

Book-post

**FIFTH ANNUAL CONVENTION ON
QUALITY CONCEPTS
ACCQC-2017**

**ONE DAY CONVENTION ON QUALITY CIRCLE
AND OTHER ALLIED QUALITY CONCEPTS**

7th OCTOBER 2017, SATURDAY

Time : 8:00 A.M. to 6.00 P.M.



QUALITY CIRCLE FORUM OF INDIA

ANKLESHWAR CHAPTER

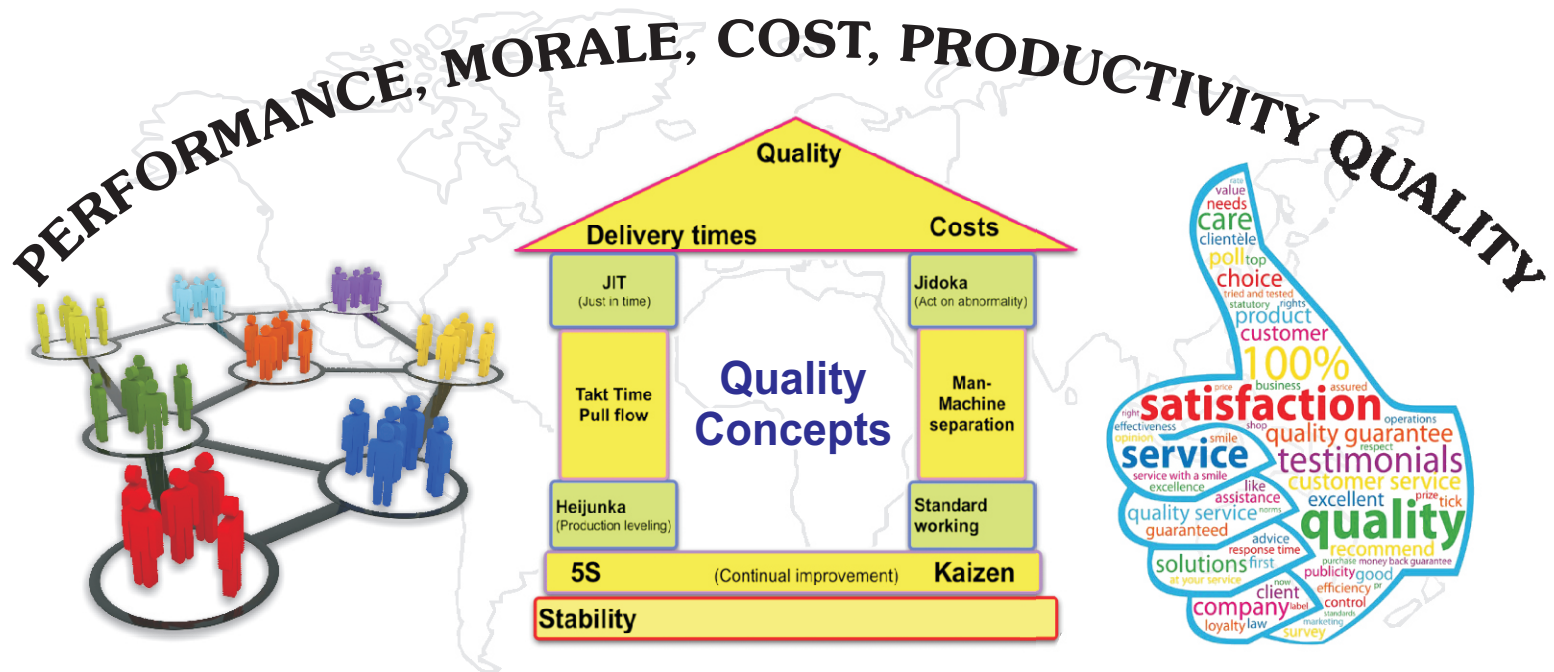
Opp. State Bank of India (Main Branch), Nr. Chauta Naka,
Station Road, ANKLESHWAR - 393 001

E-mail : qcfi.ank@gmail.com | Tel. : 02646 - 247461 Fax : 02646 - 251622
Mobile: 93769 51619 (Raju Modi) | 96014 92175 (Gautam Upadhyay)
98250 82230 (Sudha Arun Mujumdar)

