



Quality Circle Forum of India-Gwalior Chapter
26th Convention on Quality Concepts
(GCCQC-2018)



Date : 1st & 2nd September'2018



Theme :

**“Igniting Minds for
Innovation through
Quality Concepts”**



Venue
ABV-IIITM, Gwalior (M.P.).





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Vice-Chairman



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Hony.Secretary.



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Mr. Avinash Upadhyaya
Zonal Director,
CBWE



Mr. Sunil Shrivastava
HR Head,
J.B. Mangaram Foods Ltd.



Mr. Prakash P.J.
Principal,
Bharatiyam Vidya Niketan School



Mr. Suresh Dhunde,
Advisor to Director,
ABV IITM



Mr. Mukul Chaturvedi,
HR Head
Surya High Mast,



Mrs. Anita Seth,
Principal,
Rise International School



Mrs. Vanchana Badmerna,
Principal,
Greenwood Public School



Capt. Moushumi M. Rana,
Drauna Consultants



Ms. Pragya Bansal,
Director,
Rise International School



Mr. Abhishek Harshdeep,
HR Head-JK Tyres



Mr. Akshya Bhatnagar,
Achievers Consultancy



Mr. Devender Pal,
Ethos



Mr. S.M. Tahir,
Achievers Consultancy



Mrs. Anushree Gaur,
SRF Ltd.



Mrs. Chitra Viswanathan,
Gwalior Glory HS



Mrs. Praful Nigam,
Gwalior Glory HS



Mrs. Jayati Mukherjee,
Gwalior Glory HS



Mr. Anil Jha,
JK Tyres



Mrs. Charanjeeth Kaur,
Oxford Public School



Mr. Rohit Tiwari,
Vikram Woollens Ltd



Dr. T. Srivastava,
BVN School



Dr. Reena Sarkar,
Little Angel HS



Mrs. Veenu Badmera,
BVN School



Mr. Vivek Mehta,
Indore Centre



Padmashri B.L. Chouksey
Bhopal Centre



Mr. D.K. Sinha
Bhopal Centre



INVITATION:

Quality Circle Forum of India-Gwalior Chapter extends its warm invitation to all interested Institution & Individual to participate in the 26th Chapter Convention/ Competition on Quality Concepts (GCCQC-2018) which would be held on 1st & 2nd September'2018 at Atal Bihari Vajpayee-Indian Institute of Information Technology & Management (ABV-IIITM) Gwalior (M.P). We look forward to your whole-hearted support and participation in making the Chapter Convention a grand success.

Convention Events:

- Inaugural Session
- Case Study Presentations on QC, 5S, Kaizen, Lean QC, TPM and other allied concepts.
- Model Presentation
- Skit Competition.
- Valedictory Session and Award Distribution.

OBJECTIVES:

The main objectives of convention are:

- To provide opportunity to participants to freely express and exchange their ideas and to express their achievements through case studies presentations.
- To provide a forum for interaction and exchange of knowledge on Quality concepts.
- To encourage the spirit of competition, teamwork and continuous improvement.
- To sharpen the horns of participating teams and optimizing the performance.
- Gain and sustain high team motivation standards and results.
- To enhance the creativity of participants through Poster, Slogan and Poem competitions.
- To provide opportunity to freely express and share their kaizen efforts.
- Adjudge the best teams from different sectors as per QCFI norms for nomination to national convention at Mysuru.

WHO SHOULD ATTEND (For all membership with QCFI is must):

- Organizations where QCs are functioning.
- Organizations about to launch QCs.
- Organizations desirous to know about QCs.
- Organizations and individuals participating in QCs and desirous to know about other concepts.
- Organizations where other quality initiatives like TPM, 5S, Kaizen, LQC etc. are established.
- Students from Educational Institutions.

RECOGNITION:

- All the teams will be given Trophies (either Gold, Silver or Bronze) along with certificates, based on evaluation.
- Poem, Poster, Slogan & Essay competition winners will get awards & certificates during inaugural function.

A) Case Study Presentations (QC/LQC/TPM/5S/Kaizen etc.) :

- Language will be Hindi or English
- A CD Rom of presentation in ppt & pdf format to be provided to our Chapter Office during registration latest by 14th of August 2018. Hard copy is not required. If any team is not fulfilling the above requirement, we are unable to announce their result during valedictory session. Then the same will be sent through courier/post to the respective organization later on.
- All Quality Circle Teams have to submit the Record Book before 20th August 2018 for evaluation of the same for 10 marks, which will be considered for GCCQC-2018. Record Books are to be collected back on 01.09.2018 at the time of your teams arrival & confirmation with registration counter.
- All Case Study presentations will be conducted in parallel halls.
- Total time of presentations allotted to a team is 15 minutes. The alarm will rung twice, first bell at 12 minutes and final bell at 15 minutes. After that 3 minutes are for question and answer. Questions will be asked by judges only. 2 minutes are allowed for Changeover.
- Facility for multimedia presentation (LCD) is extended in the convention.
- Fonts used for preparing the case studies must be loaded in your CD, to avoid the problem during presentation.
- If any organization wants to present their case study with the help of their own Laptop, that will be allowed.

