

31st CHAPTER CONVENTION ON QUALITY CONCEPTS

2021

Organized by
QUALITY CIRCLE FORUM OF INDIA
Durgapur Chapter Sub Chapter GUWAHATI

Venue
Tool Room & Training Centre (TRTC),
Amingaon Industrial Area, Amingaon, Guwahati-781031

Date of Convention
Saturday 11th September 2021 2 pm to 6 pm
Sunday 12th September 2021 8 am to 6 pm

PHYSICAL PRESENTATION WILL BE ACCEPTED

THEME
**“INVOLVING PEOPLE THROUGH QUALITY
CNCEPTS TO MAKE INDIA GLOBAL LEADER”**

Registration
On Saturday 11th September 2021 from 2 pm to 6 pm
On Sunday 12th September from 8 am to 6 pm

At the above venue
Case Study presentation slot allotment will be declared
after Full & Final Payment.
On request we may allow to present your case studies
on **11th September 2021 from 2 pm to 6 pm.**

Invitation

Dear Sirs,

It is our pleasure to invite you at our Chapter Convention which will be held at Tool Room & Training Centre (TRTC), Amingaon Industrial Area, Amingaon Guwahati 781031 during Sunday 12th Sept. 2021.

You are requested to kindly nominate the selected teams in the convention. Please register well in advance to provide you better service. A number of new organizations are attending the convention. We shall try to help them for upgradation of their case studies during convention. Considering the Covid 19 pandemic situation we have been bound to change the Registration Fee Structure for different modules. Your valued cooperation will be highly solicited.

Please confirm details about team along with payment for Registration. Options for either Physical Presentation or Online Presentation as per Organization convenient depending on Pandemic situations will be available.

Only member organizations of QCFI can participate in the case study presentation and other competitions after registration.

You are requested to kindly nominate maximum teams in the convention. Please register well in advance to provide you better service. A number of new organizations are attending the convention. We shall try to help them in the area of upgradation of their case studies during convention.

Please confirm details about team along with payment details FOR REGISTRATION

It will not be possible to allow for registration without full and final payment.

Siromani Rajkhowa
Jt. Secretary & Unit Head - The Supreme Industries Ltd.

Online Registration Fee Structure

Any type of team Fee is Rs 7,500/- + 18% GST.

We will provide Memento & Online Certificate which will be sent through courier.
Pl send us case study only. Other formalities will remain unchanged.

Physical Presentation Registration Fee Structure

- We will provide Registration Kit, Memento, Certificates & Gift etc.

Sl	Category	Fee	GST
1	Delegate or Additional Member for any type of Team per head	1,750/-	18%
2.	QC Team up to 6 members including Facilitator / Coordinator. In case of more member addl. Member will be treated as delegate. Fee will be added In the team payment .	10,500/-	18%
3.	Allied Case Study/ Kaizen Display, Visual Case Study Lean QC etc. Team will be Minimum 4 Members including Facilitator, Coordinator.	7,500/-	18%
4.	Visual case study presentation up to 4 members. Any more member will be added one delegate fee. In any case less than 4 members' payment will be team payment .No discount will be allowed for less member	7,500/-	18%
5.	Model presentation from the participated team.	Free	

The amount may kindly be drawn in favour of "QCFI Durgapur Chapter",
payable at Durgapur within 15.09.2021

NB : No Discount for Permanent Members of the Forum

BANK DETAILS FORDURGAPUR

Account No: 0450010109436,

Our Banker : Punjab National Bank

City Centre Branch; ADDA Building Durgapur 713216

**Banka/cNo0450010109436CitycenterBranchGSTNo19AAAA0008P1ZG,Pan No
AAAAQ0008P SOL045020 IFSC PUNB0045020 MICR713024210**

Main Events for Competition

Scope of Presentations: -

- A. 1.QIT/ Quality Circle / Lean Quality Circle 2.Kaizen, 3. Six Sigma,
4. SMED Concepts, 5. TPM Circles, 6. WCM Circles, 7. Poka Yoke Concepts,
8. 5-S Concepts, 9. Any other allied concepts.
- B. MODEL PRESENTATION:FREEENTRY
Please book the slot well in advance

AWARDS

Category of Awards in the chapter level: -

GOLD

SILVER

BRONZE

& Prizes for Other Competitions

Award Category on Secured Marks during CCQC only.

- 1 The Circles who score upto 59% marks will be awarded Bronze Medal.
- 2 The Circles who score 60% to 69% marks will be awarded Silver Medal.
- 3 The Circles who score 70% and above marks will be awarded Gold Medal.

Events for Participation

1. Slogan (English /Hindi)
Must be written very clearly or computer printout only A4 (210 x 297 mm) size papers will be accepted.
2. Poster
Paper size: A3 Size. Page Margin: 5 cm from all sides.
3. Poetry in Hindi / English / Bengali:
Preferably in computer printout or clear handwriting. Paper Size – A4.
4. Essay Competition:
Preferably computer printout or clear handwriting (Please note that below 5 entries no competition will be organized).
5. Each participant / team is eligible to submit maximum one entry per circle.
6. MODEL PRESENTATION
7. Knowledge test Team members wise / Quiz may be organized etc. Team may register for Quiz.

