

# **32nd CHAPTER CONVENTION ON QUALITY CONCEPTS**

# **2022**

**Organized by**  
**QUALITY CIRCLEFORUMOFINDIA**  
**DURGAPUR CHAPTER-GUWAHATI SUB-CHAPTER**

**Venue**  
**Tool Room & Training Centre (TRTC),**  
**Amingaon Industrial Area, Amingaon, Guwahati-781031**

## **Date of Convention**

**Saturday 10th Sept, 2022 , 9 am to 5pm**  
**Sunday 11th Sept, 2022 ,9am to 4pm**

## **Theme**

**" Integrated Quality Concepts -  
The Gateway to Global Leadership "**

## **Last Date of Registration**

**Monday ,05<sup>th</sup> September,2022**

**Case Study presentation slot allotment will be declared  
after Full & Final Payment.**

## Invitation

DearSirs,

It is our pleasure to invite you at our Chapter Convention which will be held at Tool Room & Training Centre (TRTC), Amingaon Industrial Area , Amingaon , Guwahati - 781031 on Saturday 10<sup>th</sup> & Sunday 11th Sept. 2022.

You are requested to kindly nominate your teams in the convention. Please register well in advance to provide you better service. A number of new organizations are attending the convention. We shall try to help them for upgradation of their case studies . Your valued cooperation will be highly solicited.

You are requested to kindly nominate maximum teams in the convention. Please register well in advance to provide you better service.

Please confirm details about team along with payment details FOR REGISTRATION . It will not be possible to allow for registration without full and final payment.

Please confirm details about team along with payment for Registration.

Only member organizations of QCFI can participate in the case study presentation and other competitions , after registration.

Siromani Rajkhowa  
Jt.Secretary Guwahati Sub-Chapter &  
Unit Head -The Supreme Industries Ltd.

## Registration Fee Structure

Case studies in PDF format should reach us positively by 5<sup>th</sup> September,2022 .

SI	Category	Fee	GST
1.	Delegate or Additional Member for any type of Team per head	3000/-	18%
2.	QC Team upto 6 members including Facilitator / Coordinator. In case of more member addition Member will be treated as delegate. Fee will be added In the team payment	18000/-	18%
3.	Allied Case Study ,Kaizen Display,Lean QC ,etc. Team will be upto 4 Members including Facilitator / Coordinator.	12000/-	18%
4.	Visual case study presentation up to 4 members. Any more member may be added with delegate fee. In any case lessthan 4 members' payment will be team payment .	12000/-	18%
5.	Model presentation from the participated team.	Free	

**\*\*The amount may kindly be drawn in favour of "QCFI Durgapur Chapter", Payable at Durgapur within 05 .09.2022**

**\*\*Life Institutional Membership discount may be redeemed on Sale of Publication.**

## **BANK DETAILS FOR PAYMENT**

**Account No : 0450010109436**

**Bank : Punjab National Bank**

**City Centre Branch: ADDA Building Durgapur- 713216**

**GST No : 19AAAA0008P1ZG, Pan No: AAAAQ0008P**

**Branch Code: SOL045020 IFSC : PUNB0045020 MICR : 713024210**

## **Main Events for Competition**

**Scope of Presentations:-**

1. QIT/Quality Circle/Lean Quality Circle
2. Kaizen,
3. Six Sigma,
4. SMED Concepts,
5. TPM Circles,
6. WCM Circles,
7. Poka Yoke Concepts,
8. 5-S Concepts,
9. Any other allied concepts.

**A. MODEL PRESENTATION : FREE ENTRY**

## **AWARDS**

**Category of Awards in the chapter level: -**

**GOLD**

**SILVER**

**BRONZE**

**& Prizes for Other Competitions**

### **Award Category on Secured Marks during CCQC**

- 1 The Circles who score upto 59% marks will be awarded Bronze Medal.
- 2 The Circles who score 60% to 69% marks will be awarded Silver Medal.
- 3 The Circles who score 70% and above marks will be awarded Gold Medal.

## **Events for Participation**

1. **Slogan (English / Hindi)**  
Must be written very clearly or computer printout only A4(210x297mm) size papers will be accepted.
2. **Poster**  
Paper size: A3 Page Margin: 5 cm from all sides.
3. **Poetry in Hindi/English/Assamese/Bengali:**  
Preferably in computer printout or clear handwriting.  
Paper Size – A4.
4. **Essay Competition:**  
Preferably computer printout or clear handwriting  
(Please note that below 5 entries no competition will be organized).
5. Each participant/team is eligible to submit maximum one entry per circle.
6. **MODEL PRESENTATION**
7. **Knowledge test for Team members OR Quiz may be organized.**

### **NOTE:**

**Team Members can participate in the Slogan/Poem/Poster/ Essay Competition without any fee.**

## Essay Competition

### Topic: QUALITY FOR PRODUCTIVITY & SAFETY

- 1 Essay should not exceed 400 words. It should be eligibly handwritten in A4 size white paper, leaving margin of 2 cm on all four sides. They can be either in English or Hindi or Assamese or Bengali only. Quality Circle Member who are participating in the Convention event are eligible. Prizes will be awarded to winners in each category.
- 2 In all these cases, entry should have the name of the Participant and Team which he/she represents, along with the organization name & category.
- 3 There is no Entry Fee for all the above competitions. For Poster, Slogan and Essay Competitions, the last date for submission is during registration we will receive the same.

