



**Quality Circle Forum of India,  
Rajsamand Chapter**

# **20th Chapter Convention on Quality Concepts**

**(In Digital Mode)**

**01<sup>st</sup> August, 2021 to 10<sup>th</sup> September, 2021**

**Theme**

**Involving People Through Quality Concepts to  
make India Global Leader**

**Venue**

*Digital Mode from Rajsamand Office*

**Organized by:  
Quality Circle Forum of India, Rajsamand Chapter**

**Postal Address  
Shanti Colony, Post Office: Kankroli  
District: Rajsamand (Rajasthan)**

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**Dear QCFI Chapter Members / Potential members/ Quality Fraternity & Practitioner**

*Warm Greetings from Quality Circle Forum of India, Rajsamand Chapter. We take great pleasure in inviting all our members, institutional and individual, to the 20<sup>th</sup> Chapter convention on quality concepts (CCQC) scheduled to be organized in Digital mode, during the period: 15th August 2021 to 10th September 2021. The Chairman and Members of the Governing Council of Rajsamand Chapter extend a cordial invitation and warm welcome to you all to participate in 20th Chapter Convention.*

*QCFI- Rajsamand Chapter commenced its operations in Year 2000, under the auspices of QCFI, a National Body fully engaged since 1982 in the propagation of Total Quality philosophy and implementation of quality concepts across the country. We are known for organizing Chapter convention in most dedicated and grand way since 2001 in the state and caught the attention of industries and organizations. Since then, the journey is continuing and we are getting higher participation both in numbers of teams and total numbers of participants. This year also, we aspire to put forth a great performance. As per guidelines issued from QCFI Headquarters during, factoring in the prevailing COVID-19 pandemic situation across the country, CCQC this year has to be conducted digitally, with no/less physical participation. Accordingly, for organizing CCQC 2021, we call for submission of Case Studies (soft copy) for evaluation by competent judges. The guidelines, regarding Case Study evaluation with total 100 marks, are outlined in the brochure along with the fees structure. In order to motivate members to display their creativity, we are also inviting entries in soft copy for Essay, Poster & Slogan and digital model competition. In view of the present critical economic situation, across the country there is a call for boosting competitiveness of our industries & organizations through mutual participation and collaboration.*

**N.K. Sharma**  
**Secretary**

**Anil Mishra**  
**Treasurer**

**Radhashyam Kedia**  
**Chairman**

## **Guidelines for Case Study Presentations / Competitions**

- Only QCFI Institutional members are eligible to nominate Quality Circle, TPM circle, 5-S, WCM Circle, Kaizen, Six sigma, Poka Yoke, SMED, & Lean QC teams for case study presentations.
- Send your case study in ppt mode with description/ story in WE share or Google drive & send link. Language should be Hindi or English
- Judges will evaluate presentations and their decision will be final and binding. Case study & presentation evaluation criterion are as per HO guidelines. (Refer evaluation Criterion). Winning & Participation certificates will be sent thru email.
- Awards will be given to teams based on evaluation along with e-certificate and trophies will be sent by post. Gold (60% & above), Silver (Above 50 & below 60 %) & Bronze award (below 50%).
- No Knowledge test or Quiz will be conducted. No kit bag will be given to participants.
- For other competitions send your Posters (A-3), Poems (Max 8 lines) and Essay (Max. 25 lines) neatly written or typed on A-4 size paper on the theme mentioned on First page, along with the case studies. E-certificate will be sent to winners in pdf.
- **Important Dates:**

**01<sup>th</sup> Aug to 10<sup>th</sup> Aug 21** – Entries for Poem, Poster, Essay

**10<sup>th</sup> Aug to 25<sup>th</sup> Aug 21** - Receiving case studies from organization(s).

**25<sup>th</sup> Aug to 10<sup>th</sup> Sep 21** - Choose your day & time for Evaluation on Zoom

**11<sup>th</sup> Sep to 15<sup>th</sup> Sep 21** - Intimation of Results to Team(s)/ Organizations.

**15<sup>th</sup> Sep to 25<sup>th</sup> Sep 21** - Certificates & Trophies to Organization(s).

**By 30th Sep 2021** - Intimation to Head Office with recommendations.

### (1) Evaluation Criteria for Quality Circle Case Studies

SN	Activity Area	Marks
1	Pre-Evaluation of case Study	60
2	QC case study Oral Presentation	30
3	QC Register	10
4	<b>Total</b>	<b>100</b>

### (2) QC Case Study Pre-evaluation Criterion

SN	Activity Area	Marks
1	Identification of the Problem	-
2	Selection of the Problem	-
3	Define the Problem	6
4	Analysis of the Problem	6
5	Finding out causes	6
6	Root cause Analysis	3
7	Data Analysis	6
8	Development of Solution	6
9	Foreseeing Probable resistance	3
10	Trial implementation and check performance	12
11	Regular implementation	6
12	Follow up and Review	6
	<b>Total</b>	<b>60</b>