FIFTH ANNUAL CONVENTION ON QUALITY CONCEPTS ACCQC-2017



ONE DAY CONVENTION ON QUALITY CIRCLE AND OTHER ALLIED QUALITY CONCEPTS



Theme : Quality Concepts: Creating Value to the Society

- ◆ **Date:** 7th October 2017 - SATURDAY
- ◆ **Time :** 8.00 AM to 6.00 PM

- ◆ **VENUE :** Diamond Children's Theatre,
GIDC, Near Shri Gattu Vidyalaya, Ankleshwar-393 002

ORGANIZED BY

QUALITY CIRCLE FORUM OF INDIA

ANKLESHWAR CHAPTER

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INVITATION TO ACCQC - 2017

Quality Circle Forum of India, Ankleshwar Chapter and Surat Sub Chapter, cordially, invite you to the 'Fifth Annual Convention' on Quality Concepts (ACCQC) 2017 to be held on Saturday, the 7th October 2017 from 8.00 AM to 6.00 PM.

We thank you for your overwhelming response for our last Four Annual Conventions on Quality Concepts which were rare of its kind in South Gujarat. This has encouraged us to announce this year's Fifth Annual Convention on Quality Concepts for larger participation.

Quality Circle Forum of India, Ankleshwar Chapter, which was launched on Friday the 11th August 2012 and was recognised as a Chapter on 13th September 2014 is marching, consistently, due to whole hearted support and kind encouragement of our well wishers, members and Quality Concept practitioners. We are happy to inform you that besides excellent performance of our Pharma wing, we have launched our first sub chapter in Surat on 4th August 2016.

We have considered suggestions of our delegates to make this Fifth convention also for all Quality Concepts so that variety of events can be included in the convention.

The theme of this convention will be Quality Concepts: Creating Value to the Society, which is very relevant.

We request the facilitator and Coordinators to take note of the evaluation criteria given on page 8 and 9 of this brochure and inform the details to their respective Quality Circle and Allied Quality concept team. The knowledge Test for Quality Circles and Allied Quality Concepts will be organised in separate halls which are compulsory for all participants of case study presentations.

We look forward to your whole hearted and enthusiastic participation.

QCFI-Ankleshwar Chapter / Surat Sub Chapter

Vijay Asar
Chairman

P. S. Vayeda
Chairman*(SSC)

Kiran Modi
Vice Chairman

Raju Modi
Director

Dr. Mohit Kanwar
Vice Chairman

Rajbirsingh Saini
Vice Chairman*(SSC)

Sudha Arun Mujumdar
Hon. Secretary

Suresh Sharma
Hon. Secretary*(SSC)

Dr. Milind Pathak
Joint Secretary

Alka Kale
Treasurer

Dinesh Sevak
Treasurer*(SSC)

Ashish Desai
Joint Secretary*(SSC)

GC Member-Ankleshwar Chapter

Amit Vakharia

Ashok Jain

Milan Sheth

Madhu Ars

Narayan Patel

Radheshyam Singh

Dr. Shrikant Wagh

Vaishali Bhagwat

GC Member-Surat Sub Chapter

Dr. D.V.Bhatt

Himanshu Vayeda

I.S.Ranawat

Jayesh R.Dave

Jitendra Vyas

L. K. Dungrani

Dr. Latesh B. Chaudhary

Sunil Jain

Guidelines for Quality Concepts Case Study Presentations

1. GENERAL:

This one day convention is aimed at providing opportunities to maximum teams of practitioners of Quality Concepts in Gujarat and invitee teams from other states.

- 1.1 Case Studies on various Quality Concepts including Quality Circle will be scheduled in parallel sessions on 7th October 2017. The languages for presentations will be either in English or Hindi. (Combination of these two languages may also be used i.e slides in English and speech in Hindi or vice versa). The case study presentations will be on the following concepts.

