



QUALITY CIRCLE FORUM OF INDIA
Hosur Chapter

4th CHAPTER CONVENTION ON QUALITY CONCEPTS

13th OCTOBER, 2019

Venue:

Adhiyamaan College of Engineering

Dr. M.G.R.Nagar, Hosur, Tamil Nadu 635109



CCQC-2019

Indoor Stadium - ACE

Theme: **Quality Concepts for Cultural Breakthrough**



CCQC-2018



Quality Circle Forum of India, Hosur Chapter

4th Chapter Convention on Quality Concepts

I. Invitation

The chairman and governing council members of Quality Circle Forum of India (QCFI)-Hosur chapter have great pleasure in extending a warm welcome to its 4th chapter convention on Quality concepts (CCQC 2019) being organised at **Adhiyamaan College of Engineering, Hosur, on Sunday 13th October 2019**. QCFI has already spread its wings across manufacturing Industries, Service Organisations, Banks, Hospitals & IT Industries.

CCQC provides an opportunity to share and exchange their experiences and best practices and it encourages the spirit of competition, team work and continual improvement.

In this convention teams from various organisations will showcase their achievements through case studies in two streams:

A - Quality Circle

B - Allied concepts (Kaizen, SGA, Lean, Six Sigma, 5S, TPM.. Etc.,)

These Presentations will be evaluated by Judges (Industrial experts). We also conduct Quiz Competition, Slogan Competition & Poster Competition

The theme of the convention is: **“Quality Concepts for Cultural Breakthrough”**

Benefits for the Participants:

- Mutual Learning, Self -motivation, Acquiring of new ideas & application of quality tools for the Individuals and team members.
- Employee involvement, recognition through Mementos, Certification for the participants & participation in National / International Conventions.

Benefits for the Organisation:

Knowledge enhancement on brain storming, presentation skills, mutual learning, varied inputs from other organisation.

2. Details of Highlights

S.No	Highlights	Objective	For whom
A	Case Study Presentation by Quality Circle (QC).	<ul style="list-style-type: none"> • Sharing of Success • Learning from Case studies of other teams. 	<ul style="list-style-type: none"> • Team from all categories of employees.
B	Allied Concepts Presentation (Kaizen, SGA, Lean, Six Sigma, 5S, TPM.. Etc.,)	<ul style="list-style-type: none"> • Sharing of experiences on application of: Lean, SGA, Six Sigma, TPM, Kaizens.. etc., 	<ul style="list-style-type: none"> • Team from all categories of employees.

2.1 Guidelines for Competition

S. No	Details	Eligibility	No. of Participants	Scope
1.	Knowledge Test	All streams from QC & Allied Concepts <ul style="list-style-type: none"> • Separate test for QC & Allied Concepts. (I-Set consists of one question paper for QC & one for Allied concepts) 	1 - Set per Team	About the philosophy of Quality concepts, basic knowledge about QC Tools & Techniques of problem solving approach.
2.	Quiz	One team per registered QC Circle (Details to be provided as per Form-4)	2 - Members per Team	
3.	Poster / Slogan	One member per registered QC Circle (Details to be provided as per Form-4) <ul style="list-style-type: none"> • Drawing sheet, Pencil & Erasers will be provided by QCFI • Coloring Material & any other accessories will be brought by the participant • It should be either in Tamil/English/Hindi 	1-Member	Theme will be given on the spot.
More than one poster / one slogan will disqualify the participant				

3. Recognition

Based on the evaluation by a panel of judges, the participating teams will be given awards and the certificates

S.No	Score	Award
1	70% and above	GOLD
2	60% and above but less than 70%	SILVER
3	50% and above and less than 60%	BRONZE
4	Less than 50%	PARTICIPATION CERTIFICATE

GOLD winning teams (in QC and ALLIED CONCEPTS) will be recommended to participate in **NCQC -2019** to be held at **Varanasi in DEC-2019 (27-12-2019 to 29-12-2019)**.