### (3) QC Register Evaluation Criterion

SN	Activity Area	Marks
1	General Information	2
2	Project information	1
3	Attendance	1
4	Minutes of Meetings- Compare with Milestone	3
5	Monitoring of Minutes- HOD, Coordinator/ Facilitator	2
6	Special Features	1
	<b>Total</b>	<b>10</b>

#### (4) Oral Presentation Evaluation Criterion for QC & Allied

SN	Activity Area	Marks
1	Sequence	5
2	Communication Skill	5
3	Time Management	5
4	Special Features	5
5	Judges Question and Answers	10
	<b>Total</b>	<b>30</b>

#### (5) Case Study Evaluation Criterion for Allied Concepts

SN	Activity Area	Marks
1	<b>Define the Problem-</b> (Business Case, Voice of Customer, Project Charter, SIPOC)	10
2	<b>Measure-</b> Data collection and Compilation of Performance, Key Processes & Product parameters	15
3	<b>Analyze the Problem</b> – C&E diagram, RCA & Data Analysis of root cause(s)	15
4	<b>Improvement-</b> Solution, DOE & Hypothesis testing	20
5	<b>Control-</b> Standardization, Result & Sustenance	10
	<b>Total</b>	<b>70</b>

#### (1) Case Study Evaluation Criterion for 5- S Case Study

SN	Activity Area	Marks
1	<b>Initial Efforts-</b> 5-S organisation Structure, Initial photographs and Step for - 1 S	10
2	<b>Activities of Housekeeping-</b> 1S, 2S, 3S, activities with photographs	15
3	<b>Implementation of 4-S</b> (Development of standard Practices, and follow up)	15
4	<b>Audit System-</b> Self and Mgmt. Audit	10
5	<b>Status of 5-S Implementation-</b> Before & after pictures, gain & Jagruti group, 5-S at home)	10
6	<b>Follow-up and review system</b> along with special activities	10
	<b>Total</b>	<b>70</b>

## Instruction for Case Study Presentation(s)

- You have to deposit the required fee online only. Details are as under-
- Quality Circle Forum of India- Rajsamand Chapter, payable at Kankroli / Rajsamand. GSTIN No-08AAAAQ0008P1ZJ9, HSN/SAC Code – 9992, 999293 (Commercial Training & Coaching Service) PAN NO- AAAAQ0008P. You have to deposit fee directly in the account of Quality Circle Forum of India- Rajsamand chapter, Account no - 51060280431, SBI, Kankroli /Rajsamand Bank (Branch code - 031211), IFS Code-SBIN0031211.
- After depositing the required fee and receiving of team details, we will inform you about the available slot.
- From 20th Aug 2021 to 10th Sep 2021, the window for choosing your day and time of making presentation will remain open. Available slots will be between 10.0 am to 12.30 and 2.30 pm to 5,30 pm, except Sunday.

### OPTIONS-

- **Option-1** In case instead of making live case study presentation, you want to upload the recorded presentation, you can do so and send us the link through we share or google drive or You tube. Judges will evaluate and have the questions ready. We will allot time of 5 minutes for each team for answering questions by the judges. Only 2 questions will be asked and the teams have to answer within the stipulated time of 5 minutes.
- **Option-2** In case you want to be evaluated your team at your location, we can arrange 2 judges. You must have more than 5 participating teams and travel, lodging and boarding cost to be borne by your organisation. In addition, we will provide one day free programme on any of the Quality concept. We will also have discussion on scope of 5-S Implementation.
- **Option-3 –** You can do live presentation by travelling at Udaipur. It will be arranged in hotel. It will be spread over many days. Slot and time will be informed. Trophy will be given at a particular time. We will not allow more than 40 participants at a time. Lodging boarding arrangements will be done by you.
- In view of Corona, and low fee than normal, we have no provision for kitbag. Only e-certificate and trophy will be given. No arrangement of Breakfast or lunch during presentations for Option-3.



## Quality Circle Forum of India, Rajsamand Chapter

### Registration Form- CCQC- 2021

<b>1.0 Name of the Organization</b>						
<b>2.0 Complete address of the organization</b>						
2.1 PAN No- 2.2 GST NO-						
<b>3.0 Name of the contact person with address, telephone and mobile nos.</b>						
<b>4.0 QCFI Membership No:</b> (Attach copy of validity- Permanent/ Yearly )						
<b>5.0 Fee details as per above (for 4.0 )</b> Fill up below mentioned columns				Annual/ Permanent Membership No-  Reference of Online deposit : Amount: Date :		
<b>Type of Team(s)</b>	<b>No of Members</b>	<b>Net Fee payable</b>	<b>GST @18%</b>	<b>Fee including GST</b>	<b>TDS deducted</b>	<b>Net Amount being Paid</b>
<b>Type of Teams</b>				<b>Fee Structure</b>		
QC Team of Max 6 Members				Rs 5000/- + 18 % GST (Rs 900 ) = Total Rs 5900/-		
Allied Concept's (Lean, 5-S, Six Sigma etc)				Rs 3000/- + 18 % GST (Rs 540 ) = Total Rs 3540/-		

### Details for Payment; -

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Please send the details of TDS deducted. If u can send all the details well in advance, we can send u the invoice well in advance to facilitate online transfer.