(1) Quality Circle

(2) Allied Quality Concepts like

2.1) Five-S 2.2) PokaYoke

2.3) Kaizen 2.4) SMED

2.5) TPM Circle 2.6) Lean Quality Circle (LQC)

2.7) WCM Circle 2.8) ISO 9001-2015 QMS Implementation

2.9) Six Sigma 2.10) Health-Safety & Environment (HSE)

2.11) Pharmaceutical Quality Systems & Regulatory Guidelines

- 1.2 The participation for case study presentation competition is for Institutional Members of QCFI from Gujarat State. The case studies from Institutional Members of QCFI from other states are also invited for participation by the Organising Committee of QCFI-Ankleshwar Chapter & Surat Sub Chapter. They shall be considered for recognition, separately, with a special **“MAITREE TROPHY”**. **Non Member organisations can enrol QCFI Membership before participation.**

- 1.3 The organisations willing to participate in case study presentation competitions are required to forward/submit one soft copy (CD or Pendrive) to QCFI, Ankleshwar Chapter office before **15th September 2017 (Friday) along with Registration Forms. Please ensure adherence to the last date of receipt of registration form along with one soft copy of case study to facilitate smooth organisation of the convention. There may not be spot registration.**

- 1.4 Evaluation of case studies will be done in two stages (Total -100 Marks)
(A) Pre evaluation i.e. in advance before case study presentation - 70 Marks.
(B) Evaluation at the time of actual case study presentation - 30 Marks.
The details of criteria for evaluation of case studies on Quality Circles and on other Quality Concepts are given on separate pages in this brochure. (See page no 8 & 9)

- 1.5 Case studies of problem solved/project implemented from January 2016 onwards and not presented at ACCQC-2016 or NCQC-2016 shall only be considered for the presentation competition for which the management certification should be attached.

- 1.6 The evaluation of case studies shall be done by a panel of independent judges and their decision will be final and binding to the participants and QCFI-AC.

- 1.7 The maximum time limit prescribed for case study presentation is 05 minutes, followed for questions by the Judges or clarification.

Guidelines for Quality Concepts Case Study Presentations (Contd.)

1.8 It is desired that following details are furnished in the introductory slide of the case study.

- | | |
|---------------------------------------|-----------------------------------------|
| 1. Name of the Team (Quality concept) | 4. Date of completion of the project |
| 2. Organization's Name & Place | 5. Name of the event: ACCQC-2017 |
| 3. Date of starting the project | 6. Date of ACCQC-2017, 7th October 2017 |

1.9 Please see that the maximum number of slides are limited to 75 nos.

1.10 The case study format should be in Power Point version. Teams may use their Lap Top - Pen drive compatible with the available projection system.

2. QUALITY CIRCLE :

2.1 Employees of the first line and supervisory levels are only eligible to participate in Quality Circle case study presentation competition. Employees from senior level or management cadre can participate in Allied Quality Concepts other than Quality Circle case study presentations.

2.2 Quality Circle Record Book or Registers are to be submitted at QCFI, Ankleshwar Chapter before **2nd October 2017 (Monday)** and to be collected back on **7th October 2017 (Saturday)** the day of ACCQC-2017, before 04:00 pm. Scrutiny of QC Record Book will be done for 10 marks for QC teams participating at ACCQC-2017 as per criteria revised in 2014. Evaluation will be done by ACCQC-2017 Judge. Best QC Record Book will be awarded **SULEKHAN TROPHY** only for ACCQC-2017.

2.3 All Quality Circle members should be involved in the presentation of case study. At least four members should speak turn by turn during presentation.

2.4 The Quality Circle should be comprised of minimum five members plus one facilitator or co-ordinator (As per fees structure prescribed for NCQCs by QCFI HQ).

2.5 Knowledge Test for Quality Circle, lean Quality Circles and all the teams is compulsory for the convention (It is mandatory for NCQC and carries 40 marks in the evaluation criteria). For the convention of this chapter, knowledge Test paper comprises of 20 objective type Questions, 2 marks each, total 40 marks for duration of 20 minutes. This is a test where three QC members sit together including facilitator and answer the question by ✓ tick marking against the choice (a) (b) (c) & (d) in the blank answer sheet given to them. Top three teams each of Quality Circles and allied concept will be considered for participation in QUIZ Programme where two members from each of three teams of Quality Circles and (three teams) allied concepts shall participate. A separate prize "**GYANODAYA**" Trophy will be awarded for Best knowledge Test. Late "**Shri R. M. Nimkar Memorial Trophy**" will be awarded to winners in Quality Circle and allied Quality concept Quiz. There will be a separate question paper for knowledge test for Allied Quality Concepts, which must be participated by all teams.

Guidelines for Quality Circle Case Study Presentations (Contd.)

2.6 There should be 50 or more unsolved problems to get full marks in NCQC for the first step of Identification of problems (Max 5 marks as per NCQC criteria). Every year QC Team is solving few problems, but during the year they are also observing new problems, hence those should also be included in the list.

