



### LAST DATE OF SUBMISSION

Duly filled Registration / Nomination Form through E-Mail	04.09.2017
Participation Fee with Payment Details (Fees/GST etc.)	04.09.2017
Soft Copy (Single PDF File) of Case Study for pre evaluation through Email	25.09.2017
QC Record Book/ Meeting Register for Pre Evaluation	05.10.2017
For further Details & Communications	<p>Marzana Dutta  <a href="mailto:marzanadutta.2012@gmail.com">marzanadutta.2012@gmail.com</a>  <a href="mailto:qcfiner@gmail.com">qcfiner@gmail.com</a>            8723849639</p> <p>Ronn Pakrashi  <a href="mailto:ronn.pakrashi@gmail.com">ronn.pakrashi@gmail.com</a>            8811096878</p>

### LANGUAGE

The language of the convention is Hindi, English, Bengali and Assamese.

### AWARDS TO BE GIVEN

- ▲ Certificates will be given to all QC members.
- ▲ Awards will be given to the QC teams for presenting their case studies (oral, visual, model) on merit basis.
- ▲ One award will be given to the best circle presentation case study in GHYCCQC 2017 from the units outside of the centre area.
- ▲ One award will be given to the unit for sending maximum number of participants.
- ▲ Awards will be given for Quiz, Poem, Skit, Slogan, Model, Poster and Essay competitions.

### REGISTRATION FEES

S.N.	Particulars	Registration fee
1.	QC Team - For a group upto 5 members per Team including Facilitator	₹ 10,500/- + 18% GST
2.	Allied Concepts - For a group upto 3 members including Facilitator	₹ 9,200/- + 18% GST
3.	Additional member for serial no. 1 & 2 & also Delegates from member Organizations	₹ 2,250/- + 18% GST
4.	Guest/Delegate from Non-member Organisation (per member)	₹ 3000/- + 18% GST

### MODE OF PAYMENT

1. Demand Draft/ pay order to be drawn in favour of Quality Circle Forum of India, payable at Guwahati.
2. Registration fees can also be sent through NEFT or ECS.

Bank detail : IDBI Bank, G.S. Road Branch, Guwahati – 781005  
 Name of the Account : QUALITY CIRCLE FORUM OF INDIA  
 Account No. : 0136104000106085  
 IFS Code : IBKL0000136



# QUALITY CIRCLE FORUM OF INDIA



**THEME - Quality Concepts: Creating Value To The Society**

**Guwahati Centre**

GHYCCQC 2017

IN PARTICIPATION WITH

GHYCCQC 2017

DATE



08-10-2017

VENUE



INDIAN INSTITUTE OF ENTREPRENEURSHIP GUWAHATI



organizes

4<sup>th</sup> Centre Convention on Quality Concepts

GHYCCQC - 2017

## INVITATION

The Chairman and the members of the Governing Council of Quality Circle Forum of India, Guwahati Centre takes immense pleasure in extending a warm invitation to participate in the 4th Centre Convention on Quality Circle Concepts on 8th October, 2017, through case studies presentation (Oral, model, visual), participations in poem, poster, quiz, skit competitions.

QCFI, Guwahati Centre was established on 23rd September, 2013. It has been conducting trainings on the topics such as Training for Trainers, Process Capability, Problem Solving Tools & Techniques, Total Productive Maintenance, Success Through Small Improvements, 5 S programme, PDCA, SPC programme; etc on regular basis after the inception. Most of the trainers are very experience people in their respective field and come from different parts of India. This is also a good platform for mutual learning with various industries in Guwahati.

We had organized 3 Centre Conventions where teams presented case studies on Quality Improvement through Quality Circle from different organisations mainly Emami Ltd. Kolkata, Silvassa, Vapi, Panthnagar, Dongari including Guwahati; Godrej Consumer Products Ltd. (from all the Factories from Guwahati); Manjushree Polypacks Ltd.; Assorted Plastics Ltd.; York Print Ltd.; DS Group; Sainath Packaging Ltd.; NTPC Ltd.; etc had participated successfully.

