
TOTAL		70

Evaluation Criteria For Case Study Presentation

Sl.No.	Criteria	Max. Marks
01.	Sequence, Clarity, Team Participation, Smooth change over from one speaker to another	05
02.	Time Management	05
03.	Communication Skills, Confidence level	05
04.	Special Features	05
05.	Answering satisfactorily & correctly the Questions from Judges	10
Total		30

Contents of Register	Criteria	Marks
Form 1: General Details	1. General Information (P-3,8,11)	2
Form 2: Details about QC member	2. Project Information (P-12 to 21)	1
Form 3: Details of Facilitator	3. Attendance	1
Form 4: Attendance of QC member	4. Meeting Minutes (incl. milestone chart comparison)	3
Form 5: Attendance of other than QC members	5. Monitoring of meeting minutes (by HOD, Facilitator, co-ordinator)	2
Form 6: List of problems identified	6. Special Features	1
Form 7: Details of problems solved	TOTAL	10
Form 8: Record of Case study presentation	NB : Only QC teams are required to maintain QC Register and submit on Convention day.	

