



## Quality Circle Forum of India, Rajsamand Chapter

**17<sup>th</sup> Chapter Convention on Quality Concepts (CCQC- 2018)**

**30<sup>th</sup> Sep, 2018 (Sunday)**

*Theme – Igniting Minds for Innovation Through Quality Concepts*

### **Venue**

**UDAIPUR (Rajasthan)**

**Exact venue at Udaipur will be communicated shortly**

**Organized by:**

**Quality Circle Forum of India, Rajsamand Chapter**

### Postal Address

**Shanti Colony, Post Office: Kankroli  
District: Rajsamand (Rajasthan)**

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## Invitation

### **Dear QCFI Chapter Members / Potential members/ Quality Fraternity & Practitioner**

The Chairman and Members of the Governing Council of Rajsamand Chapter have great pleasure in extending a cordial invitation and warm welcome to you all for the 17th Chapter Convention on Quality Concepts (CCQC 2018) being organized at Udaipur in Rajasthan State on 30<sup>th</sup> September 2018.

### **The Convention Theme is “Igniting Minds for Innovation through Quality Concepts”**

QCFI has been spearheading the education, training, propagation and help in implementation of Quality Concepts in industries, service sector, education, health, rural areas, society etc., for over 37 years in the national arena with the active support of our 32 chapters, sub-chapters, centers situated all over India. QCFI is playing a greater role, year after year, in popularizing the scope of different Quality Concepts in all sectors.

5S concept (Workplace Management) has been popularized by QCFI, suitable to Indian culture which is spreading across various manufacturing & maintenance industries as well as in service sector, like banking, hospitals, schools and colleges and also in railways throughout the country.

This will be an excellent platform for presenting the best practices adopted by employee's teams & organizations in the area of Quality Concepts. The Rajsamand Chapter founded in 2001 is playing leadership role in spreading Quality Circle philosophy and its allied concepts in entire Rajasthan.

We earnestly request all the QCFI members to participate in large numbers and make this convention a grand success and also enjoy the **Udaipur city** which is a historical and tourist place situated in Rajasthan. City is also well connected with air, rail and road.

You and your teams shall be our most honorable guest during the Convention. We look forward for your wholehearted support to make the convention a grand and memorable event. It will be a unique opportunity for all of us to share and learn. Beside above, U can visit the historical places of Rajasthan, e.g.- Udaipur, Kumbhalgarh, Ranakpur, Shrinath ji temple at Nathdwara, Dwarkadheesh temple at Kankroli and one of the biggest man made Jaisamand & Rajsamand Lake. All these places are in the 100 km periphery of Udaipur.

### **For your ready reference brief programme schedule is as under:**

Registration & Breakfast	07.45 am
Inauguration	09.00 am
Case Study Presentation(s)- In various Halls	9.45 am
Lunch	13.00 pm
Resuming Case Studies	14.00 pm
Valedictory & Prize distribution ( along with High tea)	17.00 pm

**N.K. Sharma**  
**Hon. Secretary**

**Anil Mishra**  
**Treasurer**

**Radhashyam Kedia**  
**Chairman**

## Guidelines for Case Study Presentations / Competitions

- **Only QCFI Institutional members** are eligible to nominate Quality Circle, TPM Circle, 5-S, WCM Circle, Kaizen, Six sigma, Poka Yoke, SMED, & Lean QC teams for case study presentations. **On the spot yearly/ Permanent Institutional membership is possible.** ( PDF file for getting online registration is attached both for Institutional membership as well as Individual membership.
- Initial 4 slides should explain, name of the organisation, Team Name, Case Study Title & category of case study. Try to limit slides around 50. Send the fonts in the CD. Presentations to be made on computer LCD. Judges will evaluate presentations and their decision will be final and binding. Case study & presentation evaluation criterion are as per HO guidelines. Kindly refer next pages for details. Max. Duration for presentation is 15 minutes. In addition, 5 minutes for Question, answer by judges. Presentation should be either in Hindi or English.
- **Gold** (70% & above), **Silver** (60 to 69.99 %) & **Bronze award** (50-59.99%) awards will be given to teams based on evaluation along with certificate.
- All case studies, with one CD, & QC register should reach to QCFI- Rajsamand Chapter by **20th Sep 2018**. **For National convention u will be responsible to send your case study and required fee in time. So that there is no last minute embarrassment.**
- **On the spot knowledge test** will be held between 9.0 am to 11 am.
- For other competitions send your posters (A-3), Poems (Max 8 lines), Slogan (Max. 2 lines) and Essay (Max. 25 lines) neatly written or typed on A-4 size paper on the **theme mentioned on First page**, along with the case studies. Individual & Organisation name to be mentioned on backside of the entry. Send these entries with case study by **20th Sep 2018**. No competition on the spot for above.
- Other trophies/ Awards will be: **Maximum Teams/ Members Participation from an organisation. This trophy will be awarded in opening ceremony.**
- If team(s) have less than 4 members they can pay in the form of delegate fee for each participant especially for Kaizen or six sigma teams etc.
- **Registration fee details**
- PI add 18% GST in the fee. It should in favor of 'Quality **Circle Forum of India- Rajsamand Chapter, payable at Kankroli / Rajsamand**. GSTIN No- 08AAAAQ0008P1ZJ9, HSN/SAC Code – 9992, 999293 (Commercial Training & Coaching Service) PAN NO- AAAAQ0008P. You have to deposit fee directly in the account of **Quality Circle Forum of India- Rajsamand chapter**, Account no **51060280431, SBI, Kankroli /Rajsamand Bank (Branch code - 031211), IFS Code- SBIN0031211.**

