



# Quality Circle Forum of India

## Hyderabad Chapter

### CCQC-2016

**30th Chapter Convention on Quality Concepts  
on 1st & 2nd September 2016**

*Theme :*

*"People Participation & Passion - the Pathway to Overall Success"*



*Venue:*

**Hotel Marigold, Greenlands, Begumpet, Hyderabad**



*Chief Guest  
Shri K.T.Rama Rao,  
Honorable  
Minister for IT  
and Panchayat Raj,  
Govt. of Telangana,  
is addressing the  
gathering during  
Inaugural Session  
in CCQC-2014*



*Chief Guest  
Shri Etela Rajender,  
Hon'ble Minister  
of Finance  
Govt. of Telangana  
& Mr. BV Papa Rao,  
IAS(Retd.) Advisor  
to Govt. of  
Telangana lighting  
the lamp in  
inaugural session in  
CCQC-2015*



*Guests  
Dr. B Janardhan  
Reddy, IAS &  
Mr. P K Satpathy,  
Director Production  
NMDC at  
Valedictory session  
in  
CCQC-2015*

# INVITATION

## DEAR QUALITY CIRCLE PRACTITIONERS / ENTHUSIASTS / MEMBERS

The Chairman and Members of Governing Council of QCFI - Hyderabad Chapter have great pleasure in extending cordial invitation and warm welcome to the participants for 30th Chapter Convention on Quality Concepts.

**Theme: "People Participation & Passion - the pathway to success".**

Hyderabad Chapter has been spearheading the Quality movement with the active support of our Institutional members for the last 30 years. Now we are celebrating, 30th Annual Chapter Convention. The theme of the convention is "People Participation & Passion-the pathway of success". People participation is essence of TQM. TQM stresses the need to involve all the people related to our business. It is the involvement-nay-passionate involvement of every one that leads to the success of any organization.

Every organization would love to have employees with passion. Productivity growth and bottom line improvement are always corner stones for the prosperity of the Organization. The Organizations which are successful in igniting the passion among its employees are becoming the best places to work. Quality Circles and small group activities always remain the important vehicle in reaching the goal of Employee involvement and enhancing bottom line. QCFI helps organizations by strengthening and encouraging the performance of small group activities on a continuous scale.

**Passion is the Genesis of Genius** is the famous quote enunciating the importance of the trait - PASSION which ultimately is the best pathway to progress through people participation.

This is true not only to commercial organizations but also to States and Nation. A telugu poet had aptly put it as "A Nation is not defined by mere geographical boundaries but by the passion, culture and quality of the people living in it".

We request all our individual and institutional members to participate in the great event of CCQC-2016 convention and make it a grand success.

**Vishal Karan**  
Hon. Secretary

**K. Manohar Hegde**  
Vice-Chairman

**Ch.Balakrishna Rao**  
Chairman



# CASE STUDY PRESENTATION

- ☆ Combination of (i) Manufacturing, (ii) Support Services and (iii) Pure Services.
- ☆ Allied concepts of QC studies relating to other concepts like 5-S, Kaizen, TPM, Benchmarking, & Lean Quality Circle etc. can also be presented.
- ☆ Recognition: Awards for those ranked in order by judges based on evaluation norms will be presented at the convention. Recognition will be given for special case study on allied team concepts for Quality Improvement Team (QIT).
- ☆ Selection for NCQC - 2016: The successful Prize winning Quality Circle Teams for Oral & Model Presentation will be recommended for participation in NCQC -2016 being hosted by QCFI - Bhilai Chapter from 16th - 19th December-2016.

## **Guide Lines for Case Study Presentation & Kaizen**

### **1. Oral QC Presentation**

- ☆ Maximum presentation is 15 minutes in addition to 3 minutes for questions by Judges.
- ☆ Case Study can be presented in Telugu, Hindi & English but presentation text / slides should be in English.
- ☆ LCD / SCREEN & LAPTOP etc. and table for small model presentation will be provided by us at the venue.

### **2. Kaizen Presentation**

- ☆ Registered Quality Circle member for case study presentation can also present Kaizen. Maximum two members & time 7 min. shall be provided.
- ☆ Mementos / Gifts shall be awarded to Kaizen Presenters. An additional amount of Rs. 1000/- +ST to be paid by the team of two participants.

