

- 1) For direct remittance to the bank, the details are given hereunder:
 Bank : U CO Bank, Sector-5, Rourkela-769 002
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 PAN : AAAAQ0008P,
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 HSN / SAC Code : 999293



PROGRAMME SCHEDULE
27th Chapter Convention on Quality Concepts

DATE : 21ST & 22ND SEPTEMBER 2019
VENUE : RIMS, CHHEND
 ROURKELA - 769 015

21.09.2019 (SATURDAY)
TIME PROGRAMME
 14.00—17.00 Hrs. Convention Registration
 17.00—18.00 Hrs. Knowledge Test
 18.00—19.00 Hrs. Award Distribution for Essay/
 Slogan/Poem competition
 19.00—20.00 Hrs. Inauguration
 20.00—21.00 Hrs. Cultural Programme
 21.00 onwards Convention Dinner

22.09.2019 (SUNDAY)
TIME PROGRAMME
 10.00—13.00 Hrs. Model Display
 09.00—13.00 Hrs. Case Study Presentation
 13.00—14.00 Hrs. Lunch
 14.00—16.00 Hrs. Case Study Presentation
 16.00—16.30 Hrs. Judges Time
 16.30—18.00 Hrs. Valediction
 18.00 Hrs. Evening Tea

All correspondence should be addressed to :

S.C. PRASAD

Hony. Secretary, QCFI-Rourkela Chapter
 B-56, Sector-20, Rourkela - 769 005 (Odisha)
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EVALUATION CRITERIA FOR QC/ALLIED CONCEPTS CASE STUDIES

Sl.No.	Criteria	Max. Marks
A) Pre-evaluation for Quality Circle		
01.	Define the Problem	4
02.	Analysis of the Problem	5
03.	Finding out the Causes	3
04.	Root Cause Analysis	5
05.	Data Analysis	8
06.	Development of Solution	5
07.	Foreseeing Probable Resistance	3
08.	Trial Implementation & Check Performance	5
09.	Regular Implementation	6
10.	Follow-up Review	6
TOTAL		50

B) Pre-evaluation for LQC and Other Allied Concepts		
01	Selection of Problem & its relevance to the concept	05
02	Define the problem/project	10
03	Data Collection (measurement)	15
04	Analysis of Data	15
05	Solution / Implementation & Gain	10
06	Followup & control	05
TOTAL		60

Evaluation Criteria For Case Study Presentation

Sl.No.	Criteria	Max. Marks
01.	Sequence, Clarity, Team Participation, Smooth change over from one speaker to another	05
02.	Time Management	05
03.	Communication Skills, Confidence level	05
04.	Special Features	05
05.	Answering satisfactorily & correctly the Questions from Judges	10
Total		30

Evaluation of QC Case Studies

Sl.No.	Criteria	Max. Marks
01.	Pre-evaluation of Case Study	50
02.	Register	10
03.	Knowledge Test	10
04.	Case Study Presentation	30
Total		100

Criteria	Marks
1. General Information	2
2. Project Information	1
3. Attendance	1
4. Meeting Minutes	3
5. Monitoring of meeting minutes	2
6. Special Features	1
TOTAL	10



GLIMPSES OF CCQC-2018

27th CCQC

**CHAPTER CONVENTION
 ON
 QUALITY CONCEPTS**

On 21st & 22nd September 2019

VENUE :

**Rourkela Institute of Management Studies (RIMS)
 CHHEND, ROURKELA**

Theme :

**QUALITY CONCEPTS FOR
 CULTURAL BREAKTHROUGH**



Organised by

**QUALITY CIRCLE FORUM OF INDIA
 ROURKELA CHAPTER**

IN ASSOCIATION WITH



**ROURKELA INSTITUTE OF MANAGEMENT STUDIES
 ROURKELA**



Teamwork : Individually, we are one drop. Together we are an ocean

Invitation



I, on behalf of Executive council, Rourkela chapter have a great pleasure in extending the cordial invitation and warm welcome to all to participate in the **27th Chapter Convention on Quality Concepts (CCQC-2019) from 21.09.2019 to 22.09.2019 (Saturday & Sunday) at RIMS, Chhend, Rourkela.**