2.7 The Quality Circles participating for the first time in Ankleshwar Chapter Convention on Quality Concepts have to indicate the same in their Introductory Slide as well as Registration Form. The best QC Case Study presentation out of First Time Presentation will be awarded “**ABHINAV Trophy**”.

3. ALLIED QUALITY CONCEPTS

3.1 All Quality Concepts other than Quality Circle are covered under this category.

3.2 The case study is to be presented in their own system followed by them. They need not convert into 12 step method being followed by Quality Circles.

3.3 Kaizen : As per NCQC-2017 guidelines, KAIZEN Team should comprise of three persons who have given Kaizen, join together and present one Kaizen by each person in 5 minutes. Hence in 15 minutes, three Kaizens will be presented by respective persons who have done the Kaizen. Award winning teams can participate in **Kaizen Exhibition** at NCQC-2017 by sending entries before 15th October 2017. Please refer to QCFI website @ www.qcfi.in

3.4 Five-S' : Case Study on Five-S' implementation in an organization or in specific department / zone may be presented with step by step approach and gains out of the same. Implementation at Home, Colony, Shops. School etc. May also be presented in this category of presentations.

3.5 Lean Quality Circle : If QC members have taken up an instant problem and solved it, they need not convert it into 12 steps. The same can be presented by existing QC team members if they have done it. Any other person who have helped in implementation and immediate boss as facilitator can also present the same under LQC. Already formed regular LQC team will present in 5 steps. Define, Measure, Analyze, Improve & Control (DMAIC METHOD). Please note that at NCQC-2017, LQC teams will also attend knowledge Test which will be of 40 marks. The test for LQC will be on the following topics.

PDCA (1) Brainstorming (2) Flow Diagram (3) Data Collection (4) Graphs (5) Stratification (6) Pareto Diagram (7) Cause & Effect Diagram.

3.6 Besides the above, the presentations on following Quality Concepts are welcome. TPM Circle, WCM Circle, ISO 9001-2015, QMS Implementation. Pokayoke, Six Sigma, Health-Safety & Environment (HSE), Pharmaceutical Quality Systems & Regulatory Guidelines, SMED- Single Minute Exchange of Die etc.

The objective of the Model presentation competition is to recognize the creativity, skill, enthusiasm and efforts of QCs and Allied Quality Concept teams to display the improvement/solution for ease of understanding by others.

This competition is FREE of participation fee and will be open for all teams presenting case studies on any Quality Concept including Quality Circle.

The team desirous of participating in this competition should indicate the same while sending their entry vide registration form for the convention of the chapter and also for NCQC-2017. Advance information is required to provide essential facilities.

The model should be relevant to their case study to be presented at ACCQC-2017.

The models should be designed and made by team members themselves and not bought out from professionals. The Management certification will be required for the same.

A separate location shall be provided for display of all models on 7th October 2017 at appropriate/convenient time for teams which make advance registration. At least two members should be present to explain the model. A sign board / banner should be displayed showing the Team Name, Organization Name and The Theme of the project.

Sr. No	Evaluation Criteria	Max Marks
1.	Relevance with project presented	05
2.	Creativity, Design & Display.	20
3.	Use of scrap for Model Creation	05
4.	Skill in Explaining	10
5.	Moving/Dynamic Model	10
	TOTAL	50



List Of Trophies To Be Awarded For Outstanding Performance In Specific Field

In addition to the awards based on marks obtained for case study presentation in Gold, Silver and Bronze categories, the following trophies will be awarded for outstanding performance in specific field mentioned for each one of them.