NOTE:

QC Team Members can participate in the Slogan / Poem / Poster / Essay / competition without any fee Date for Model presentation as per your request

Essay Competition

Topic: Covid '19

1. Essay should not exceed 400 words. It should be eligibly handwritten in A4 size white paper, leaving margin of 2 cm on all four sides. They can be either in English or Hindi or Bengali only Quality Circle Member who are participating in the Convention event are eligible. Prizes will be awarded to winners in each category.
2. In these three cases, entry should have the name of the Participant and QC Team which he . she represent, alongwith the organization name & category.
3. There is no Entry Fee for all the above competitions. For Poster, Slogan and Essay Competitions, the last date for submission is during registration we will receive the same.

Poster & Slogan Competition

Topic: Quality / Productivity / 5-S/Safety

The Poster and Slogan should be sent in soft copy. They can be prepared in English or Hindi. Posters and Slogans are restricted to One Person in each category. Only Quality Circle Members who are participating in the convention events are eligible. Prizes will be awarded to winners in each category as per entry numbers.

IMPORTANT INFORMATION

1. Case Study presentation slot allotment will be declared before the date of convention after full and final payment.
2. It is a must for each QC team to submit the QC meeting register book to the authorized person at the Registration Counter at the time of registration, The same may be collected back from the Registration Counter after the Closing Ceremony. No need to carry them to NCQC '21.
3. Filled up Registration Form including Contact No. & Email address, may kindly be sent within 15th September 2021. At the same time soft copy will be sent to us.
4. The official language is either English or Hindi. Presenters presenting in any other languages should arrange their own translator. You may please use English for better communication.
5. No need of hard copy of the case studies. Please send us the soft copy for pre-evaluation.

GUIDELINES FOR CCQC-2021 (Extract from HQ)

National Convention on Quality Concepts (NCQC'21) will be held in the month of December 2021 for which dates and mode of conduct of NCQC'21 will be decided by end of June 2021 based on the status of Covid '19 at that time.

In pandemic situation, Special Board of Directors meeting was held on 1st June'20. Considering that chapters may not be able to organize CCQC-2020 as had been doing in past, board has then taken the decision to organize the CCQC-2020 in new Normal way and had finalized the criteria for CCQC-2020.

Now seeing the present situation, the board in BOD meeting-155 has taken a decision that CCQC-2021 will be organized in the way we were doing before CCQC-2020. Each chapter can organize in their way based on their COVID,19 situation observing all protocols. Chapters may do it physically / virtually or combination of both. Accordingly, fees will be decided by them.

Case study Evaluation:

1. For Quality Circles- Pre-evaluation + Register + Case study presentation
2. For other allied concepts- Pre evaluation + case study presentation.

Other competitions:

Other competitions are optional e.g. Knowledge Test, Model presentation, Karakuri Kaizen, Home kaizen, Individual kaizen through model and chart, Skit Competition, Slogan, poem, poster, Cartoons etc.

Chapters are requested to send the selected entries and results of the competitions as mentioned in "Other Competitions" (except the results of Knowledge Test) to QCFI HQ for consideration of selection in NCQC-2021.

Evaluation criteria for CCQC 2021

SL No	Activity / Area	Marks
1.	Pre- evaluation of Case Studies	60
2.	QC Case study Oral presentation at Convention	30
3.	QC Register marks	10
Total Marks		100

SPECIFICATION FOR SUBMISSION OF CASE STUDY

MARKING SCHEME IN CCQC 2021

Sl. No.	Activity/Area	Marks
1	Pre-evaluation	60
2	Register marks	10
3	Case study presentation marks	20
4	Question - answer based on project presented	10
Total		100

CASE STUDY PRESENTATION MARKS		
Sl. No.	Activity/Area	Marks
1	Sequence	5
2	Communication Skills	5
3	Time Management	5
4	Special Effects	5
TOTAL		20

REGISTER EVALUATION CRITERIA : CCQC		
Sl. No.	Activity/Area	Marks
1	General Information (P- 3,8,11)	2
2	Project Information (P - 12-21)	1
3	Attendance	1
4	Meeting minutes - compare with milestone chart of case study)	3
5	Monitoring of meeting minutes (By HOD, Coordinator, Facilitator)	2
6	Special Features	1
TOTAL		10

PRE-EVALUATION MARKS		
Step	Activity/Area	Marks
3	Define the problem	6
4	Analysis of the problem	6
5	Find out causes	6
6	Root cause analysis	3
7	Data analysis	8
8	Development of solution	8
9	Foreseeing probable resistance	3
10	Trial implementation and check performance	8
11	Regular implementation	6
12	Follow-up/Review	6
TOTAL		60

PRE-EVALUATION CRITERIA FOR LQC & OTHER ALLIED CONCEPTS		
Sl.	Activity/Area	Marks
1	Selection of problem and its relevance to the concept	10
2	Define the problem/project	10
3	Data collection (measurement)	15
4	Analysis of the data	15
5	Solution, implementation & gain	10
6	Follow up & control	10
Total		70