## Poster, Poetry & Slogan Competition

### Topic: Quality FOR Productivity and Safety

**The Poster , Poster and Slogan** can be prepared in English or Hindi. Posters and Slogans are restricted to One Person in each category. Only Members who are participating in the convention events are eligible. Prizes will be awarded to winners in each category as per entry numbers.

## IMPORTANT INFORMATION

1. Case Study presentation slot allotment will be declared before the date of convention, after full and final payment.
2. It is a must for each QC team to submit the QC meeting register book to the authorized person at the Registration Counter at the time of registration, The same may be collected back from the Registration Counter after the Closing Ceremony.
3. Filled up Registration Form may kindly be sent within 5<sup>th</sup> September, 2022.
4. The official language is either English or Hindi. You may please use English for better communication.
5. No need to submit hard copy of the case studies. Please send us the soft copy of Case Study in PDF format for evaluation within 5<sup>th</sup> September, 2022.

## GUIDELINES FOR CCQC-2022

1. For Quality Circles - Pre-evaluation+Register+Case study Presentation
2. For other Allied concepts – Pre-evaluation+Case study Presentation.

<b>EVALUATION CRITERIA</b>			
SL. NO.	Activity / Area	MARKS	
		QC	ALLIED
1.	Pre-evaluation of Case Study	60	70
2.	QC Register marks	10	N.A.
3.	Case study presentation marks	20	20
4.	Question-answer based on project presented	10	10
	<b>TOTAL MARKS</b>	<b>100</b>	<b>100</b>



<b>CASE STUDY PRESENTATION MARKS</b>		
Sl. No.	Activity/Area	Marks
1	Sequence	5
2	Communication Skills	5
3	Time Management	5
4	Special Effects	5
<b>TOTAL</b>		<b>20</b>

<b>REGISTER EVALUATION CRITERIA: CCQC</b>		
Sl. No.	Activity/Area	Marks
1	General Information(P-3,8,11)	2
2	Project Information(P -12-21)	1
3	Attendance	1
4	Meeting minutes-compare with Milestone chart of case study)	3
5	Monitoring of meeting minutes (By HOD, Coordinator, Facilitator)	2
6	Special Features	1
<b>TOTAL</b>		<b>10</b>

<b>PRE-EVALUATION MARKS</b>		
Step	Activity/Area	Marks
3	Define the problem	6
4	Analysis of the problem	6
5	Find out causes	6
6	Root cause analysis	3
7	Data analysis	8
8	Development of solution	8
9	Foreseeing probable resistance	3
10	Trial implementation and check performance	8
11	Regular implementation	6
12	Follow-up/Review	6
<b>TOTAL</b>		<b>60</b>

<b>PRE-EVALUATION CRITERIA FOR LQC &amp; OTHER ALLIED CONCEPTS</b>		
Sl.	Activity/Area	Marks
1	Selection of problem and its Relevance to the concept	10
2	Define the problem/ project	10
3	Data collection(measurement)	15
4	Analysis of the data	15
5	Solution, implementation & gain	10
6	Follow-up & control	10
<b>Total</b>		<b>70</b>

**CONTACT:**

Sri Siromani Rajkhowa  
 Jt Secretary , QCFI Durgapur Chapter Sub-Chapter Guwahati  
 Unit Head M/s The Supreme Industries Ltd.  
 M- 7578012031 Mail : qcfi\_ghy@yahoo.com

# NOMINATIONFORM

N.B. The filled up Registration Form along with payment Details must be sent to us by 05<sup>th</sup> September,2022

To

Sri Siromani Rajkhowa

Jt Secretary , QCFI Durgapur Chapter Sub Chapter Guwahati

Unit Head M/s The Supreme Industries Ltd.