No.	Name of Trophy	Awarded For
1	ABHINAV Trophy	This trophy is awarded for the Best case study presentation from amongst the Quality Circle case study presentation teams which are participating for the first time in chapter convention from Gujarat State.
2	MAHATTAM SAHABHAGITA Trophy	The trophy is awarded to the organisation which nominates highest number of participants for case study presentations & Delegates
3	SARVOTKRUSHATA Trophy	It is awarded under the name of organisation sponsoring the same to the Best case study presentation by the Quality Circle Team from Gujarat State.
4	MAITREE Trophy	It is awarded under the name of organisation sponsoring the same to the Best case study presentation by the Quality Circle Team from outside Gujarat (i.e from other states).
5	SARVOPARITA Trophy	It is awarded under the name of organisation sponsoring the same to the Best case study presentation by the Allied Concept Team from Gujarat or outside Gujarat.
6	SHRESHTHA PRATIKRITI Trophy	It is awarded under the name of organisation sponsoring the same to the Best Model presentation by any of the Case study presentation (QC/Allied Concept) Team.
7	SULEKHAN Trophy	It is awarded under the name of organisation sponsoring the same to the Quality Circle Team scoring maximum marks in Record Book evaluation.
8	GYANODAY Trophy	It is awarded under the name of organisation sponsoring the same to the Quality Circle or Allied Quality Concept team scoring maximum marks in Knowledge Test.
9	R. M. NIMKAR MEMORIAL PRASHNOTTARI Trophy	It is awarded under the name of the sponsor for the same to the QC Team who wins in Quiz test.
10	VYANGIKA Trophy	It is awarded under the name of organisation sponsoring the same to the Quality Circle or Allied Quality Concept Team scoring maximum marks in SKIT Contest

AWARDS FOR CASE STUDY PRESENTATION

NO.	Grades/Total Marks Scored by Quality Circle/Quality Concept Team	AWARD Category
1	From 70% and above	GOLD
2	From 60%to 69.9%	SILVER
3	From 50% to 59.9%	BRONZE

EVALUATION CRITERIA FOR CASE STUDY PRESENTATION BY QUALITY CIRCLE AT ANKLESHWAR CHAPTER CONVENTION AND NCQC-2017

The overview of evaluation criteria for QC Case Study presentation at Chapter convention in two stages and for NCQC in four stages is given here under

STAGE NO.	DESCRIPTION OF STAGE	Max Marks at ACCQC-2017	Max Marks at NCQC-2017
(I)	Evaluation of case study in Advance before presentation	70	100
(II)	Evaluation of case study at the Time of Oral presentation with Q & A	30	60
(III)	QC Knowledge Test (Not Mandatory for ACCQC-optional-20 Marks)	40	40
(IV)	Evaluation of QC Register (To be done for awarding at ACCQC-2016)	10	-
	TOTAL Marks	150	200
(STAGE-I)	DETAILS OF CRITERIA FOR PRE -EVALUATION IN ADVANCE	ACCQC-2017	NCQC-2017
1	Identification of Problems (50 unsolved problems)	-	05
2	Selection of Problem	-	05
3	Definition of the Problem	08	10
4	Analysis of the Problem	08	10
5	Identifications of Causes-Cause Effect Analysis	08	10
6	Finding out the root-cause & Analysis	05	05
7	Data Analysis	08	10
8	Development of Solution	08	15
9	Foreseeing Probable Resistance	05	05
10	Trial Implementation and Check Performance	08	10
11	Regular Implementation	08	10
12	Follow up Review & Recurrence Prevention Measures	04	05
	Total Marks	70	100
(STAGE-II)	DETAILS OF CRITERIA FOR EVALUATION AT THE TIME OF ORAL PRESENTATION by Quality Circles and Allied Quality Concepts	ACCQC-2017	NCQC-2017
1	Sequencing, Clarity, Team Participation	05	10
2	Communication Skills, Confidence Level	05	10
3	Time Management	05	10
4	Special Effects/Features/Model	05	10
5	Correct Answers to Questions from judges	10	20
	Total Marks	30	60
(STAGE-III)	QC KNOWLEDGE TEST EVALUATION	ACCQC-2017	NCQC-2017
1	Knowledge Test at ACCQC is Compulsory (Test paper of 20 objective type questions-of Total 40 marks ACCQC-2017, 40 marks at NCQC) Knowledge Test at NCQC is mandatory for QCs (Test paper will be given at the venue of convention)	40	40
(STAGE-IV)	EVALUATION OF QC RECORD BOOK / REGISTER FOR ACCQC-2017 ONLY for awarding SULEKHAN Trophy	ACCQC-2017	NCQC-2017
1	General Information	2	-
2	Project Information	1	-
3	Attendance of QC Members	1	-
4	Minutes of Meetings	3	-
5	Monitoring of Minutes of Meetings by HOD/Co-ordinator/Facilitator	2	-
6	Special Features if any	1	-
	Total Marks	10	-

