

3rd Chapter Convention on Quality Concepts

(To be organised in Digital Mode)

1st September'21 to 30th September'21

Theme:

**Involving People
Through Quality
Concepts to Make
India Global Leader**



*Organized By,
Quality Circle Forum of India,
Bhubaneswar Chapter*



3rd Chapter Convention on Quality Concepts

QCFI, Bhubaneswar Chapter

Invitation



Dear All,

On behalf of Quality Circle Forum of India, Bhubaneswar and my personal behalf, warm greetings are extended to all. With great pleasure, all our members, institutional and individual, are invited to the 3rd Chapter convention on quality concepts, **CCQC 2021 Bhubaneswar** to be organized in Digital mode, and scheduled from **1st to 30th September 2021**.

After formation of Quality Circle Forum of India (QCFI), Bhubaneswar in June 2018, the inaugural Chapter Convention i.e. CCQC was organized at Bhubaneswar **during September 2019, which was welcomed** as one of the major professional events held in the state capital in that year. The debut performance drew a record participation of 73 teams from Odisha and neighboring states. Due to the menace of COVID 19 during 2020, as per the decision at NATIONAL LEVEL, CCQC 2020 was organized in Virtual Mode. However, inspite of the restrictions, Organizations from Coastal Odisha came out with encouraging response and 52 projects were received for evaluation. The threat of the pandemic looms large even this year. But we venture out again, to organize the Chapter Convention 2021 Bhubaneswar in digital mode with additional inbuilt features. Keeping the battered economic situation in view, a conscious decision is taken by us to encourage more participation by offering very competitive fee structure so that a greater number of organizations can nominate good number of projects. QCFI Bhubaneswar has planned to launch the CCQC 2021 Bhubaneswar event, aligned with the NATIONAL THEME **“INVOLVING PEOPLE THROUGH QUALITY CONCEPTS TO MAKE INDIA GLOBAL LEADER”**

I take immense pleasure in inviting all our members, to this 3rd Chapter Convention on Quality Concepts, CCQC 2021 Bhubaneswar being organized in a digital platform. Looking forward to a very good event, with grand participation and keen competition.

Jai Hind

S.S.Mohanty,
Chairman,
QCFI, Bhubaneswar



Pre-Evaluation Case Study & Presentation

This year, all member organizations are requested to participate and submit good numbers of Case Study of completed projects. For the Pre-Evaluation, all case studies to be sent in pdf/ppt format on ccqc2021bbs@gmail.com by **1st Sep'21**. Additionally, teams have to send scanned copy of Quality Register for records related to current project on ccqc2021bbs@gmail.com by **1st Sep'21**.

Oral Presentation in PPT format shall be presented by the team by using virtual platform like Microsoft Teams, Google Meet or Zoom. Time slot shall be allotted by the Bhubaneswar Chapter on mutual discussion with the team. Refer Annexure for evaluation criteria.

There will be no physical assemblage of team members. The official language of Case Study Presentation shall be Hindi, English or Odia. There would be separate criteria for each concept. Case Study Invited could be in following category:

- ✓ Quality Circle Concepts
- ✓ Lean Quality Circle
- ✓ Kaizen
- ✓ WCM Circle
- ✓ Six Sigma Concept
- ✓ Poka Yoke Concept
- ✓ SMED Concept
- ✓ 5S Concept
- ✓ TPM Circle
- ✓ Safety Circle





Knowledge Test

Knowledge Test is compulsory for all the teams. It will be held through online media. It carries 50 marks. Separate question papers on QC, 5S, LQC & Allied Concepts will be given based on the participation in the convention. Total Team including Facilitator can participate in this test as one Team. The total duration of the test is 20 minutes. Separate test paper will be given to each team. Please refer annexure for more details.

Digital Model Exhibition

Interested teams can submit their entries for digital model display after submission of their case study. We will have separate Digital model Competition for Participating teams. Digital model evaluation would be done keeping in view all the social distancing norms. Time, date and link for online display of model will be intimated separately after confirmation received from QC Team.

A banner should be displayed showing the Circle Name, Organization Name and Theme of the project or Project Title. Judges will evaluate the models digitally and Top three models will be conferred with awards.



Essay, Poem & Slogan

To encourage the creativity among the members, various competitions are being organized like Essay, Slogan and Poem competitions. These three competitions will be conducted on the theme of the convention CCQC-2021i.e. ***"Involving People through Quality Concepts to Make India Global Leader"***.

The Essay should not exceed 500 words. Interested QC members may send their entries with name and address either in Hindi or in English by 30th August 2021 in the email address ccqc2021bbs@gmail.com.