B) Model Exhibition:

- If any team interested to present model case studies, it should be specified in the registration form to avoid any inconvenience to you.

Note:- 'Gold' awarded case studies will be recommended for presentation in National Convention (NCQC-2018) at Gwalior itself. Only case studies from institutional members will be eligible for consideration.

- Theme of the skit has to be related to any quality concepts. Last date of registration for this contest will be 20.08.2018. Best 5 skits will be selected for competition to be held on 2nd September 2018 at 3:20 pm. Maximum time for each skit will be 10 minutes. Five minutes are allotted for changeover. Two skits will be considered for best & runner up award on 2nd September 2018 at 4:30 pm.

D) Poem, Poster, Slogan & Essay Competition:

- These competitions are restricted to one for one person, who are participating in the convention in each category. They can be either in English or in Hindi.
- The topic for 'Poem, Poster & Slogan' shall be on 5 'S' concepts. The entries of 'Poem & Slogan' should be on A3 size drawing sheet, leaving margin of 3 cms on all four sides. The 'Poster' must be in A2 Size (420 mm x 594 mm) art paper.
- The 'Essays' are invited on the Theme of the Convention "Igniting Minds for Innovation through Quality Concepts" and words should not exceed more than 300 words in legible handwriting & in A4 size paper.
- These entries should be reached us at our Chapter office on or before 20th August'2018. The result will be announced to all through your registered e:mail with us on 25th August'2018.
- First & Second prizes will be awarded to the winners during inaugural ceremony of this convention on 1st September'2018.

GCCQC-2018 Registration & Fee Structure

| Sl.No. | Description | Upto 20th August 2018 | | From 21st Aug'18 to 31st Aug'18 | | Remarks |
|--------|---|--------------------------|-------------------|---------------------------------|-------------------|--------------|
| | | Institutional Membership | | Institutional Membership | | |
| | | Annual | Permanent | Annual | Permanent | |
| 1 | Quality Circle Case Study Presentation (Maximum 5 Circle Members + 1 Facilitator or a Coordinator) | 13200/- + 18% GST | 11700/- + 18% GST | 14700/- + 18 GST | 13200/- + 18% GST | Per Team |
| | Additional Member from same circle | 2200/- + 18% GST | 1950/- + 18% GST | 2450/- + 18% GST | 2200/- + 18% GST | Per Member |
| 2 | Other Allied Quality Team Concepts (LQC, 5 'S', Kaizen, TPM etc.) Case Study Presentation (Max. 3 members per team) | 6600/- + 18% GST | 5850/- + 18% GST | 7350/- + 18% GST | 6600/- + 18% GST | Per Team |
| | Additional Member from same team | 2200/- + 18% GST | 1950/- + 18% GST | 2450/- + 18% GST | 2200/- + 18% GST | Per Member |
| 3 | Delegate (not in presentation team) | 2500/- + 18% GST | 2250/- + 18% GST | 2750/- + 18% GST | 2500/- + 18% GST | Per Delegate |

* Note :- Additional food coupon for spouse and their children will be provided on payment of Rs.1000/- per head.

:- Vegetarian Food will be provided as per schedule given in page no.9.

:- 40% discount will be given to the team/ delegates from Educational Institutions & MSME units if they have Permanent Institutional Membership with QCFI. To get special privilege copy of the institutional membership/ MSME certificate should be provided during registration of the project.

:- Payment will be in advance & also in favour of "Quality Circle Forum of India" as mentioned on above table.

:- Mode of Payment can be through multicurrency cheque, Demand Draft payable in Malanpur/ Gwalior, NEFT or RTGS.

Our current account no.is "1926011527" in Central Bank of India, Malanpur Branch, IFSC Code "CBIN0283006". The transaction details has to be mailed to "qcfigwaliorchapter@gmail.com". Our PAN No.AAAAQ0008P. Provisional GST ID "23AAAAQ0008P12R".

:- Our Address :- Mr.Avinash Mishra, Hony.Secretary, QCFI Gwalior Chapter, C/o.Godrej Consumer Products Ltd., 447, Ravi Nagar, Gwalior (M.P)-474 002. Mob.No.9425110133 or Mr.Thomas Mathew, Hony.Treasurer (Coordinator for GCCQC). Mob.No.9993095996.



Quality Circle Forum of India-Gwalior Chapter

C/o.Godrej Consumer Products Ltd.,
447, Ravi Nagar, Gwalior (M.P)-474002
9425110133 / 9993095996
E-mail : qcfigwaliorchapter@gmail.com

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Registration Form

26th GCCQC-2018 at Atal Bihari Vajpayee-Indian Institute of Information Technology and Management (ABV-IIITM), Gwalior (M.P).