EPIP, Amingaon, North Guwahati -781031

M -7578012031

Mail : qcfi\_ghy@yahoo.com

DearSir

Please register Your TEAM nomination:-

\*\* Category of team: QIT/QC/LQC/SPECIALCASESTUDIY

SI	Name of team	Category	No. of Members
1			
2			
3			
4			
5			

1. Name of Organisation:
2. GST/IGST Number:
3. Name of contact person & Designation:
4. Postal Address:
5. Mob. No:
6. Email Id:
7. NEFT/CHEQUE/DD ,etc. DETAILS:

(Attach the scanned copy of Payment Document)

Signature



## QUALITY CIRCLE FORUM OF INDIA, DURGAPUR CHAPTER

118, MOULANA AZAD SARANI, CITY CENTRE, DURGAPUR - 713216, Paschim BURDWAN, W.B  
M : 09434023320, 8967636433 E-mail : qcfidurgapur@gmail.com

### Bank authorization

Annexure A

Real Time Gross Settlement ( RTGS)/National Electronic funds transfer (NEFT) Mandate Form

( To be issued on vendors letter head )

1. Vendor/customer Name : QCFI Durgapur chapter
2. Vendor/customer Code
3. Vendor /customer Address: 118 Moulana Azad Sarani City centre Durgapur 713216
4. Vendor/customer e-mail id : [qcfidurgapur@gmail.com](mailto:qcfidurgapur@gmail.com)
5. Pan No : AAAAQ0008P
6. GST No : 19AAAAQ0008P1ZG
7. TÂN No : CALQ00493D
8. Particulars of bank account
  - a) Name of Bank : Punjab National Bank
  - b) Name of branch : UBI City centre
  - c) Branch code: SOL 045020
  - d) Address: ADDA Admn Building City centre Durgapur 713216
  - e) Telephone number: 0343 254 6720
  - f) Type of account (current/saving etc) SAVING Bank a/c
  - g) Account Number: 0450010109436
  - h) RTGS IFSC code of the bank branch : PUNB 00 450 20,
  - i) NEFT IFSC code of the bank branch : PUNB 00 450 20,
  - j) 9 digit MICR code : 713024210

I/We hereby authorize to release any amount due to me/us in the bank account as mentioned above. I/We hereby declare that the particulars given above are correct and complete.

  
(Signature of vendor/customer)  
QCFI Durgapur-Chapter

### BANK CERTIFICATE

We certify that QCFI Durgapur chapter has an Account no. 0450010109436 with us and we confirm that the details given above are correct as per our records.

Bank stamp

बुन्देलखण्ड नैशनल बैंक  
For Punjab National Bank  
11/03/2021  
वरिष्ठ प्रबन्धक/Senior-Manager  
सिटी सेंटर ब्रांच/City Centre Br.

Date 11/03/2021

(Signature of authorized officer of bank)



Government of India  
And  
Government of West Bengal  
Form GST REG-25

Certificate of Provisional Registration

1.	GSTIN	19AAAAQ0008PIZG
2.	PAN	AAAAQ0008P
3.	Legal Name	QUALITY CIRCLE FORUM OF INDIA
4.	Trade Name	QUALITY CIRCLE FORUM OF INDIA
5.	Registration Details under Existing Law	
	Act	Registration Number
(a)	Service Tax Registration Number	AAAAQ0008PSD013
Date	28/06/2017	

This is a Certificate of Provisional Registration issued under the provisions of the Act.

स्थायी लेखा संख्या /PERMANENT ACCOUNT NUMBER  
**AAAAQ0008P**



नाम /NAME

**QUALITY CIRCLE FORUM OF INDIA**

निगमन/बनने की तिथि /DATE OF INCORPORATION/FORMATION

**31-12-1982**

*[Handwritten Signature]*

मुख्य आयकर आयुक्त, आन्ध्र प्रदेश  
Chief Commissioner of Income-tax, Andhra Pradesh



*True copy*  
**ATTESTED**  
*[Handwritten Signature]*  
**E. SURESH RAO**  
Advocate & Notary  
H.No.3-37-129,  
Hanumanthu Rao Garden, West Marredpally.  
SECUNDERABAD-500 026



पंजाब नैशणल बैंक  
punjab national bank

सिटी सेंटर (दुर्गापुर) (पश्चिम बर्दमान) पश्चिम बंगाल  
CITY CENTRE (DURGAPUR) (Paschim Bardhaman) West Bengal-713216  
RTGS/NEFT IFS Code : PUNB0045020

सभी शाखाओं पर देय PAYABLE AT ALL BRANCHES

DD M M Y Y Y Y

PAY

रुपये RUPEES

या धारक को OR BEARER

खाता सं.  
A/c. No.

0450010109436

बचत खाता  
SAVINGS A/c

0450010109436

अनुमोदित

*Cancelled*

For QCFI, DURGAPUR CHAPTER

305541

HMM

Authorised Signatory(ies)  
Please sign above



305541 713024210

केवल तीन माह के लिए वैध है। VALID FOR THREE MONTHS ONLY