



# **Governing Council Members of QCFI Gwalior Chapter**



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Mr.Avinash Mishra, Hony.Secretary.



Smt.Richha Verma, **Hony.Joint Secretary** 



**Mr.Thomas Mathew**, Hony.Treasurer.



Mr.D.K.Sinha Incharge-Indore Centre Incharge-Bhopal Centre









# GCCQC-2016 Coordinating Committee Members

- **Mr.Thomas Mathew**, Godrej CP Ltd. Mob.No.99993095996.
- Mr.Amit Bahal, • Godrej CP Ltd.
- Mr.Santosh Mishra, • Godrej CP Ltd.
- **Smt.Anushree Gaur,** • SRF Ltd.

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- - Mr.Ashish Shrivastava, Mondelez (Cadbury) India Ltd.



- Mr.Abhishek Singh, • J.K.Tyres Ltd.
- Smt.Chitra Viswanathan, • **Gwalior Glory High School.**



• Smt.Charanjeeth Kaur, **Oxford Public School.** 



- Smt.Geeta Sharma, **Oxford Public School**



- Ms.Isha Anand, • J.B.Mangaram Foods Ltd.



Ms.Isha Jaiswal, Vikrant College.



Dr. Ruturaj Babar, • **Prestige Institute of Mgt.** 



Mr.Rohit Tiwari, • Vikram Woollens Ltd.







### **INVITATION:**

Quality Circle Forum of India-Gwalior Chapter extends its warm invitation to all interested Institution & Individual to participate in the 24<sup>th</sup> Chapter Convention/ Competition on Quality Concepts (GCCQC-2016) which would be held on 15<sup>th</sup> & 16<sup>th</sup> October'2016 at Atal Bihari Vajpayee-Indian Institute of Information Technology & Management (ABV-IIITM) Gwalior (M.P). We look forward to your whole-hearted support and participation in making the Chapter Convention a grand success.

#### **Convention Events:**

- Inaugural Session
- Case Study Presentations on QC, 5S, Kaizen, Lean QC, 6-Sigma, TPM and other allied concepts.
- Model Presentation
- Skit Competition.
- Valedictory Session and Award Distribution.

#### **OBJECTIVES:**

#### The main objectives of convention are:

- To provide opportunity to participants to freely express and exchange their ideas and to express their achievements through case studies presentations.
- To provide a forum for interaction and exchange of knowledge on Quality concepts.
- To encourage the spirit of competition, teamwork and continuous improvement.
- To sharpen the horns of participating teams and optimizing the performance.
- Gain and sustain high team motivation standards and results.
- To enhance the creativity of participants through Poster, Slogan and Poem competitions.
- To provide opportunity to freely express and share their kaizen efforts.
- Adjudge the best teams from different sectors as per QCFI norms for nomination to national convention at Pune.

### WHO SHOULD ATTEND:

- Organizations where QCs are functioning.
- Organizations about to launch QCs.
- Organizations desirous to know about QCs.
- Organizations and individuals participating in QCs and desirous to know about other concepts.
- Organizations where other quality initiatives like TPM, 5S, Kaizen, Six Sigma, LQC etc. are established.
- Students from Educational Institutions.

#### **RECOGNITION:**

- All the teams will be given Trophies (either Gold, Silver or Bronze) along with certificates, based on evaluation.
- Each organization will get one CD containing photographs, taken during inaugural function & prize distribution ceremony.









**Guidelines for Competitions** 

### <u>A) Case Study Presentations (QC/LQC/TPM/5S/Kaizen/Six Sigma) :</u>

- Language will be Hindi or English
- A CD Rom of presentation in ppt & pdf format to be provided to our Chapter Office during registration. But it is not later than 10<sup>th</sup> of October'2016. Hard copy is not required.
- All Quality Circle Teams have to submit the Record Book before 10<sup>th</sup> October 2016 for evaluation of the same for 10 marks, which will be considered for GCCQC-2016. Record Books are to be collected back on 15/16.10.2016 at the time of your teams arrival & confirmation with registration counter.
- All Case Study presentations will be conducted in parallel halls.
- Total time of presentations allotted to a team is 15 minutes. The alarm will rung twice, first bell at 12 minutes and final bell at 15 minutes. After that 3 minutes are for question and answer. Questions will be asked by judges only. 2 minutes are allowed for Changeover.
- Facility for multimedia presentation (LCD) is also extended in the convention.
- Fonts used for preparing the case studies must be loaded in your CD, to avoid the problem during presentation.
- If any organization wants to present their case study with the help of their own Laptop, that will be allowed.

### **B)** Model Exhibition:

• If any team interested to present model case studies, it should be specified in the registration form to avoid any inconvenience to you.