CONTACT:	
A. B. Chowdhury	
Secretary, QCFIDurgapur Chapter, 118, Moulana Azad Sarani, City Centre, Durgapur-16	
Mob:09434023320/8967636433 Email:qcfidurgapur@gmail.com	

NOMINATION FORM

Please tick

PHYSICAL

ON LINE

(Please write the category of your team in category Colum)

To
The Secretary,
QCFI Durgapur chapter
118 Moulana Azad Sarani
City Centre Durgapur 713216
M 94340 23320 Mail:qcfidurgapur@gmail.com Dear

Sir

Please register our nomination /s

Category ofteam:

QIT / QC / LQC / SPECIAL CASE STUDIY

SI	Name of team	Category	Physical/ On line	Members No
1				
2				
3				
4				

1. Name of Org
2. GST Number:
3. Name of contact person:
4. Designation :
5. Postal Address :
6. MobNo
7. email.

Signature



QUALITY CIRCLE FORUM OF INDIA, DURGAPUR CHAPTER

118, MOULANA AZAD SARANI, CITY CENTRE, DURGAPUR - 713216, Paschim BURDWAN, W.B
M : 09434023320, 8967636433 E-mail : qcfidurgapur@gmail.com

Bank authorization

Annexure A

Real Time Gross Settlement (RTGS)/National Electronic funds transfer (NEFT) Mandate Form

(To be issued on vendors letter head)

1. Vendor/customer Name : QCFI Durgapur chapter
2. Vendor/customer Code
3. Vendor /customer Address: 118 Moulana Azad Sarani City centre Durgapur 713216
4. Vendor/customer e-mail id : qcfidurgapur@gmail.com
5. Pan No : AAAAQ0008P
6. GST No : 19AAAAQ0008P1ZG
7. TAN No : CALQ00493D
8. Particulars of bank account
 - a) Name of Bank : Punjab National Bank
 - b) Name of branch : UBI City centre
 - c) Branch code: SOL 045020
 - d) Address: ADDA Admn Building City centre Durgapur 713216
 - e) Telephone number: 0343 254 6720
 - f) Type of account (current/saving etc) SAVING Bank a/c
 - g) Account Number: 0450010109436
 - h) RTGS IFSC code of the bank branch : PUNB 00 450 20,
 - i) NEFT IFSC code of the bank branch : PUNB 00 450 20,
 - j) 9 digit MICR code : 713024210

I/We hereby authorize to release any amount due to me/us in the bank account as mentioned above. I/We hereby declare that the particulars given above are correct and complete.

(Signature of vendor/customer)

BANK CERTIFICATE

We certify that QCFI Durgapur chapter has an Account no. 0450010109436 with us and we confirm that the details given above are correct as per our records.

Bank stamp

पुण्ज नैशनल बैंक
For Punjab National Bank
वरिष्ठ प्रबन्धक/Senior Manager
सिटी सेंटर ब्रांच/City Centre Br
()

Date 11/03/2021

(Signature of authorized officer of bank)



Government of India
And
Government of West Bengal
Form GST REG-25

Certificate of Provisional Registration

1.	GSTIN	19AAAAQ0008P1ZG
2.	PAN	AAAAQ0008P
3.	Legal Name	QUALITY CIRCLE FORUM OF INDIA
4.	Trade Name	QUALITY CIRCLE FORUM OF INDIA
5.	Registration Details under Existing Law	
	Act	Registration Number
(a)	Service Tax Registration Number	AAAAQ0008PSD013
Date	28/06/2017	

This is a Certificate of Provisional Registration issued under the provisions of the Act.

स्थाई लेखा संख्या /PERMANENT ACCOUNT NUMBER

AAAAQ0008P



नाम /NAME

QUALITY CIRCLE FORUM OF INDIA

निगमन/बनने की तिथि /DATE OF INCORPORATION/FORMATION

31-12-1982

[Signature]

मुख्य आयकर आयुक्त, आंध्र प्रदेश

Chief Commissioner of Income-tax, Andhra Pradesh



True copy
ATTESTED

23/6/12
E. SURESH RAO
Advocate & Notary
H.No.3-37-129,
Hanumanthu Rao Garden, West Marredpally.
SECUNDERABAD-500 026



पंजाब नैशनाल बैंक
punjab national bank

सिटी सेंटर (दुर्गापुर) (पश्चिम बर्द्धमान) पश्चिम बंगाल
CITY CENTRE (DURGAPUR) (Paschim Bardhaman) West Bengal-713216
RTGS/NEFT IFS Code : PUNB0045020

सभी शाखाओं पर देय PAYABLE AT ALL BRANCHES

PAY

रुपये RUPEES

DDMMYY

या धारक को OR BEARER

खाता सं.
A/c No. 0450010109436

बचत खाता
SAVINGS A/c
0450010109436

HMM

For QCFI, DURGAPUR CHAPTER

Authorised Signatory(ies)

Authorised Signatory
QCFI Durgapur-Chapter

305541 713024210

केवल तीन माह के लिए वैध FOR THREE MONTHS ONLY