### **3. Posters, Slogans & Poem**

- ☆ Convention Theme will be the Topic for the POSTERS, SLOGAN & POEM Competition and language may be in TELUGU/HINDI/ENGLISH.
- ☆ Only QC members can participate in Poster, Slogan & Poem Contest, received on or before 10th August 2016.
- ☆ Selection will be at the sole discretion of Evaluation Committee, which will be final.

### **4. Model Presentation**

- ☆ Registered Quality Circle members for case study presentation can also present their models at the model exhibition on non-chargeable basis.
- ☆ Model presentation will be done on 1st Sept. 2016 from 2.00 PM to 4.00 PM and on 2nd Sept. 2016 from 9.00AM to 11.00AM.
- ☆ The slots will be given first come first serve basis depending on availability of space. During model display atleast two members should be present for explaining the model.
- ☆ QCFI shall provide one table with one electrical power point. Members need to arrange for display of banner indicating name of QC Circle, organization & project title. A team of judges will visit your model presentation.

## **Knowledge Test (written) - Mandatory**

- ☆ Knowledge test (written) will be conducted for all participating QC Circles and it carries 20 marks which will be considered in the final evaluation for the AWARDS. Duration of test is 15 minutes. PARTICIPATION OF QC TEAMS IS MANDATORY.
- ☆ **K.V.K Raju Rolling Trophy**
- ☆ Instituted in the Memory of K.V.K. Raju, Former CEO of Nagarjuna Fertilizers and Chemicals Ltd. The Trophy will be awarded for the "Best of Convention Quality Circle" in manufacturing / support service category.
- ☆ **SBH Rolling Trophy CHAPTER Award**
- ☆ This Award was instituted by State Bank of Hyderabad and will be awarded for "Best of Convention Quality Circle" from pure service category.
- ☆ **QCFI Hyderabad Chapter Award**
- ☆ "Best organization supporting QC Movement" will be awarded to the organizations practicing QC activity consistently and supporting promoting, propagating the QC movement.

## **Limitation of Case Studies**

Due to constraint of time, case studies will be limited to a maximum of 100 QC only in CCQC - 2016.

## **Submission of Case Studies**

Case studies for presentation should be presented in MS - Word / Power Point format in one CD along with two Hard copies on A-4 size paper in single space having a margin of 3 cms on all four sides. No last minute corrections before presentation will be entertained. Total marks as per new evaluation is 120; Excessive animation should be avoided. Number of slides may be limited to a maximum 70 slides.

## **Attention all QC Team Members**

All QC Leaders / Facilitators are requested to submit their QC case studies (2-hard copies & 1 CD) QC RECORD BOOKS and Registration of Quality Circle on or before 10th August 2016 to the Chapter Office. Submission of Record Book after due date will not be accepted. This is strictly to be followed. All QC Circle Leaders are requested to collect their QC Record Book on 1-09-2016 from Registration counter positively. QCFI-Hyderabad Chapter will not be responsible for uncollected QC Record book.

## **Languages**

Telugu, Hindi and English: Presenter in any other language has to bring his own translator. Case study can be presented in Telugu, Hindi & English but presentation text should be only in English.

## **Total Marks in CCQC-2016**

S.No.	Activity/Area	Marks
1	Pre-evaluation of Case Studies Hard Copy	60
2	QC Register marks (to be added in CCQC-2016 total marks)	10
3	QC Case study Oral presentation at Convention-20 Marks and Judge's Question Answers-10 Marks Max. 3 Questions in total not more than 2 questions to single person (20+10= 30)	30
5	Knowledge Test (Mandatory)	20
	Total	120

## **QC Case Study Pre - Evaluation Criteria for Chapter Convention**

S.No	STEPS	Marks
1.	Identification of Problem	-
2.	Selection of Problem	-
3	Define the problem	6
4	Analysis of the problem	6
5	Find out causes	6
6	Root cause analysis	3
7	Data analysis	8
8	Development of solution	8
9	Foreseeing probable resistance	3
10	Trial implementation and check performance	8
11	Regular implementation	6
12	Follow-up/Review	6
TOTAL		<u>60</u>

1. **QC Knowledge Test (Mandatory)** 20

**QC Case study Oral presentation marks at Chapter convention is as follows:**

S.No	Activity/Area	Marks
1	Sequence	5
2	Communication Skills	5
3	Time Management	5
4	Special Effects	5
Sub Total		20
5	Judge's question & answers	<u>10</u>
TOTAL		<u>30</u>