In today's cutting edge market, **people power** can give any organization a competitive advantage. Quality Circles and Allied concepts have emerged as a mechanism to develop and utilize the tremendous potential of people for improving Production, Productivity and Quality. The concept has gained immense popularity as it respects people working at every level, involves them in decision making and facilitates an environment where peoples' capabilities are looked upon as assets to solve work-area problems. Application of knowledge and skills by first line employees can produce and render quality goods and services.

Rourkela chapter of QCFI, one of the most vibrant chapters of the country, has made signal contribution in promoting and popularizing the concept of Quality Circle and allied concepts e.g. Lean QC, 5S, SPC, Kaizen, Six Sigma, TPM, Poka Yoke, QIT, SGA etc. in the region.

Clean, green and well maintained wide roads with lush green avenue plantations, flowering shrubs interspersed with the beautiful monuments and the sight of verdant hill range with the huge Blast furnaces of SAIL/RSP dotting the skyline, Steel City presents a perfect picture of synergy between environment and industry.

Rourkela Institute of Management Studies (RIMS), established in 1984 and one of the leading management schools of the country, offers full time courses like MBA, PGDBM, BBA, MCA-LE, MCA, BCA, BJMC. It has well equipped labs, faculties, fully wi-fi enabled campus and Boys & Girls hostels. Institute is NAAC accredited and winner of Golden Peacock National Training Award too.

QCFI, Rourkela chapter is grateful to the RIMS authority for sparing the premises and associating for organizing this mega event "CCQC-2019".

We are confident that the convention will meet your expectation and provide value enhancement to all of you, of course, with your cooperation. *We are thankful to all our participating organizations of the region with whose support a record 126 circles had participated in CCQC-2018. We have great pleasure in extending once again cordial invitation to your esteemed organization and team members. We look forward to welcoming you to the convention.*

Sincerely

(Gautam Banerjee)

Chairman, QCFI-RC & ED (Works), RSP

OBJECTIVES :

- To provide a forum for interaction and exchange of knowledge on Quality concepts.
- To provide an opportunity to the members of Quality circles & allied concepts to exchange their ideas, learn and explain their achievements.
- To give opportunity to display their creative talents through competitions in Essay, Slogan, Poem & SKIT as well as display of models.
- Encourage the spirit of competition, team work and continuous improvement thereby gain & sustain high team motivational standards and results.
- To select and recommend the case studies for the forthcoming 33rd National convention on Quality Concepts (NCQC-2019) being held in Varanasi, UP in December 2019.

WHO SHOULD ATTEND :

- Teams from QC & allied concepts
- Organisations who wish to introduce QC & other concepts.
- Potential Practitioners & Life members.
- Students & Staff from Educational Institutions

A BRIEF OUTLINE OF PROGRAMME EVENTS:

01. CASE STUDY PRESENTATION (ORAL)

Case studies nominated by various organizations will be presented in CCQC-2019. Only those case studies (Gold & Silver medal winners) will be eligible for consideration for presentation in NCQC-2019 to be held in Varanasi, UP in Dec.'19.

02. KNOWLEDGE TEST :

Since this is mandatory in NCQC, it is advised that all registered teams participate in it for their knowledge in various Quality concepts and QC tools & techniques. Time duration will be of 20 minutes. Marks sheet will contain this marks also.

