



# Quality Circle Forum of India, Rajsamand Chapter

**15<sup>th</sup> Chapter Convention On  
Quality Concepts (CCQC- 2016)**

**25<sup>th</sup> Sep, 2016**

*Theme – People Participation & passion – The Pathway to  
overall Success*

## **VENUE**

**Career Point Technical Campus (Engineering College)**

**Career Point Road, RIICO Area, Near RK Govt Hospital, Rajsamand, Rajasthan**

**Organized by:**

**Quality Circle Forum of India, Rajsamand Chapter**

**Shanti Colony, Post Office: Kankroli**

**District: Rajsamand (Rajasthan)**

**Phone: 02952- 302582, M: 09799999916, Fax: 02952- 232018**

**Email: [nksharma@ktp.jkmail.com](mailto:nksharma@ktp.jkmail.com), [nks1958@gmail.com](mailto:nks1958@gmail.com), [gcfiraj@gmail.com](mailto:gcfiraj@gmail.com)**



## INVITATION

### **From the desk of Chairman QCFI – Rajsamand Chapter**

#### **Dear QCFI Chapter Members / Potential members**

Quality Circle Forum of India,- Rajsamand Chapter had great pleasure in extending warm invitation to all members to participate in mega event of 15th Chapter Convention of Quality Concepts ( CCQC- 2016).

This will be an excellent platform for presenting the best practices adopted by employee's teams & organizations in the area of Quality Concepts.

The Rajsamand Chapter founded in 2001 is playing leadership role in spreading Quality Circle philosophy and its allied concepts in entire Rajasthan.

You and your teams shall be our most honorable guest during the Convention. We look forward for your wholehearted support to make the convention a grand and memorable event. It will be a unique opportunity for all of us to share and learn.

Beside above, U can visit the historical places of Rajasthan, e.g.- Udaipur, Kumbhalgarh, Ranakpur, Shrinath ji temple at nathdwara, Dwarkadheesh temple at Kankroli and one of the biggest man made Rajsamand Lake.

#### **For your ready reference brief programme schedule is as under:**

Registration & breakfast	: 08:00 A.M. to 09:00 A.M.
Inauguration	: 09.00 A.M. to 09.45 A.M.
Case Studies Presentation	: 09.45 A.M. to 12.45 P.M.
Lunch	: 12.45 P.M. to 13.45 P.M.
Case Studies Presentation	: 13.45 P.M. to 16:30 P.M.
Cultural Programme:	: 16.30 P.M. to 17:00 P.M.
Valedictory & Prize Distribution Followed by High Tea	: 17:00 P.M. to 18:00 P.M.

N.K. Sharma  
Hon.Secretary

Anil Mishra  
Org Committee Head & treasurer

L.P. Shrivastava  
Chairman

## Guidelines for QC Case Study Presentations & Other Competitions

- Only QCFI Institutional members are eligible to nominate Quality Circle, TPM Circle, 5-S, WCM Circle, Kaizen, Six sigma, Poka Yoke, SMED, & Lean QC teams for case study presentations. Non-member organizations can get the membership at the spot by depositing the required fee. Visit [www.qcfi.com](http://www.qcfi.com) for details.
- Initial 4 slides should explain, name of the organisation, Name of the Team, Title of the Case Study & category of case study. Maximum duration for presentation is 15 minutes. In addition, 5 minutes for Question, answer by judges. Presentation should be either in Hindi or English. Requested to limit slides around 60 slides. Send the fonts in the CD. Presentations can be made on computer LCD or Visual. Pl. intimate us your choice while sending case study. Judges will evaluate presentations and their decision will be final and binding. HQ representative will evaluate the Registers and it will be also considered for NCQC- 2016. Case study & presentation evaluation criterion are as per HO guidelines. Kindly refer next pages for details.
- **Gold** (70% & above), **Silver** (60 to 69.99 %) & **Bronze award** (50-59.99%) awards will be given to teams based on evaluation along with certificate.
- All case studies, with one CD, 1 hard copies & register should reach to QCFI-Rajsamand Chapter by 15<sup>th</sup> Sep 2015. **For National convention u will be responsible to send your case study and required fee in time. So that there is no last minute embarrassment.**
- On the spot knowledge test will be held, but kindly note that it is not part of the case study evaluation. Trophy will be awarded to top winners.
- Please send your posters (A-3), Poems (Max 8 lines), Slogan (Max. 2 lines) and Essay (Max. 25 lines) neatly written or typed on A-4 size paper on the **theme mentioned on First page**, along with the case studies or can participate during the convention. Blank paper will be given in the kit. Name of the participants, Organisation to be mentioned on backside of the entry. Awards will be given in each of the above category.
- Other trophies/ Awards will be: **Maximum Teams Participation, Maximum participation from an organisation,**
- If team(s) have less than 4 members they can pay in the form of delegate fee for each participant especially for Kaizen or six sigma teams etc.
- **Registration Fee**
- **Refer Registration form for fee details**
- Pl add 15% Service Tax in the fee. It should be banker cheque or DD in favor of 'Quality **Circle Forum of India- Rajsamand Chapter, payable at Kankroli / Rajsamand.** Service Tax No- AAAAQ0008PSD019, PAN NO- AAAAQ0008P. U can directly deposit in the account of Quality Circle Forum of India- Rajsamand chapter, Account no **51060280431, State Bank of Bikaner & Jaipur Bank, Kankroli Rajsamand Bank (Branch code -10211), IFS Code- SBBJ0010211.**