Winners will be given certificates, and a memento. Result will be informed through email/SMS and uploaded in website of QCFI Bhuvaneshwar Chapter. Participants must give their mobile number in their entries so that they can be communicated result through Whatsapp or SMS

Home Kaizen & Home 5S

To encourage QCFI members, homemakers, members from educational institutes we have introduced Home Kaizen, School Kaizens, Society kaizens and Home 5S/Society 5S this time in the convention to enable members to participate as individuals / or in teams (maximum team size of 2members). This will cover residence, apartments, Schools, library room, classroom, common areas like gardens, parks, toilets, canteen etc. Evaluation shall be done based on maximum two pages description consisting of Problem, Root Cause, Solution Implemented, before and after photos, Result, and Standardization. The details need to be sent on ccqc2021bbs@gmail.com by **1st Sep'21**. The participants will be presented certificates and recognised suitably. To encourage student participation from schools and colleges and ladies (housewives/homemakers), 50% discount will be given on basic fees.



Information/Guidelines for Participation

- This Year QCFI is going to organize Conventions on digital platform only.
- Digital Model presentation after submission of case study only.
- Award will be given as per criteria given below: -
 - ✓ Gold trophy shall be awarded for scoring above 70 %
 - ✓ Silver trophy shall be awarded for scoring above 60 % to 69 %
 - ✓ Bronze trophy shall be awarded for scoring above 50 % to 59 %

Only Gold/Silver winning teams will be recommended for participation in NCQC-2021

- Last date for Receipt of Payment: 10th September without late fees and 15th September 2021 with late fees.
- Nomination should be submitted with Registration Form-1 and Form-2 dully filled.
- Scan Copy of Form-1 is accepted; however, Form-2 is required in Excel format (avoid typing mistake for reflecting the correct name in Certificate).
- 3 bonus marks will be given to those whose case study received on or before 1st September 2021.
- Participation Certificates(E-Certificate) will be prepared as per Form-2 (Team Profile)
- Recommendation for attending NCQC 2021 will be sent only after receipt of Payment.
- Criteria for evaluation of teams:
 1. **For Quality Circles-** Pre-evaluation +QC Register +Case study presentation +KT
 2. **For other allied concepts-** Pre evaluation + case study presentation + KT.

Individual participation certificate (E-Certificate), Award memento for teams along with E – Certificate and a small token gift will be given for motivation of team members.





3rd Chapter Convention on Quality Concepts

QCFI, Bhuvaneshwar Chapter

Registration and Fee Structure

Sl.No	Category	Number of Projects/Case Studies	Permanent/Life Members		Annual/Associate Members	
			Per Project by QCircle/ AC Team	For Each Additional Member of Same QC/Team	Per Project by QCircle/ AC Team	For Each Additional Member of Same QC/Team
1	Quality Circle (Team Size - 6 Members)	1 to 5	Rs. 4,250	Rs. 500	Rs. 4,500	Rs. 500
		6 to 11	Rs. 3,850	Rs. 500	Rs. 4,100	Rs. 500
		12 to 19	Rs. 3,400	Rs. 500	Rs. 3,650	Rs. 500
		20 and more	Rs. 2,900	Rs. 500	Rs. 3,150	Rs. 500
2	Allied Concepts (Team Size - 3 Members)	1 to 5	Rs. 2,900	Rs. 500	Rs. 3,100	Rs. 500
		6 to 11	Rs. 2,700	Rs. 500	Rs. 2,900	Rs. 500
		12 to 19	Rs. 2,450	Rs. 500	Rs. 2,650	Rs. 500
		20 and more	Rs. 2,150	Rs. 500	Rs. 2,350	Rs. 500
3	Home 5S or Home Kaizen by Individuals or Teams (Team Size max. 2 members)	1	Rs. 300 per project	-	Rs. 300 per project	-

1. GST @ 18% extra shall be applicable on above mentioned basic fees.
2. To avail above rates the total team participation (QC and Allied together) from an organization will be considered in slabs: 20 or more/12 to 19/ 6 to 11/ 1 to 5. Late fees applicable after 10.09.2021 will be 10% additional to the normal fees.
3. To encourage student participation from schools and colleges and ladies (housewives/homemakers), 50% discount will be given on above basic fees for Home 5S , Home Kaizen & Society 5S , Society Kaizen. (refer Page 3)



3rd Chapter Convention on Quality Concepts

QCFI, Bhubaneswar Chapter

7

Mode of Payment

1. Last date of submission of project Registration shall be 10.09.2021.
2. Payment details are to be furnished at the time of registration.
3. Payment is to be made in the form of Demand draft /cheque to be drawn in favour of “Quality Circle Forum of India, Bhubaneswar Chapter” payable at Bhubaneswar.
4. Payment may also be made online. Scan copy of payment made, to be shared on ccqc2021bbs@gmail.com.
5. Bank Details: -

Name of the Bank: – State Bank of India (IPICOL Branch Bhubaneswar)

Account No. – 37839663155

IFSC /RTGS code: - SBIN0020549 PAN: -AAAAQ0008P

GSTIN: - 21AAAAQ0008P2ZU





8

3rd Chapter Convention on Quality Concepts

QCFI, Bhubaneswar Chapter

Contact Details

Overall Coordination:

Mr. R.S.Das: +91- 9348665311, 9437069347

Central Coordination:

Mr. Satyawan Nayak: +91-87701 67680,

Registration & Finance:

Mr. A.K.Rout : +91- 9437667505

Case Study, Model, Knowledge Test, Essay, Home Kaizen etc. Evaluation Coordination:

Mr. Bibhudutta Mishra: +91- 9437314864/9938250053, Mrs. Nishu Mishra: +91- 9937587079

For all enquiries connected with case study Submission and participation, please contact

QUALITY CIRCLE FORUM OF INDIA, BHUBANESWAR

Mr. R.S.Das
Secretary, QCFI, Bhubaneswar
Phone: 9348665311, 9437069347 (M)
E-mail: ccqc2021bbs@gmail.com

Annexure

1. Evaluation Criteria for CCQC'21

S.No.	Activity/ Area	Marks
1	Pre- evaluation of Case Studies	60
2	QC Case study Oral presentation	30
3	QC Register*	10
4	Knowledge Test	50
	Grand Total	150

2. QC Case Study Pre-Evaluation Criteria (Step 3 to 12 Only)

S.No.	Steps	Marks
0	Introduction	-
1	Identification of Problem	-
2	Selection of Problem	-
3	Defining the Problem	6
4	Analysing the Problem	6
5	Identifying the Cause	6
6	Root Causes Analysis	3
7	Data Analysis	6
8	Developing Solutions	6
9	Foreseeing Problem Resistance	3
10	Trial Implementation	12
11	Regular Implementation	6
12	Follow up/Review	6

	Total Marks	60
--	--------------------	-----------

3. Pre - Evaluation Criteria for Allied Concept

(5-S, Kaizen, TPM, Benchmarking, LQC, QIT, Poka-Yoke & SMED. Members can adopt DMAIC methodology for all allied concepts.)

S.No	Activity/Area	Marks
1	Define the Problem	10
2	Measure (Data collection/compilation)	15
3	Analyse the problem	15
4	Improve (Solution implementation)	20
5	Control (Gains & Standardization)	10
	Grand Total	70

Note – *QC Register Marks not applicable for allied concepts.

4. Oral Presentation for QC and Allied Concepts

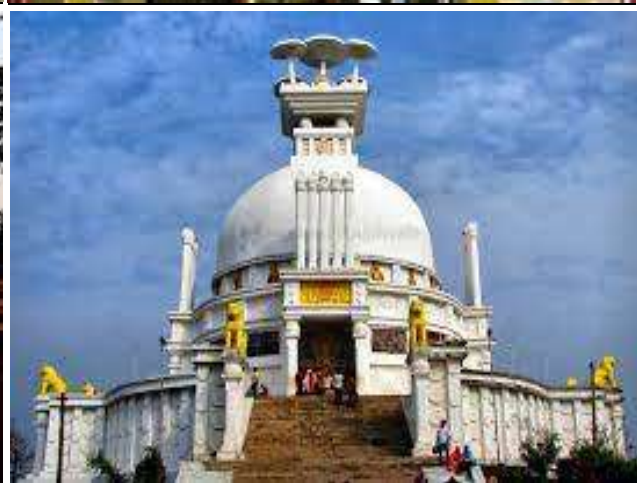
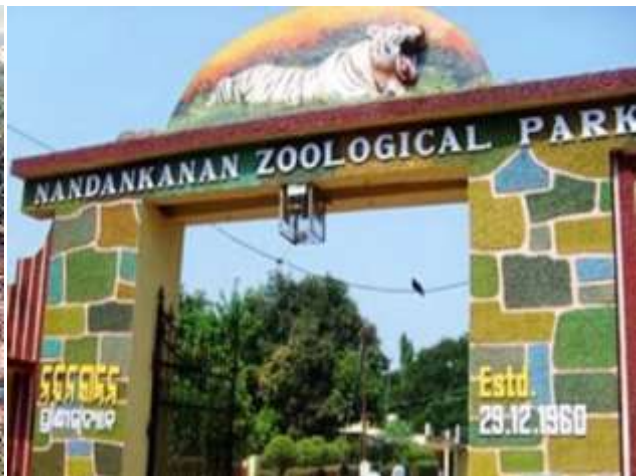
S.No	Activity/Area	Marks
1	Sequence	5
2	Communication Skills	5
3	Time Management	5
4	Special Effects	5
5	Judge's Question & Answers	10
	Grand Total	30

5. QC Register Evaluation Criteria

S.No	Activity/Area	Marks
1	General Information	2
2	Project Information	1
3	Attendance	1
4	Meeting Minutes – compare with milestone chart of case study	3
5	Monitoring of meeting minutes (By HOD, Co-Ordinators, Facilitators)	2
6	Special Features	1
	Grand Total	10

6. Knowledge Test (K T)

*Knowledge Test will be held on two days i.e. **20th & 21st Sep'21 at 3.30 PM**. All the teams should select one member from team or the facilitator to whom the link of the test will be sent. Provide email address and the mobile number of the selected member or the facilitator for sending the link for online test during the project registration. This registered email address and mobile no. should not be used by any other member or any other team. Teams will get the Knowledge Test details by registered email & mobile number only, before **15th September 2021**. All the instruction for the knowledge test shall be shared through this registered email.*



Bhubaneswar – The Temple City