Concept Name (QC/ LQC/ 5'S'/ Kaizen etc.) :

Team Name :

Organization Name:

Full Address :

QCFI Regn.No. *

Valid Till :

Title of Case Study :

Mode of Presentation : Oral / Model

Phone :

E-Mail :

| Sl.No. | Name of Participants | Position in Team |
|--------|----------------------|------------------|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| | | |

Additional Members/ Delegates

| | | |
|---|--|--|
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |

Name & Designation
Authorised Signatory
Contact No. & email id :

Note :- * Please attach a photocopy of your organization membership form with QCFI.

* In case of MSME units, kindly send photocopy of the certificate to get the discount.

EVALUATION CRITERIA FOR QC CASE STUDY PRESENTATIONS

(A) Evaluation Criteria of Pre-evaluation:

| Step No. | STEPS | Max. Marks |
|-----------------|--|-------------------|
| 1 | Definition of problem | 6 |
| 2 | Analysis of problem | 6 |
| 3 | Finding out the Causes | 6 |
| 4 | Root Cause Analysis | 3 |
| 5 | Data Analysis | 8 |
| 6 | Development of Solution | 8 |
| 7 | Foreseeing Probable Resistance | 3 |
| 8 | Trial Implementation & Check Performance | 8 |
| 9 | Regular Implementation | 6 |
| 10 | Follow-up review | 6 |
| | Sub-Total | 60 |

(B) Evaluation during Case Study Presentations:

| Sl.No. | Description | Marks |
|---------------|--|--------------|
| 1 | Sequence | 5 |
| 2 | Communication skills | 5 |
| 3 | Time Management | 5 |
| 4 | Special effects | 5 |
| 5 | Question - Answer based on project presented | 10 |
| | Sub-Total | 30 |

(C) Register evaluation criteria for chapter convention:

| Sl.No. | Description | Marks |
|---------------|--|--------------|
| 1 | General Information (P - 3, 8, 11) | 2 |
| 2 | Project Information (P - 12-21) | 1 |
| 3 | Attendance | 1 |
| 4 | Meeting minutes (compare with milestone chart of case study). | 3 |
| 5 | Monitoring of meeting minutes (By HOD, Coordinator, Facilitator) | 2 |
| 6 | Special features | 1 |
| | Sub-Total | 10 |
| | Grand Total (A+B+C) | 100 |

Grades:

Bronze Medal - 50% to 59%
 Silver Medal - 60% to 69%
 Gold Medal - 70% and above.

EVALUATION CRITERIA FOR LQC & ALL ALLIED CONCEPT PRESENTATIONS

(A) Pre-evaluation criteria:

| Sl.No. | Criteria | Marks (Out of 70) |
|--------|---|----------------------|
| 1 | Selection of problem and its relevance to the concept | 10 |
| 2 | Defining the problem/ project | 10 |
| 3 | Data collection (measurement) | 15 |
| 4 | Analysis of the data | 15 |
| 5 | Solution, implementation & gain | 10 |
| 6 | Follow-up & control | 10 |
| Total | | 70 |

(B) Evaluation during Case Study Presentations:

| Sl.No. | Description | Marks |
|------------------|--|-----------|
| 1 | Sequence | 5 |
| 2 | Communication skills | 5 |
| 3 | Time Management | 5 |
| 4 | Special effects | 5 |
| 5 | Question - Answer based on project presented | 10 |
| Sub-Total | | 30 |

| | |
|--------------------|------------|
| Grand Total | 100 |
|--------------------|------------|

Grades:

Bronze Medal - 50% to 59%

Silver Medal - 60% to 69%

Gold Medal - 70% and above.

Tentative Schedule of the program

| | | |
|--------------------------------------|---------------------------|--|
| 01.09.2018 Saturday | 1:30 pm – 2:15 pm | Registration |
| -do- | 2:30 pm – 3:30 pm | Inaugural Function {Poem, Poster, Slogan & Essay Competition prizes distribution} |
| -do- | 3:50 pm – 4:40 pm | Case Study Presentations |
| -do- | <u>4:50 pm – 5:30 pm</u> | Hi-Tea |
| 02.09.2018 Sunday | 8:30 am – 10:00 am | Registration |
| -do- | 9:00 am – 9:30 am | Break Fast |
| -do- | 9:30 am – 1:30 pm | Case Study Presentations in parallel halls |
| -do- | 12:30 pm – 2:30 pm | Lunch |
| -do- | 2:30 pm – 3:10 pm | Case Study Presentations in parallel halls |
| -do- | 3:20 pm – 4:20 pm | Skit Competition |
| -do- | 4:30 pm – 6:00 pm | Valedictory & Award distribution session {Packets of snacks/ Tea/ Coffee to be served inside the auditorium only} |

***** Dear delegates - to make this Quality Journey as an integral part of your life, ensure your Life Time Membership with QCFI*****