Evaluation Criteria For Case Study Presentation On Allied Quality Concepts (other Than Quality Circle) At Ankleshwar Chapter And NCQC-2017

Criteria of evaluation of case study presentation such as

- | | |
|-----------------|-----------------------------------------|
| 2.1) Five-S | 2.2) PokaYoke |
| 2.3) Kaizen | 2.4) SMED |
| 2.5) TPM Circle | 2.6) Lean Quality Circle (LQC) |
| 2.7) WCM Circle | 2.8) ISO 9001-2015 QMS Implementation |
| 2.9) Six Sigma | 2.10) Health-Safety & Environment (HSE) |

2.11) Pharmaceutical Quality Systems & Regulatory Guidelines etc are given below covered under two stages.

STAGE NO.	DESCRIPTION STAGE	MAX MARKS
1	Pre- evaluation of case study in advance before oral presentation	70
2	Evaluation at the time of actual oral presentation at ACCQC	30
	Total	100

STAGE 1: DETAILS OF PREEVALUATION CRITERIA FOR ALLIED CONCEPTS

STAGE NO.	DESCRIPTION OF CRITERIA	MAX MARKS ACCQC-2017	MAX MARKS NCQC -2017
1	Introduction of Concept Selection of the Problem/ Project	10	10
2	Define the Problem/ Project	10	20
3	Data collection & Measurement	10	20
4	Analysis of the data	10	20
5	solution, implementation & Gains	20	20
6	Control, follow up and	10	10
	Total	70	100
(STAGE-II)	DETAILS OF CRITERIA FOR EVALUATION AT THE TIME OF ORAL PRESENTATION by Quality Circles and Allied Quality Concepts	MAX MARKS ACCQC-2017	MAX MARKS NCQC -2017
1.	Sequencing, Clarity, Team Participation	05	10
2.	Communication Skills, Confidence level	05	10
3.	Time Management	05	10
4	Special Effects/features/Model	05	10
5	Correct Answers to Questions from judges	10	20
	Total Marks	30	60

Note:

- 1) In National Convention, Pre evaluation will be done on above criteria. They will also not be evaluated for Record Book / Register for their Case Study.
- 2) One soft copy (CD) of each case study is to be forwarded/submitted so as to be received at QCFI-Ankleshwar Chapter office before **15th September 2017 (Friday)**.

ACCQC - SOUVENIR - 2017

We are approaching you with a humble request to kindly consider this new Chapter needing your generous financial support by granting a suitable advertisement to the SOUVENIR which is being brought out to commemorate the event.

The tariff rates are as under.

- | | | | |
|---|-----------------------------------|---|--------------|
| 1 | Full page black & white | - | Rs. 7000/- |
| 2 | Half page black & white | - | Rs. 4000/- |
| 3 | Full page (colour & glossy paper) | - | Rs. 10,000/- |
| 4 | Inside front & back cover | - | Rs. 15,000/- |
| 5 | Back cover page (colour) | - | Rs. 25,000/- |
| | Item No - 2 Size of advertisement | - | 245 x 145 mm |
| | And all other Size | - | 245 x 175 mm |

Payment of local organisations by cheque and outstation organisations by Demand Draft in favour of **QUALITY CIRCLE FORUM OF INDIA, ANKLESHWAR**

SLOGAN / POEM / POSTER / ESSAY / SKIT COMPETITIONS

Slogan / Poem / Poster / Essay / Skit Competitions On Quality Related Concepts Including Convention Theme, 'Quality Concepts: Creating Value to the Society'.

RULES AND GUIDELINES FOR COMPETITIONS

Slogan, Poem, Poster and Essay should convey the philosophy, importance and beneficial effects of any one or more Quality Concepts such as Quality Circle, TPM, WCM, SMED, ISO 9001-2015 QMS Implementation, HSE, Kaizen, Five-S, Six Sigma, PokaYoke, LQC, QMS Pharmaceutical Quality Systems and Regulatory Guidelines, etc. General Guideline/Rules and skit contest on inside back cover page.