**Note:-** Awarded case studies will be recommended for presentation in National Convention (NCQC-2016) at Raipur, on merit basis. Only case studies from institutional members will be eligible for consideration.



# C) Skit Contest:

Theme of the skit has to be related to any quality concepts. Last date of registration for this contest will be 30.09.2016. Best 5 skits will be selected for competition to be held on 15<sup>th</sup> October'2016 at 3:00 pm. Maximum time for each skit will be 10 minutes. Five minutes are allotted for changeover. Two skits will be considered for best & runner up award on 15<sup>th</sup> October'2016 at 4:00 pm.

### D) Poem, Poster, Slogan & Essay Competition:

- The entries of 'Poem & Slogan' can be on a topic related to any Quality Concepts.
- The 'Poster' must be in A2 Size (420 mm x 594 mm) art paper and should be related to 5'S' (Work Place Management).
- The 'Essays' are invited on the Theme of the Convention "People's participation & passion-the pathway to overall success" not exceeding 500 words in legible handwriting in A4 Size paper. They can be either in English or in Hindi.
- All entries should be reached at our Chapter office on or before 30<sup>th</sup> September'2016.
- The names of winners will be declared and intimated to all the concerned organization by 5<sup>th</sup> October'2016 through e-mail. If the winner name is already registered, additional fee will not be charged. For additional winners, the participation charges will be charged as per the fee structure already given in this brochure.
- First & Second prizes will be awarded to the winners during inaugural ceremony of this convention on 15<sup>th</sup> October'2016.
- The award winning entries will also sent to QCFI, Hyderabad for NCQC-2016 Awards.









### **GCCQC-2016 Registration Fee Structure**

SI.No.	Description	Description Upto 15th September'16		From 16th Sep'16 to 10th Oct'16		Remarks
		Institutional Membership		Institutional Membership		
		Annual	Permanent	Annual	Permanent	
	Quality Circle Case Study					
	Presentation (Maximum 5 Circle	12000/- +	10500/- +	13500/- +	12000/- +	Per Team
1	Members + 1 Facilitator or a	S.Tax.	S.Tax.	S.Tax.	S.Tax.	
I	Coordinator)					
	Additional Member from same circle	2000/- +	1750/- +	2250/- +	2000/- +	Per
	Additional Member from same circle	S.Tax.	S.Tax.	S.Tax.	S.Tax.	Member
	Additional Quality Circle Case Study					
2	Presentation (Maximum 5 Circle	<b>6000/-</b> +	4500/- +	7500/- +	6000/- +	Per Team
	Members + 1 Facilitator or a	S.Tax.	S.Tax.	S.Tax.	S.Tax.	
	Coordinator)					
	Other Allied Quality Team Concepts	6000/- +	4500/- +	7500/- +	6000/- +	
	Case Study Presentation (Max. 3	S.Tax.	<b>S.</b> Tax.	S.Tax.	S.Tax.	Per Team
3	members)	5.1 ax.	5.1 ax.	5.1 dx.	5.1 dx.	
	Additional Member from same circle	2000/- +	1750/- +	2250/- +	2000/- +	Per
		S.Tax.	S.Tax.	S.Tax.	S.Tax.	Member
4	Additional Allied Quality Concept	3000/- +	2250/- +	3750/- +	3000/- +	
	project Presentation by GCCQC-16	5000/- + S.Tax.	2230/- + S.Tax.	5/50/- + S.Tax.	5000/- + S.Tax.	Per Team
	registered Q.C.	5.1 ax.	<b>Б. I ал.</b>	5. I dA.	<b>D. I dA.</b>	
5	Delegate (not in presentation team)	2000/- +	1750/- +	2250/- +	2000/- +	Per
3		S.Tax.	S.Tax.	S.Tax.	S.Tax.	Delegate

\* Note :- Service Tax @ 15% to be added to participation fee.

- :- 25% discount will be given to the team/ delegates from Educational Institutions & SSI units.
- :- To get special privileges (Rs.250/- discount per participant and 50% for Coordinator for permanent members, copy of the Institutional membership should be provided during registration of the project.

### **PAYMENT:**

The fee to be sent in the form of a DD/ Cheque drawn in favour of 'Quality Circle Forum of India' payable at Gwalior/Malanpur and send at following address:-

Mr.Avinash Mishra, Hony. Secretary, QCFI-Gwalior Chapter, C/o.Godrej Consumer Products Ltd., 447 Ravi Nagar, Gwalior (M.P)-474 002.