**QC Register evaluation criteria for chapter convention is as follows:**

S.No.	Activity/Area	Marks
1	General Information (P- 3,8,11)	2
2	Project Information (P - 12-21)	1
3	Attendance	1
4	Meeting minutes - compare with milestone chart of case study)	3
5	Monitoring of meeting minutes ( By HOD, Coordinator, Facilitator)	2
6	Special Features	1
TOTAL		<u>10</u>

### **Grades**

Bronze Award shall be awarded for Quality Circles scoring between 50% to 59%

Silver Award shall be awarded for Quality Circles scoring between 60% to 69%

Gold Award shall be awarded for Quality Circles scoring above 70%

### **Eligibility - Only QCFI Member Organization can Participate**

Case Studies should pertain to the period September 2015 to August 2016. Case studies not pertaining to this period can be presented provided they have not been presented at any Chapter/National Convention. However, Non-members (Institutional) of QCFI may also nominate teams for competitive presentations provided they enroll as Members immediately by submitting membership applications obtainable from QCFI Office or by downloading from QCFI-Hyderabad Chapter Website [www.qcfihc.in](http://www.qcfihc.in) along with the membership fee.

## CCQC - 2016 REGISTRATION FEE STRUCTURE

S. No.	Description	Institutional Annual	Membership Permanent
1.	a) Quality Circle Case Study Presenters (up to 5 Members)	16000/- +ser. tax	14500/- +ser. tax
	b) Additional Member from circle same	3200/- +ser. tax	2900/- +ser. tax
2	Participation of Facilitator / Coordinator Respective Quality Circle - Mandatory	3200/- +ser. tax	2900/- +ser. tax
3	Delegate (not in presentation team)	3200/- +ser. tax	2900/- +ser. tax

**Note:** 1. Service Tax @15% is to be added to the participation fee  
2. TDS is not applicable for participation fee. Hence organizations are requested not to deduct TDS.

**IMPORTANT:** Facilitator should necessarily accompany each Quality Circle either as a team member or as an additional member on payment as explained above. Emphasis on attendance of Facilitator and co-ordinator is done in the interest of the organization for Quality Circle activities. It is made mandatory that either Facilitator / Co-ordinator will accompany in particular to guide Quality Circle teams appearing for written Knowledge Test.

**PAYMENT:** The Registration fees can be paid directly through ECS under intimation to **QCFI - Hyderabad Chapter Office**. Bank details are as follows.

Name of the Account : QCFI-Hyderabad Chapter  
Name of the Bank : Indian Overseas Bank (IOB)  
Name of the Branch : Secunderabad (0200) Branch : Secunderabad  
Account Number : 020001000011579 IFS Code : IOBA 0000200

Payment can also be made by DDs & Multi city cheque drawn in favour of "QCFI-Hyderabad Chapter" payable at Hyderabad.

*A section of QC fraternity at the inaugural session of CCQC-2015*



*"Best of Convention" award won by "Quest QC" of BEL, Hyderabad*





# PROGRAM SCHEDULE FOR CCQC - 2016

## DAY ONE - 1st September 2016

(1)	CONVENTION REGISTRATION	08.30Hrs
(2)	INAUGURAL SESSION	09.30Hrs
(3)	CASE STUDY PRESENTATION	11.30Hrs
(4)	KNOWLEDGE TEST	11.30 - 18.00Hrs
(5)	LUNCH BREAK	13.00Hrs
(6)	CASE STUDY PRESENTATION	14.00Hrs
(7)	TEA BREAK	15.45Hrs
(8)	CASE STUDY PRESENTATION	16.00Hrs
(9)	CLOSING OF DAY - 1	18.00Hrs

## DAY TWO - 2nd September 2016

(10)	CONTINUATION OF CASE STUDY PRESENTATION	08.30Hrs
(11)	TEA BREAK	11.00Hrs
(12)	CASE STUDY PRESENTATION	11.15Hrs
(13)	LUNCH BREAK	13.00Hrs
(14)	ENTERTAINMENT PROGRAMME	14.00Hrs
(15)	VALEDICTORY SESSION	16.00Hrs
(16)	VOTE OF THANKS	18.00Hrs



**Quality Circle Forum of India - HYDERABAD CHAPTER ,  
206, 11nd Floor, Navaketan Chambers, 62, S.D. Road, Secunderabad - 500 003**

**For further information & Details please contact us:**

**D.K. Bhattacharya, Convention Co-ordinator**

**Ms. C.Jayalakshmi, Phone : 040-27801668**

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