## Important instruction for Evaluation Process in CCQC & NCQC- 2016

- The details for **overall evaluation** are as follows Register marks will be given by the chapter and to be added in the total marks in CCQC for Quality Circles.:

SN.	Activity/Area	Marks
1	Pre-evaluation	60
2	Register marks	10
3	Case study presentation marks	20
4	Question - answer based on project presented	10
Total		100

- The details for **Pre- Evaluation** is as follows :

Step	Activity/Area	Marks
3	Define the Problem	06
4	Analysis of the Problem	06
5	Find out Causes	06
6	Root cause analysis	03
7	Data Analysis	08
8	Development of Solution	08
9	Foreseeing probable resistance	03
10	Trial implementation and Check Performance	08
11	Regular Implementation	06
12	Follow up & Review	06
Total		60

- Register marks will be given by the chapter and to be added in the total marks in NCQC for Quality Circles. Register evaluation criteria (CCQC) is as under:

SN.	Activity/Area	Marks
1	General Information ( P- 2,3,8,11)	02
2	Project Implementation	01
3	Attendance	01
4	Meeting minutes ( compare with mile stone chart of case study )	03
5	Monitoring of meeting (By HOD, Coordinator, Facilitator)	02
6	Special Features	01
Total		10

- Case Study Presentation marks at Chapter convention (CCQC) is as follows:

SN	Activity/Area	Marks
1	Sequence	05
2	Communication Skill	05
3	Time Management	05
4	Special Effects	05
Total		20

- Pre Evaluation criteria for LQC and other allied concepts in CCQC is as follows:

SN.	Activity/Area	Marks
1	Selection of problem and its relevance to the concept	10
2	Define the problem/ project	10
3	Data collection (Measurement)	15
4	Analysis of Data	15
5	Solution, Implementation & gain	10
6	Follow up and Control	10
Total		70

**CCQC- 2016 Rajsamand Chapter, Registration Form**  
(Please submit this detail during registration)

<b>1.0</b> Name of the Organization	
<b>2.0</b> Complete address of the organization	
<b>2.1</b> PAN No-	
<b>2.2</b> TAN NO-	
<b>3.0</b> Name of the contact person with address, telephone and mobile nos.	
<b>4.0</b> QCFI Membership No: (Attach copy of validity)	<b>Membership No-</b>
<b>5.0</b> Fee details as per above (for 4.0 } Fill up below mentioned columns	<b>Bank draft/ cheque no:</b> <b>Amount:</b> <b>Bank Name:</b> <b>Date :</b>

<b>Type of Team(s)</b>	<b>Team(s) / Members</b>	<b>Net Fee payable</b>	<b>S. Tax @15%</b>	<b>Fee including ST</b>	<b>TDS deducted</b>	<b>Net Amount being Paid</b>
<b>QC</b>	Team-Member-					
<b>Allied</b>	Team-Member-					
<b>Delegate -</b>	Member-					
<b>Educational / Social Org.</b>	Member-					
<b>Total</b>						

<b>Type of Team</b>	<b>Permanent Members</b>	<b>Annual member</b>
<b>QC concepts team – for a 6 members per team including facilitator</b>	Rs. 13,500/- + 15% S.Tax	Rs. 15,000/- + 15% S. Tax
<b>Fee per Delegate</b>	Rs 2700/- 15% S. Tax	Rs. 3,000/- + 15% S. Tax
<b>Allied concepts – Team of MIN- 2 member, Max- 3 members including facilitator</b>	Rs 2700/- 15% S. Tax ( per Participants)	Rs. 3,000/- + 15% S. Tax ( per Participants)
<b>Additional Allied case study presentation for registered delegates from the same organization ( Per case study)</b>	Rs. 2,700/- + Service tax as applicable	Rs. 3,000/- + Service tax as applicable
<b>Non Member- Educational Institutes/ Social Organizations (Max- 3 members)</b>	-	Rs 1000 Per Member

Cheque/ draft should be drawn in favor of "**Quality Circle forum of India, Rajsamand Chapter**" Payable at Rajsamand. Account no 51060280431, State Bank of Bikaner & Jaipur Bank, Kankroli Rajsamand Bank (Branch code -10211), IFS Code- SBBJ0010211.