Quality Circle Forum of India-Gwalior Chapte
C/o.Godrej Consumer Products Ltd.,
447, Ravi Nagar, Gwalior (M.P)-474002
9425110133 / 99993095996
E-mail : qcfigwaliorchapter@gmail.com

#### **Registration Form**

24th GCCQC-2016 at Atal Bihari Vajpayee-Indian Institute of Information Technology and Management (ABV-IIITM), Gwalior (M.P).

Valid Till :

Quality Circle / Team Name :

Organization Name:

Full Address :

QCFI Regn.No.

Title of Case Study :

Mode of Presentation : Oral / Model (Visual)

Phone		E-Mail :		
SI.No.	Name of Par	ticipants	Position in Team	
1				
2				
3				
4				
5				
6				
Additio	nal Members/ Delegates			
1				
2				
3				
4				
	enclosing herewith a Deman Ir of "Quality Circle Forum of		Dated:	for Rs.
miavoc	and Quality circle rotation			
Authorised Signatory		N	ame / Designation	
Contact No.:		E-Mail :		





### **QCFI-GWALIOR CHAPTER CONVENTION-2016**

#### **EVALUATION CRITERIA FOR CASE STUDY PRESENTATIONS**

#### (A) Evaluation Criteria of Pre-evaluation:

Step No.	STEPS	Max. Marks
1	Definition of problem	6
2	Analysis of problem	6
3	Finding out the Causes	6
4	Root Cause Analysis	3
5	Data Analysis	8
6	Development of Solution	8
7	Foreseeing Probable Resistance	3
8	Trial Implementation & Check Performance	8
9	Regular Implementation	6
10	Follow-up review	6
	Sub-Total	60

#### (B) Evaluation during Case Study Presentations:

SI.No.	Description	Marks
1	Sequence	5
2	Communication skills	5
3	Time Management	5
4	Special effects	5
5 Question - Answer based on project presented		10
Sub-T	30	

#### (C) Register evaluation criteria for chapter convention:

SI.No.	Description	Marks	
1	1 General Information (P - 3, 8, 11)		
2	2 Project Information (P - 12-21)		
3	3 Attendance		
4 Meeting minutes (compare with milestone chart of case study).		3	
5 Monitoring of meeting minutes (By HOD, Coordinator, Facilitator)		2	
6	6 Special features		
Sub-T	10		
Grand	100		
Grades: Bronze Medal - 50% to 59% Silver Medal - 60% to 69% Gold Medal - 70% and above.			



### **QCFI-GWALIOR CHAPTER CONVENTION-2016**

### **EVALUATION CRITERIA FOR LQC & ALL ALLIED CONCEPT PRESENTATIONS**

### (A) Pre-evaluation criteria:

SI.No.	Criteria	Marks (Out of 70)
1	Selection of problem and its relevance to the concept	10
2	Defining the problem/ project	10
3	Data collection (measurement)	15
4	Analysis of the data	15
5	Solution, implementation & gain	10
6	Follow-up & control	10
Total		70

### (B) Evaluation during Case Study Presentations:

SI.No.	Description	Marks
1	Sequence	5
2	Communication skills	5
3 Time Management		5
4 Special effects		5
5 Question - Answer based on project presented		10
Sub-Total 30		30

# Grand Total 100

Grades:
Bronze Medal - 50% to 59%
Silver Medal - 60% to 69%
Gold Medal - 70% and above.



# FEW BEST POEM, POSTER & SLOGAN ENTRIES OF GCCQC-2015





**Glimpses of GCCQC-2015** 







Tentative Program of the Convention			
Date	Time	Activity	
15.10.2016	1:00 pm – 2:00 pm	Registration	
-do-	2:00 pm – 3:00 pm	Inaugural activity	
-do-	3:00 pm – 4:00 pm	Case Study Presentations in parallel halls	
-do-	4:00 pm – 4:30 pm	Hi-Tea	
-do-	4:30 pm – 5:00 pm	Prize distribution for Poem, Poster, Slogan & Essay Competition	
16.10.16	8:00 am – 9:00 am	Registration	
-do-	9:00 am – 9:30 am	Break Fast	
-do-	9:30 am – 1:00 pm	Case Study Presentations in parallel halls	
-do-	1:00 pm – 2:00 pm	Lunch Break	
-do-	2:00 pm – 3:00 pm	Case Study Presentations in parallel halls	
-do-	3:00 pm – 4:00 pm	Skit Competition	
-do-	4:00 pm – 4:30 pm	Hi-Tea	
-do-	4:30 pm – 4:45pm	Video Clippings of the 2 days	
-do-	4:45 pm – 5:30 pm	Valedictory & Award distribution session	





**Glimpses of GCCQC-2015** 

