

# QUALITY CIRCLE FORUM OF INDIA

## ELECTION NOTICE

To

QCFI Chapters/sub chapters/Centers, Life Members & Institutional Members

Sub: Nomination for Election to the Executive Board for the year 2020-2023.

In accordance with clause No:3.5 of the Constitution of QCFI, Notice is issued for Election to the Executive Board for 2020 in place of Directors due to retire. They are Mr. Avinash Mishra-North Zone, Mr. Joydev Sengupta – East zone, Mr. M Sankara Subramaniam-South Zone, Mr. Raju Modi – West Zone, and Mr. G P Singh – Central Zone. Two directors will be from specialized knowledge as mentioned in 3.3.4.

For Election to the Executive Board only one Director shall be elected from each zone under clause 3.3.1,3.3.2.3.3.3 and two Directors under clause 3.3.4, of the Constitution of QCFI. Total seven directors will be elected for the year 2020-2023.

It is, hereby, notified that the eligible members as per clause 3.5.1. of the forum intended to contest for election may send their nomination in the prescribed proforma which can be obtained / download from QCFI- HQ web site [www.qcfi.in](http://www.qcfi.in) from 1st June 2020, so as to reach the Returning officer, QCFI, duly filled and signed, on or before 22nd June, 2020. QCFI Executive Board has appointed Executive Director as Returning officer for the Election as per clause 3.5.3 of the Constitution of QCFI.

The calendar for completing the process of election is shown below for information and appropriate action. The amended clause for Election in the constitution of QCFI is also shown below for ready reference as approved by Executive board in BOD-153 held in CMS Lucknow on 25<sup>th</sup> February 2020.

Secunderabad

Date: 1st June 2020

sd/-

D.K. Srivastava  
Returning officer

TO All Members

### SCHEDULE OF ELECTION TO THE EXECUTIVE BOARD FOR THE YEAR 2020-2023

Issue of notice for Election of Directors and calling nomination	1st June, 2020
Last date for filing of nominations	22nd June, 2020
Last date for intimation of valid nominations	24th June, 2020
Last date for withdrawal of nomination	29th June, 2020
Date for voting by SMS for valid Nominations	10th July, 2020
Last date for receipt of SMS from voters	17th July, 2020
Declaration of election result.	18th July, 2020

## Procedure of Election for Executive Board of Directors

- a) Election to the Board of Directors for the year 2020-2023 will be conducted @ one director per zone + two directors in special category.
- b) President will nominate two Observers per zone. ED will be Returning officer as per clause 3.5.3

Currently the required SMS Poll software has been developed by the renowned Mobile application company IMI Mobile based in Hyderabad. IMI Mobile is audited by Govt of India on the ISMS (Information Security Management System Certification) regularly as third-party audit.

### Steps for SMS Poll

1. HQ/Chapter will share the election process with all the eligible voters through web, email and SMS on how to vote in duration of voting dates. Contestants will be given two-digit numerical code against each contestant in respective zone starting from 11.

### For Example:

SL No	Candidate Name	Candidate Code
1	Candidate A	11
2	Candidate B	12
3	Candidate C	13
4	Candidate D	14
And so on for		-

2. A 10-digit mobile no. is designated for each poll in a zone and we request all the eligible voters to vote by sending the SMS to the mobile no xxxxxxxxxx, to be provided by service provider by typing the candidate code to whom you preferred to vote. Example: if you have selected candidate B to vote, his code is 12. Now send SMS to the given mobile number xxxxxxxxxx by typing 12 and click send.
3. As soon as the voter send the SMS, he/she will get a confirmation SMS saying **“Congratulations. Your Vote is accepted. Thank you for your valuable vote”** or **SIMILAR message**. Vote will be rejected in case if they try to vote using SMS more than once as the system will not accept multiple votes from single eligible Mobile no.
4. Votes from mobile numbers which are not eligible (not registered with QCFI) will be rejected automatically by the system.
5. All the received (polled votes) against each candidate will be stored on IMI Mobile secured systems.
6. On the day of counting, both the observers will send the SMS to the service provider for OTP. Once OTP is received by each one separately, that to be entered by the both to OTP received by them to service provider. After confirmation, service provider will send the results of election through registered email.