03. ESSAY, SLOGAN, POEM, SKIT & MODEL COMPETITION:

- There is an immeasurable quest for excellence in all fields of human endeavor. QCFI has been leading in this regard through employees' involvement. Hence the theme for Essay competition this year is "**Quality concepts for cultural breakthrough**" and is limited to **500 words only**.
- Slogan/Poem** can be related to various Quality concepts like QC, 5S, TQM, Kaizen, Safety etc. For slogan/poem, a team/member can give **maximum 2 entries only**.
- Display of Models** will be limited to 30 participating teams only due to space constraint in the institute during 10.30 hrs. – 15.00 hrs. on **22nd September, 2019**. Intimation shall be given to the teams for this in advance.
- For **SKIT contest**, theme has to be related to any Quality concepts. Only interested participating teams can take part in it on **21.09.2019 at 5PM** in Convention hall. Maximum 04 entries can be allowed.
- Home Kaizen/Five S by Home makers:** In order to encourage Kaizen/Five S practices in home, Rourkela chapter wishes to recognize home makers, who have done improvements in their homes, to exhibit with the help of Model/Poster/PPT on **21.09.2019**.

GUIDELINES FOR COMPETITION :

- Languages will be Odia, Hindi or English for presentation whereas for Case Study Report, it will be Hindi or English.
- One set of Case study report (Hard copy or Soft copy or through e-mail) on QC & Allied concepts to be sent in advance (preferably in MS Word or PDF format).
- All entries for Case study, Essay, Slogan, Poem, SKIT, Model competition, Home Kaizen or Homemakers' 5S must reach on or before **10th September 2019**.
- QC register being maintained (in QCFI Register format permissible) must be submitted on convention day at Registration counter.
- All case study presentation shall be conducted in parallel halls.
- Each team shall be given **15 minutes** for presentation and **5 minutes** for Question & Answer whereas **1 minute** for changeover to next team.
- Presentation aids e.g. Audio system, Multimedia kit, Screen, & Tables shall be provided in each hall.

- Standard fonts e.g. Times New Roman, Arial etc. and standard animations are advised to be used for case study report/presentation.
- CD/DVD/Pen drive for presentation to be loaded before hand in respective halls. Teams may bring their own laptop for presentation.
- Front page of Case study report shall have the details like name of organization & Team, Title of the case study and Category of the case study e.g. QC, 5S, SPC, Six Sigma etc.
- Participating Certificates shall be prepared as per names given in Registration form.
- Case study presented before in Chapter / State / Regional / National level are not eligible for CCQC-2019.
- Mobile, Laptop, Books are not permitted in Knowledge Test. Only 3 members per team shall be permitted.

AWARDS TO BE PRESENTED:

- Certificates shall be given to each member/facilitator who is participating in case study presentation in the convention.
- Successful teams shall be adjudged as Bronze, Silver & Gold Medal award winners depending upon the marks achieved as given below

50% - 59%	: Bronze Medal
60% - 69%	: Silver Medal
70% & above	: Gold Medal
- Overall BEST circle, in both QC & Allied concepts categories, shall also be awarded **Jayant Dash Memorial Trophy**.
- Prizes shall be given to the winners of Essay/Slogan/Poem/SKIT/Model/Knowledge Test/Home makers' 5S or Kaizen (who achieves 70% or more marks).

PARTICIPATION FEE :

- Teams from QC concepts consisting of (5 Members + 1 Facilitator) Rs.18000/-
- Teams from Allied concepts (Up to 3 Members) Rs.9000/-
- For each additional member in a team Rs.3000/-
- For each Delegate Rs.3000/-
- Engg./Mgt.Colleges/Schools (Life Members)/ Indvl.Lifemembers (per member) Rs.2000/-
- Home Kaizen / 5S by Home makers Rs.2000/-
- Please add GST @18% on the participation fee payable before TDS
- Permanent institutional members shall get a discount of Rs.250/- per participant (for Sl. a to d). Kindly attach a copy of the certificate to this effect.
- Last date of registration is **10.09.2019**. After this registration date, an additional fee of **Rs.150/- plus GST 18%** per member shall be chargeable.
- Payment through Demand Draft/at par Cheque / NEFT / RTGS can be made in favour of **Quality Circle Forum of India, Rourkela Chapter** payable at **Rourkela** and sent along with the dully filled in Registration form and detailed case study report.
- Participation shall be allowed only after payment of registration fee on or before registration day.