4. CCQC Registration and Fee Structure 2019

Stream	Category	Large Scale Industries		MSME		Educational Institution	Remarks
A	Quality Circle	Permanent	Annual	Permanent	Annual		
	<ul style="list-style-type: none"> Only Workmen Team Workmen & Executive Team (5 members + 1 Facilitator / Team Leader) 	₹ 12500 + 18% GST	₹ 13500 + 18% GST	₹ 6000 + 18% GST	₹ 6500 + 18% GST	₹ 6000 + 18% GST	Per Team
B	Allied concepts	Permanent	Annual	Permanent	Annual		
	SGA, Kaizen, 5S, WCM/TPM, Six Sigma, Poka Yoke, Lean, VSM, JIT, KANBAN, SMED, Layout & Any other allied concepts. (3 members + 1 Facilitator)	₹ 8000 + 18% GST	₹ 8500 + 18% GST	₹ 3000 + 18% GST	₹ 3500 + 18% GST	₹ 4000 + 18% GST	Per Team
	Additional member of the same team / delegate	₹ 1500 + 18% GST		₹ 750 + 18% GST			

Our GSTIN: **33AAAAQ0008P5ZM**

PAN: **AAAAQ0008P**

SAC No.: **999293**

5. Particulars for Registration

1.	LAST DATE for REGISTRATION - 15th SEPTEMBER, 2019.
2.	Registration / Delegate fee to be paid through NEFT / DD / At Par Cheque drawn in favour of “Quality Circle Forum of India Hosur Chapter” payable at Hosur
3.	For RTGS / NEFT Transfer Name of the Account: Quality Circle Forum of India Hosur Chapter Type of A/c: SB Account No: 1972101046456 Bank Name: Canara Bank, Main Branch, Hosur IFSC Code: CNRB0001972 MICR Code: 635015402 Please provide Bank Name, Transaction Number and the Amount Transferred to Mr. V. Natarajan, Honorary Treasurer - Mob: 94433 66306 for preparing receipt. Mr. Mahesh, Mob: 95978 23022
4.	Communication Address: QCFI Hosur Chapter, C/o. Delta CNC Applications, C-3, SIDCO Industrial Estate, Phase-I, Hosur - 635126. Tamil Nadu.
5.	The member organizations, whose membership is valid as on the date of registration are allowed to participate.
6.	Cancellation: No refund of Registration fee in case of cancellation.
7.	Non - payment of Registration fee will disqualify the team and it cannot participate.

6. GUIDELINES AND RULES FOR PARTICIPATION IN THE CONVENTION

6.1. Registration

Registration **Form-1**: One form for per organisation, **Form-2**: One form per team

QC Record book (QC Teams only) to be submitted

Note:

- a) If more teams are participating take photo copies to furnish the details.
- b) Participation certificate will be prepared as per Form-2 (Team profile) use capital letters while filling the Name with initials.

6.1.1. All teams should have windows compatible PPT of the case study in CD / Pen drive for loading (Virus protected)

6.1.2. Case studies can be sent through our e.mail id: qcfihosur@gmail.com / maheshmgr1993@gmail.com

Suggest the following nomenclature for creating the file for easy retrieval.

<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Company Name	Division Ex.: Unit I	QC or Allied Concepts Ex.: SGA, 5S, Kaizen, TPM	Project Title

6.2. Quality Circle (QC) / Allied Concepts

- a. Teams presenting case studies in QC / Allied Concepts shall provide One hard copy of their case study for pre-evaluation on or before 15-09-2019 (Hard copy is mandate) to the following address:

QCFI Hosur Chapter

C/o. **Delta CNC Applications,**

C-3, SIDCO Industrial Estate, Phase-I, Hosur - 635126. Tamil Nadu.

Contact: **Mr. Mahesh** - Mobile: **95978 23022**

E.mail: maheshmgr1993@gmail.com, qcfihosur@gmail.com

- b. Front page of the case study shall have the following information.

- Name of the Organisation
- Name of the team
- Title of case study
- Category: QC / *ALLIED CONCEPTS.

*Indicate the stream in **Allied Concepts** like: **5S, Kaizen, SGA, TPM, VSM, Six Sigma, Poka-Yoke.. etc.,**

- c. Teams participating in Allied Concepts - in 5S, SGA, TPM, VSM, Six Sigma, Layout, WCM have to use their format while submitting the hard copy. However all others in kaizen stream will use Form-3 for Pre Evaluation.

- d. All QC teams have to mandatorily submit their **QC Record Book** for evaluation. Marks obtained for QC record book, are considered for overall marks for awards in CCQC-2019.

