



QUALITY CIRCLE FORUM OF INDIA Hosur Chapter

CCQC - 2020

GUIDELINES FOR FILLING REGISTRATION FORM

Dear Participants,

The following guidelines will facilitate filling up of FORMS for this chapter convention:

A. FORM-1

- This will give details about the Organisation you represent, your QCFI registration ID and its validity.
 - Gives Summary of teams participating in the respective category.

B. FORM-2

- For each team mentioned in Form-1, FORM-2 will be filled giving the details asked for.
 - Take photocopies of Form-2 (one form per team) before you start filling.
 - Care shall be taken to write names in CAPITAL LETTERS WITH INITIALS, so that certificate will be prepared in line with this information.

The Hard copies to be sealed and sent to the following address:

QCFI HOSUR CHAPTER
C/o. DELTA CNC APPLICATION,
C-3, SIDCO INDUSTRIAL ESTATE, PHASE-1
HOSUR - 635 126. Mobile: 95978 23022

The Soft copies to be mailed to following mail Id

E.mail: qcfihosur@gmail.com / maheshmgr1993@gmail.com

* Should you require any assistance please contact in above given contact details:

QCFI

HOSUR CHAPTER.



QUALITY CIRCLE FORUM OF INDIA Hosur Chapter

CCQC - 2020

FORM - 1
ONE FORM PER ORGANISATION

ORGANIZATIONAL PROFILE

To
The Hon. Secretary, QCFI Hosur Chapter,

1	Name of the Organization (In Capital Letters)		
2	Full Address		
3.	Your GST Registration No.		
4	Name of Organizational Head		
	Phone No. / Mobile No.		
5	Contact Person (in Capital letters)		
	Designation		
	Mobile No.		
	E-Mail ID		
6	Institutional Membership	No.	
		Valid upto:	

SUMMARY OF TEAMS PARTICIPATING IN CCQC

S.No.	Name of Participating Team	A - Quality Circle	B - Allied Concepts
1		<input type="checkbox"/>	<input type="checkbox"/>
2		<input type="checkbox"/>	<input type="checkbox"/>
3		<input type="checkbox"/>	<input type="checkbox"/>
4		<input type="checkbox"/>	<input type="checkbox"/>
5		<input type="checkbox"/>	<input type="checkbox"/>
6		<input type="checkbox"/>	<input type="checkbox"/>

Select the stream for each team using ☒ mark

(Please use additional sheets for more no of teams)



QUALITY CIRCLE FORUM OF INDIA Hosur Chapter CCQC - 2020

REGISTRATION FORM - 2

To
The Hon. Secretary, QCFI Hosur Chapter,

Dear Sir,

Please register the following Team for the Chapter Convention on Quality Concepts organized by QCFI Hosur Chapter on the 15th September, 2020.

A. Quality circle case study <input checked="" type="checkbox"/> (Tick)	B. Allied Concepts <input checked="" type="checkbox"/> (Tick)
<input type="checkbox"/> Quality Circle (only workmen) <input type="checkbox"/> Quality Circle (Workmen & Supervisor)	<input type="checkbox"/> Six Sigma <input type="checkbox"/> VSM <input type="checkbox"/> 5S <input type="checkbox"/> Poka yoke <input type="checkbox"/> Kanban <input type="checkbox"/> TPM <input type="checkbox"/> SGA <input type="checkbox"/> Safety <input type="checkbox"/> SMED <input type="checkbox"/> JIT

★ Name of Organisation _____

Name of Team _____ ☐ Fresher / ☐ Experienced (Pl. Tick)

Title of Case Study: _____

Payment Details: NEFT / DD / Chq. No./ _____ dt. _____

Drawn on: _____ Bank ; Amount: Rs. _____

In favour of **QCFI, HOSUR CHAPTER.**

TEAM Details: (Include Facilitator's Name)

Sl. No.	Participant's Name	Position in the Team
1.		
2.		
3.		
4.		
5.		
6.		

Note: one Form per team to be filled by the organisation. Please take photo copies and use for each Team separately.

Authorized by: (name) _____ Designation _____ Date: _____

Email ID _____ Mob No. _____

Company: _____ Location: _____

* Details are essential to prepare invoice / receipts

QCFI Hosur Chapter's Bank details for NEFT

Name of the Account: **QCFI, Hosur Chapter** Type of A/c: **SB**
Account No: **1972101046456** Bank Name: **Canara Bank, Main Branch Hosur**
IFSC Code: **CNRB0001972** MICR Code: **635015402**

Sl. No.	Industry / Units	Gain in Rs. / Year (Write or if it is recurring)	Remarks
1.			

* For filling the above information use details provided in the backside of the sheet. (Refer Annexure-1)

* After selecting the industry / unit indicate the corresponding number in the above table.