Section 1:	SLOGAN COMPETITIONS	
	1.1	Slogan shall consist of maximum 12 words.
	1.2	Slogan may be written in Hindi, English, or Gujarati.
	1.3	Slogan may be written / printed on A-4 size paper.
	1.4	Only one slogan shall be accepted per participant.
Section 2:	POEM COMPETITIONS	
	2.1	Poem shall consist of 10 to 14 lines.
	2.2	Poem may be written in Hindi, English or Gujarati & should be rhythmic.
	2.3	Poem to be written / printed on A-4 size paper.
Section 3:	POSTER COMPETITIONS	
	3.1	Poster to be submitted in size 420mm x 594mm (A-2 size) only.
	3.2	Only one poster to be submitted per participant.
	3.3	Poster should display title/appropriate message -slogan-story line in English / Hindi / Gujarati
Section 4:	ESSAY COMPETITIONS	
	4.1	Essay competition is separated in two categories
		(a) For Grass root level/First line Employees, Workers, Operators/Technicians.
		(b) For Officers, Engineers and Managers
	4.2	Essay may be written / printed on one side of A-4 size paper consisting of maximum 600 words.
	4.3	Essay may be submitted in any one of three (Hindi / English / Gujarati) languages.
	4.4	Only one essay per participant shall be accepted.
	4.5	Topics for Essay are as follows
		(a) For Grass root level Employees/Workmen/Operators/Technicians
		1) भारत के विकास के लिये गुणवत्ता संकल्पनाएँ
		2) गुणवत्ता संकल्पना सम्मेलन - मेरी दृष्टि से
		(b) For Officers / Engineers / Managers
		i. Quality Concepts: Creating Value to the Society.
		ii. Quality Concepts for Nation Building.
		iii. Improving Quality of Services through Quality Concepts.

QUALITY CIRCLE FORUM OF INDIA, ANKLESHWAR CHAPTER



Fifth Annual Convention on Quality Concepts

**Form for participation in the convention to be held on
Saturday, the 7th October 2017**

Name of the organisation:	Institutional Membership No.: (Attach Xerox)
Address:	Validity up to:
Name of Quality Circle/Team:	Participating in: QC-Model/Record Book/Skit
Allied concepts: Five-S/Kaizen	Knowledge Test/Quiz
Title of Case Study	TICK MARK ON APPROPRIATE CONTEST
First time participation in ACCQC ? :Yes/No	The above is very essential for QCFI -Ankleshwar Chapter
Name of Contact Person:	Designation:
Telephone/Mobile No.:	Fax No.:
	E-mail ID:

CONVENTION ON QUALITY CONCEPTS - 7th OCTOBER 2017

Sr.No	Name	Tick Mark		Designation
		D	P	
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
	TOTAL			

D-Delegate

Software required

P-Case Study Presenter

Use Separate Form for each Quality Circle/ Quality Concept Team

FEES STRUCTURE

❖ Quality Circle Case Study Presenters	Rs. 2600+GST @ 18% Per Person
❖ Other Allied Quality Concept Case Study Presenters' Team	Rs. 2600+GST @ 18% Per Person
❖ Quality Circle participating for the first time in Ankleshwar Chapter Convention shall be considered Additional Member from same Quality Circle/ Delegate	Rs. 2400+GST @ 18% Per Person

Fees shall be paid by Demand Draft / Cheque payable at Ankleshwar in favour of "QUALITY CIRCLE FORUM OF INDIA, ANKLESHWAR " on or before **15th September 2017**.

Cheque/DD No. _____ Dated _____ Amount Rs. _____

Drawn on Branch _____ of _____ Bank

Date: _____ Name _____ Designation _____ Signature: _____

**Note: Note: Form should be submitted along with CD / Email by : 15th September 2017
QC Record Book also to be submitted by : 2nd October 2017**

SLOGAN / POEM / POSTER / ESSAY / SKIT COMPETITIONS GENERAL GUIDELINE / RULES

1. Competitions are open to individual QCFI members and employees of Institutional Members without any participation fees.
2. Entries once received shall be property of QCFI Ankleshwar Chapter.
3. The entries should be original in nature not copied or published in any previous magazine or QCFI souvenir or journal.
4. Only one entry in each section shall be entertained from the same single participant.
5. The entries may be sent by Post / Courier / delivered personally to QCFI Ankleshwar office before **30th August 2017**.
6. Name of the winners shall be intimated by E-mail or letter and shall be given awards at the Valedictory session on 7th October 2017 at around 04:00PM at Diamond Children's Theatre, GIDC, Near Shri Gattu Vidyalaya, Ankleshwar-393 002

IMPORTANT: Participant should submit his / her name, organisation's name, name of contact person, designation, e-mail id, telephone or /and mobile no., postal address etc separately on notepaper. These details should not be written on front side of entry paper of slogan / poem / poster / essay-otherwise it may be considered invalid.