Type of Team	Permanent Members	Annual member
QC concepts team – for a 6 members per team including facilitator	Rs. 13,559/- + 18% GST (Rs 2441). Total Rs 16000.	Rs. 14,559/- + 18 % GST (Rs 2621) Total Rs 17180
Fee per Delegate / Allied concepts – Team of MIN- 2 member, Max- 3 members	<b>Rs 2542/- + 18 % GST (Rs 458 ) = Total Rs 3000/-</b>	Rs. 3,051/- + 18% GST (Rs 549) = Total Rs 3600/-

## Guidelines for QC Case Study Evaluation in CCQC - 2018

- Register marks will be given by the chapter and to be added in the total marks in CCQC for Quality Circles.:

SN.	Activity/Area	Marks
1	Pre-evaluation of Case Study	60
2	Register marks ( Not applicable for LQC & Other allied concepts)	10
3	Case study presentation marks	20
4	Question - answer based on project presented	10
5	Knowledge Test during Convention	20
Total		120

- The details for **Pre- Evaluation** is as follows :

Step	Activity/Area	Marks
3	Define the Problem	06
4	Analysis of the Problem	06
5	Find out Causes	06
6	Root cause analysis	03
7	Data Analysis	08
8	Development of Solution	08
9	Foreseeing probable resistance	03
10	Trial implementation and Check Performance	08
11	Regular Implementation	06
12	Follow up & Review	06
Total		60

- Register evaluation criteria is as under:

SN.	Activity/Area	Marks
1	General Information ( P- 2,3,8,11)	02
2	Project Implementation ( Page- 12 to 21)	01
3	Attendance	01
4	Meeting minutes ( compare with mile stone chart of case study )	03
5	Monitoring of meeting (By HOD, Coordinator, Facilitator)	02
6	Special Features	01
Total		10

- Case Study Presentation marks at Chapter convention (CCQC) :

SN	Activity/Area	Marks
1	Sequence	05
2	Communication Skill	05
3	Time Management	05
4	Special Effects	05
Total		20

- Pre Evaluation criteria for LQC and other allied concepts in CCQC :

SN.	Activity/Area	Marks
1	Selection of problem and its relevance to the concept	10
2	Define the problem/ project	10
3	Data collection (Measurement)	15
4	Analysis of Data	15
5	Solution, Implementation & gain	10
6	Follow up and Control	10
Total		70

## Quality Circle Forum of India, Rajsamand Chapter

### Registration Form- CCQC- 2018

<b>1.0</b> Name of the Organization						
<b>2.0</b> Complete address of the organization						
2.1 PAN No-						
2.2 GST NO-						
<b>3.0</b> Name of the contact person with address, telephone and mobile nos.						
<b>4.0</b> QCFI Membership No: (Attach copy of validity- Permanent/ Yearly )					<b>Annual/ Permanent Membership No-</b>	
<b>5.0</b> Fee details as per above (for 4.0 } Fill up below mentioned columns					<b>Reference of Online deposit :</b> <b>Amount:</b> <b>Date :</b>	
Type of Team(s)	No of Team(s) / Members	Net Fee payable	GST @18%	Fee including ST	TDS deducted	Net Amount being Paid
QC	Team-Member-					
Allied concept/ Delegate	Team-Member-					
Type of Team			Permanent Members		Annual member	
QC concepts team – for a 6 members per team including facilitator			Rs. 13,559/- + 18% GST (Rs 2441)		Rs. 14,559/- + 18 % GST ( Rs 2621)	
Fee per Delegate / Allied concepts – Team of MIN- 2 member, Max- 3 members including facilitator			Rs 2542/- + 18 % GST (Rs 458 ) = Rs 3000/-		Rs. 3,051/- + 18% GST ( Rs 549) = Total Rs 3600/-	

- Please bring the certificate / details of the TDS deducted.
- If u can send all the details well in advance, we can send u the invoice well in advance to facilitate online transfer.
- Any School/ College can participate with 50% fee of mentioned as above.
- Due to any eventuality, if any team is not able to participate in the convention after depositing the fee, 60% fee will be refunded back.