ANNEXURE - 1

No	Industry / units	No	Industry / units
1	AUTOMOBILE ANCILLARY	29	MACHINE TOOLS
2	AUTOMOBILES	30	MARINE PRODUCTS
3	BANKING	31	MINERALS/ METALS
4	BEVERAGES	32	MINING
5	CABLES	33	OIL / PETROLEUM / GASES
6	CEMENTS	34	PACKAGING
7	CERAMICS/ REFRACTORIES	35	PAPER
8	CHEMICALS	36	PHARMACEUTICALS
9	CIVIL AVIATION	37	PLANTATIONS
10	COLLEGES / ITI (EDUCATIONAL INSTITUTION)	38	PLASTIC PRODUCTS
11	CONSTRUCTION/ BUILDINGS	39	POWER DISTRIBUTING COMPANIES
12	CONSULTANTS	40	POWER STATION, POWER PROJECTS
13	DEFENCE	41	RAILWAYS
14	DRUGS	42	RUBBER GOODS
15	DRY BATTERIES	43	SHIPPING
16	ELECTRICITY	44	SOAPS/ DETERGENTS
17	ELECTRONICS/ COMMN.	45	STEEL INDUSTRY
18	ENGINEERING	46	TEXTILES
19	FERTILIZERS	47	TOBACCO
20	FINANCIAL INSTITUTIONS	48	TOOL MANUFACTURING
21	FOOD PROCESSING	49	TRACTORS AND AGRICULTURAL IMPLEMENTS
22	FURNITURE/ HOUSEHOLD PRODUCTS	50	TYRES
23	GEMS/ JEWELLERY	51	VEGETABLE OILS
24	GLASS	52	WATCHES / WATCH PARTS
25	HOSPITALS, HEALTHCARE	53	AEROSPACE
26	INSTRUMENTAION	54	ANY OTHER PL SPECIFY
27	IT		
28	JUTE INDUSTRY		

ANNEXURE - 2

EVALUATION CRITERIA

1. QC STREAM

SN	PROBLEM SOLVING STEPS	MARKS
1	IDENTIFICATION OF WORK-RELATED PROBLEMS(UNSOLVED)	5
2	SELECTION OF THE PROBLEM	5
3	DEFINE THE PROBLEM	10
4	ANALYSIS OF THE PROBLEM (MEASURE THE PROBLEM	10
5	IDENTIFICATION OF CAUSES AND PROBABLE ROOT CAUSES	10
6	ROOT CAUSES ANALYSIS (CAUSES EFFECTING TO THE PROBLEM)	10
7	DATA ANALYSIS (VALIDATION OF ROOT CAUSES)	10
8	DEVELOPMENT OF THE SOLUTION	10
9	FORESEEING PROBABLE RESISTANCE	5
10	TRIAL IMPLEMENTATION AND CHECK PERFORMANCE	15
11	REGULAR IMPLEMENTATION	10
12	FOLLOW UP AND REVIEW	05
	TOTAL	100

2. ALLIED CONCEPTS:

2 A) LQC, KAIZEN, SGA, SMED, Etc.,

SN	PROBLEM SOLVING STEPS	MARKS
1	SELECTION OF PROBLEM	5
2	DEFINE THE PROBLEM	15
3	MEASUREMENT OF PROBLEM/PROBLEM ANALYSIS	20
4	FIND OUT PROBABLE CAUSES AND ROOT CAUSE	20
5	DEVELOPMENT OF THE SOLUTION	30
6	FOLLOW-UP AND REVIEW	10
	TOTAL	100

2 B) SIX SIGMA

SN	PROBLEM SOLVING STEPS	MARKS
1	DEFINE * Business case/Voice of customer	20
	* Project charter	
	* SIPOC	
2	MEASURE *Performance measure	15
	*Key Process Parameters	
	*key product parameters	
3	ANALYSE * Identification of causes/Cause & Effect diagram	25
	* Validation of causes	
	* Identification of root causes	
	* Data collection/validation of root causes	
4	IMPROVE * Creative solutions	25
	* Design of experiments/ Hypothesis testing	
5	CONTROL * New/Up-dation of standards	15
	* Results/benefits	
	TOTAL	100

2 C) SAFETY CIRCLE CASE STUDIES

1. A Safety related project of a Quality Circle participating in CCQC will be evaluated as per the Evaluation Criteria of Quality Circle case studies (12 Step Problem Solving Process)
2. In case, a project is taken under Lean Safety Circle (LSC), may be by the QC team (not through Quality Circle method of Selection of problem), and LSC team is formed, this will be evaluated as DMAIC method as in case of LQC.

2 D) 5-S - WORKPLACE MANAGEMENT

In case team has taken any specific problem on 5-S and solve it they must follow **DMAIC** method and evaluation will be done accordingly given above.

In case some Unit/Zone/Zones/Sub Zone/Sub -sub Zone has done excellent implementation of 5 -S and management want to nominate the team for the presentation, use following Evaluation Criteria for such case studies.

SN	PROBLEM SOLVING STEPS	MARKS
1	INITIAL EFFORTS	15
	5-S organization structure	
	Initial Photographs	
	Steps taken in zone/Sub zone before going for 1 st S	
2	ACTIVITIES OF HOUSE KEEPING	20
	Implementation of 1 st S	
	Implementation of 2 nd S	
	Implementation of 3 rd S	
3	IMPLEMENTATION OF 4TH S	10
	Development of standard practices	
	Follow-up of standard practices	
4	AUDIT SYSTEM	15
	Self-audit system	
	Management audit system	
5	STATUS OF 5-S IMPLEMENTATION	25
	Before/After Photographs	
	Tangible/intangible gains	
	Status of Jagruti group	
	Status of 5-S home	
6	FOLLOW-UP AND REVIEW SYSTEM	15
	Management actions for sustenance and growth of 5S	
	Special activities	
	TOTAL	100