**ANNEXURE - 1**

**Case Study Write – Up For VCCQC 2020**

**(Evaluation of presentation will be done along with case study write – up)**

**Name of the Organisation:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tick** **√ type of circle: 🗆 QC**  **🗆 Allied (If Allied, mention category: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)**

**Name of the QC/ Allied Team:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of the Facilitator:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Mobile No**.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email ID:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of the Leader:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Mobile No**.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email ID:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**QC/Allied Circle Started:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**QC/Allied Circle consists of** \_\_\_\_\_\_\_\_ Members. (Female: \_\_\_\_\_ / Male: \_\_\_\_\_)

**Average Age of QC/Allied member is** \_\_\_\_\_\_\_\_. (Youngest: \_\_\_\_\_ / Oldest: \_\_\_\_\_)

**QC/Allied Circle meeting take place:** **🗆** after working hours **🗆** during working hours

QC/Allied meeting is usually held \_\_\_\_\_\_\_\_ time(s) per month. Each takes \_\_\_\_\_\_\_\_ minutes.

QC/Allied Circle has already completed \_ \_\_ subjects before this case report.

**Total no. of meetings held:** \_\_\_\_\_\_\_\_ **Average % of attendance:** \_\_\_\_\_\_\_\_\_

**Tick** **√ whether Record book maintained (for QC Circle):** **🗆** Yes **🗆** No

|  |  |
| --- | --- |
| **Names of the team members** | **Group or Individual Photograph of the team** |
|  |  |

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|  **√ Tick the Method followed** **12 steps of Deming Wheel** □ **DMAIC** □ **Any Other** □ **(If any other method followed, mention it\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)** |
| **IN THE SPACE BELOW INDICATE DETAILS ACCORDING TO THE METHOD FOLLOWED STEP BY STEP. ATTACHMENT OF DIAGRAMS AND PICTURES ARE NOT ALLOWD. MAXIMUM THREE PAGES ARE ALLOWED.** * **FONT STYLE WILL BE IN TIMES NEW ROMAN.**
* **FONT SIZE SHOULD NOT GO BELOW 9.**

**INDICATE THE TANGIBLE AND INTANGIBLE BENEFITS AT THE END.** |