SKIT CONTEST:

Skit Contest shall be held on 7th October 2017 between 15:00 and 16:00 Hrs in Main Hall/Auditorium. The theme of the skit has to be related to Quality Concepts or theme of the convention. Interested groups are requested to send their write up on or before 15th August 2016 to the Office Superintendent, QCFI Ankleshwar Chapter office. Best four skits will be selected for competition to be held as mentioned above. Each skit should be completed within 10 minutes. 3 minutes will be allotted for change over. Maximum number of participants in a skit should not exceed seven members. Best Winner Skit Team shall be given "VYANGIKA" Trophy.

Note: Last date for entry to NCQC-2017 at Mysuru is 15th October 2017 hence ensure on time entries per brochure on QCFI website www.qcfi.in





FIFTH ANNUAL CONVENTION ON QUALITY CONCEPTS

To Be Hosted By QCFI-Ankleshwar Chapter & Surat Sub Chapter
ON 7TH OCTOBER 2016 At Diamond Children's Theatre
GIDC, Near Shri Gattu Vidyalaya, Ankleshwar-393 002

Programme dated 7th October 2017 (Saturday)

NO.	ITEM / ACTIVITY	TIME
1	Registration of Participants & Breakfast	07:30 to 08:30
2	Inaugural Session - Prayer	08:30 to 08:35
3	Welcome & Introduction of Guests * Lighting of Lamp * Address By Chairman - QCFI Ankleshwar Chapter * Addresses by Chief guest & Guest of honour	08:35 to 09:30
4	Break	09:30 to 10:00
5	Knowledge test for Quality Circles in their presentation halls	10:00 to 10:20
6	Presentation By The Teams In 10 To 12 Parallel Sessions At Shree Gattu Vidyalaya Halls	10:30 to 13:00
7	Lunch	13:00 to 13:00
8	Skit Competition and Variety Entertainment Programme	14:30 to 15:30
9	Quiz Competition (For three each Quality Circle & Allied Quality Concepts Teams From Knowledge Test)	15:30 to 16:15
10	Prizes / Awards Distribution	16:15 to 17:30
11	Vote of Thanks & National Anthem	17:30 to 17:45

IMPORTANT: Case Study Presenting Teams have to submit one CD/email of the Case Study latest by the date **15th September 2017**. Quality Circle Teams have to submit the Record Book for evaluation of the same for 10 marks for **QC SULEKHAN Trophy** before **02nd October 2017 (Monday)**. Record Books are to be collected back on 7th October 2017 by 16:00 Hrs from the Registration counter.

FEES STRUCTURE

No.	Description	Participation Fees
1	Quality Circle Case Study Presenters (Maximum Five Quality Circle Members plus one Facilitator or Co-ordinator) Additional Member from same Quality Circle / Delegate	Rs. 15600+GST as Applicable (For Six Persons) Rs. 2600/+GST as Applicable
2	Quality Circle participating for the first time in Ankleshwar chapter convention shall be considered Additional Member from same Quality Circle/ Delegate	Rs. 14400+GST as Applicable (For Six Persons) Rs. 2400+GST as Applicable
3	Other Allied Quality Concept Case Study Presenters' Team (Max. Three Participants) Additional Member from same Team	Rs. 7800+GST as Applicable For Three Persons Rs. 2600+GST as Applicable

- ❖ Special privileges are offered in participation fees for those organizations, which are permanent (15 years) Institutional Members. There **may not be** spot Registration.
- ❖ Special privileges like 10+5% discount on books, Rs. 250.00 discount per participant and Coordinator @50% of Delegate Fee will be considered against a Xerox of your Membership certificate for 15 Years.
- ❖ Please note that **TDS is not applicable** for the Convention participation fee, hence organizations are requested not to deduct TDS.
- ❖ Bank details are as under:

Name of the Accounts: Quality Circle Forum of India,

Name of the Bank: Axis Bank Ltd, Ankleshwar,

Account No: 912010042022621

Fees shall be paid by Demand Draft / Cheque payable at Ankleshwar in favour of "QUALITY CIRCLE FORUM OF INDIA, ANKLESHWAR on or before 15th September 2017.