- e. All Teams irrespective of the stream have to take up **knowledge test for 10 marks.**

*Respective teams will select question paper as appropriate to their stream and complete the same and submit before 12.00 noon.

*Though QC/Allied concepts question paper is available only one sheet will be filled and submitted depending upon the stream in which the team is participating.

- f. **The total duration of oral presentation is 15 minutes including 2 to 3 minutes for Question & Answer session by the panel of judges. At the end of 12th minute a long buzzer will be given.**

6.3. Recognition

QCFI Hosur Chapter will recognise organisation for their best performance and best practices followed in their companies at CCQC-2019. A separate circular will be sent in this regard.

6.4. Others

1. Institutional / Organisation members of QCFI are eligible to participate in Presentation.
2. Non-members of QCFI may also participate by enrolling as member immediately by submitting membership application which is enclosed.
3. Teams formed outside region /chapter may also participate. Any number of teams can be nominated.
4. Non-members (Institutional / individual) can participate as DELEGATE only.
5. Advertisement Banner Display: Organisations are requested to advertise through banner to be displayed at the convention hall.

7. CASE STUDY EVALUATION CRITERIA (CHAPTER CONVENTION) - 2019

7.1 For QC Case Studies distribution of marks:

Sr. No.	Activity / Area	Marks
1	Pre- Evaluation of Case Study (hard copy)	50
2	Register Marks	10
3	Knowledge Test	10
4	Case Study Presentation Marks	20
5	Question & Answer by Judges - based on the Case Study presented	10
	Total	100

MARKS BREAK-UP for QC:

7.1.1. Register Marks for QC:

Sr. No	Activity / Area	Marks
1	General Information (P- 3,8,11)	2
2	Project Information (P-12 -21)	1
3	Attendance	1
4	Min. of Mtgs. Compare with Milestone Chart of Case Study)	3
5	Monitoring of Min.of Mtg. (by HOD, Coordinator, Facilitator)	2
6	Special Features	1
	Total	10

7.1.2 Pre Evaluation for QC:

Step	Activity / Area	Marks
3	Define the Problem	4
4	Analysis of the Problem	5
5	Find out Causes	3
6	Root cause Analysis	5
7	Data Analysis	8
8	Development of Solution	5
9	Foreseeing Probable Resistance	3
10	Trial Implementation and Check Performance	5
11	Regular Implementation	6
12	Follow-up/Review	6
	Total	50

7.1.3. Case Study Oral Presentation (QC / Allied Concepts):

Sr. No	Activity / Area	Marks
1	Sequence	5
2	Communication Skills	5
3	Time Management	5
4	Special Effects	5
5	Question & Answer	10
	Total	30

7.1.4. Pre Evaluation Criteria for Allied Concepts Lean and Other Allied Quality Concepts

Sr. No	Activity / Area	Marks
1	Selection of Problem and its relevance to the Concept	10
2	Define the Problem /Project	10
3	Data Collection (measurement)	10
4	Analysis of Data	10
5	Solution, Implementation & Gain	10
6	Follow Up & Control	10
	Total	60
	Knowledge Test for Allied Concepts	10
	Total	70

PROGRAMME:

- 07.30 - 08.15 hrs : Registration
- 08.30 - 09.45 hrs : Inauguration Function
Introduction of Jury
Key note address by the Chief Guest
- 10.00 - 14.30 hrs : Case study presentation in parallel halls.
Knowledge Test
- 15.00 - 16.00 hrs : Cultural Program / Chief Guest Speech
- 16.00 - 17.30 hrs : Valedictory Function

07.30 hrs to 08.15 hrs: **Breakfast** | 12.30 hrs to 14.30 hrs: **Lunch** | 16.00 hrs to 17.30 hrs: **Evening Tea**

CONTACT PERSONS:



Dr. K. Ramalingam
Advisor
94432 26435
MD - ISSOJET



P. Vellingiri
Chairman
94433 25014
Former GM - TITAN



P. Nagaraj Kanna
Vice Chairman
82200 19516
Head - Quality - TVS



R. Ravi
Hon. Secretary
80125 80848
Retd. ALH I - Quality



V. Natarajan
Hon. Treasurer
94433 66306
MD - Delta CNC



Office Contact Person:

M. Mahesh,

Mobile: **95978 23022**

E.mail: maheshmgr1993@gmail.com



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