Guwahati is a major city in eastern India, often considered as the gateway to the North-East Region (NER) of the country. Dispur, the capital of Assam is situated within the city. Guwahati is one of the most rapidly growing cities in India. Today it is known as the largest commercial, educational and industrial center of the entire north-eastern region in India. Plenty of green hills, mighty Brahmaputra River, religious places, premier educational institutes, historical monuments and archeological sites add to the aura of the place.

We look forward for your whole hearted support and cooperation by participating in large numbers in GHYCCQC 2017 to make the convention a grand and memorable event.

Mr. Sushil Goenka      Mr. K. Abdul Samad      Mr. Sharad Bawari      Mr. Ronn Pakrashi      Mr. Jayanta Kr. Gogoi  
Chairman                      Vice - Chairman                      Treasurer                      Secretary                      Joint Secretary

## CONVENTION OBJECTIVES

- To provide opportunity to quality circles to freely express and exchange their ideas and to express their achievements through case studies presentations.
- To give opportunity and to encourage creativity talent in quality circle members through competitions.
- To provide a forum for interaction and exchange of knowledge on quality circle concepts.
- To encourage the spirit of competition, teamwork and continuous improvement.
- To make QC movement self-generating and an ever growing segment of Total Quality Management.
- To select and recommend the case studies for forth coming National Convention on Quality Circles to be held at Mysuru in December 2017.
- To felicitate the participating team by presenting the mementos in three categories i.e. Gold, Silver and Bronze.

## BRIEF OUTLINES OF EVENTS

- I. **Inaugural Session**
- II. **Case Study presentation on Quality Concepts:** Case studies on various Quality Concepts as detailed below will be scheduled for presentation parallel sessions. The entire presentation (including explanation with the aid of models) need to be done in 15 minutes.

Quality Circles	Kaizen	5 S Concepts
Lean Quality Circle	TPM CIRCLES	Any other allied team concepts
- III. **Knowledge Test for QC Team Members:** Knowledge Test is not mandatory for Chapter Convention. Test Score will not be considered for the case study evaluation in the Chapter Convention but the same will be considered to shortlist the teams for Quiz competition. The question paper will be given during registration. The same, duly answered, to be submitted before lunch on 8th October.
- IV. **Forum for Facilitators and Co-ordinators:** Executives, Managers, Co-ordinators and Facilitators who attend the convention will be deliberate on convention theme.
- V. **Essay/ Poster/Skit/Poem/ Slogan Competitions:** To encourage creativity in QC members, Essay/ Poster/ Skit/ Poem/ Slogan Competitions will be organised. Essays' on the theme of the Convention may be submitted along with the case studies on or before 25.09.2017. Only the registered delegates are eligible to participate.
- VI. **Model Exhibition:** Teams are required to display their QC name and organisation at the Model Exhibition. The criteria for evaluation will be on relevance to the project presented, creativity, use of scrap, skill of explaining, moving/ live model. Judges will visit the Exhibition on 8th October 2017 at 11 AM to evaluate and select the best model.
- VII. **Quiz Competition:** Three QC teams for quiz contest will be selected on the basis of Knowledge Test score.
- VIII. **Valedictory Session**

## PROGRAMME SCHEDULE

1.	Registration	:	08:00 A.M. to 09:00 A.M.
2.	Inaugural function	:	09:00 A.M. to 10:00 A.M.
3.	Case Studies Presentation	:	10:00 A.M. to 01:00 P.M.
4.	Lunch	:	01:00 P.M. to 02:00 P.M.
5.	Case Studies Presentation	:	02:00 P.M. to 03:00 P.M.
6.	Quiz Competition	:	03:00 P.M. to 03:30 P.M.
7.	Skit Competition	:	03:30 P.M. to 04:00 P.M.
8.	Valedictory & Prize Distribution	:	04:00 P.M. to 05:30 P.M.

## VENUE ADDRESS

Indian Institute of Entrepreneurship, Near Game Village, Lalmati, Guwahati, Assam - 781029 (Ph. 0361 230 0840)