

**Two Days  
Training Programme  
(Non Residential)  
On**

**FIVE-S  
TRAINERS' TRAINING**

**1<sup>st</sup> to 2<sup>nd</sup> August, 2022**

**Time : 9.00 A.M. to 5.30 P.M.**



**Organized by  
QUALITY CIRCLE FORUM OF INDIA  
ANKLESHWAR CHAPTER**

Opp. State Bank of India (Main Branch)  
Near Chauta Naka, Station Road, ANKLESHWAR - 393 001  
Tel. : 02646 – 247 461 Mobile: 9376951619 / 9375233039  
E-mail : qcfi.ank@gmail.com

### **Programme Objectives :**

- 1) To develop Five-S trainers to undertake in house Five-S training, implementation, audit and evaluation in their organization.
- 2) To understand philosophy, basic concept and to know systematic implementation of Five-S Concept of Workplace Management.
- 3) To be able to design and structure check list in concerned work areas in the organization for its effective implementation.
- 4) For better understanding of sustenance system to be adopted.
- 5) Learning of group dynamics and team synergy for Total employee involvement for Five-S implementation.
- 6) To be able to prepare the Zonal Councils to face the Five-S QCFI-JUSE Joint certification and surveillance Audits with ease and confidence.

### **Methodology :**

Learning through lectures, Interactive Sessions Demonstration, Case Studies and Syndicate Exercise in an organization.

### **Five-S Trainer's Certificate :**

Five-S Trainer's Certificate will be awarded to the participants after passing a test at the end of the training programme.

### **Programme Outline :**

1. Concept of Five-S for Workplace Management.
2. Method for implementation of Five-S at workplace & Home.
3. Preparation of Five-S Check list for different workplaces.
4. Documentation such as Five-S Register, self Audit, Management Audit, certification & Surveillance Audits
5. Syndicate practical exercise of Five-S audit.
6. Awareness on Five-S observations.
7. To understand the evaluation criteria of Self-Audit, Management Audit and QCFI-JUSE certification Audit.
8. To get guidance on the difficulties being faced by Five-S certified units in sustenance of Five-S activities.

### **Participants Profile :**

- ❖ Those who are involved in Five-S activities and who are willing to be Trainers, Coordinators and Zonal council Leaders.
- ❖ Five-S Steering Committee Members & HODs (Not for front line Employees).
- ❖ Those who want to implement Five-S afresh in their organization.

### **Language :**

The language of programme will be English / Hindi.

### **Faculty: Renowned Five-S Lead Auditor**

**Shri D.K. Srivastava, Executive Director, QCFI HQ**

### **Programme Coordinators :**

1. Mrs. Alka Kale, Treasure, Mob. 9375233039  
QCFI-Ankleshwar Chapter, Ankleshwar.
2. Mrs. Vaishali Bhagwat, Hon. Jt. Secretary, Mob. 9638676500  
QCFI-Ankleshwar Chapter, Ankleshwar.

### **Date & Time :**

1<sup>st</sup> to 2<sup>nd</sup> August, 2022 : 9.00 A.M. to 5.30 P.M.

### **Fees**

Rs.6000/- per participant + GST @ 18%=Rs.7080/-.

Course Fee includes training material, Tea/Snacks and working Lunch.

### **Discount**

10% Discount for QCFI-Life Members.

5% Discount for 3 or more participants from QCFI - Institutional Member organizations, however, Potential Members may enrol as members and avail benefit of discount.

### **Venue**

Hotel Lords Plaza, Station Road, Ankleshwar

Tel: 02646-239444/237685

### **Enrolment**

Please mail the list of names of participants along with local cheque/Demand Draft in favour of '**Quality Circle Forum Of India**' payable at **Ankleshwar**.

**LAST DATE FOR REGISTRATION: 30<sup>th</sup> July, 2022.**

**Bank Account Name: Quality Circle Forum of India, Ankleshwar**

**Name of the Bank: Axis Bank Ltd, Ankleshwar.**

**Account No 912010042022621 GSTINo: 24AAAAQ0008PIZP**

**PAN : AAAAQ0008P**

**REGISTRATION FORM  
FOR FOUR DAYS PROGRAMME ON  
TRAINERS' TRAINING ON FIVE-S  
1<sup>st</sup> to 2<sup>nd</sup> August, 2022**

Sr. No.	Name	Designation	Mobile
1			
2			
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**(NON RESIDENTIAL)**

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Tel.: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Cheque/Demand Draft No.: \_\_\_\_\_ Date: \_\_\_\_\_

Amount: \_\_\_\_\_ Rs. (in words): \_\_\_\_\_

Bank : \_\_\_\_\_

Branch : \_\_\_\_\_

Name : \_\_\_\_\_ Designation \_\_\_\_\_

Date : \_\_\_\_\_ Signature: \_\_\_\_\_

**Quality Circle Forum of India, Ankleshwar Chapter**

Opp, State Bank of India (Main Branch) Station Road, Ankleshwar-393 001

Tel. : 02646 – 247 461

Mobile : Mrs. Alka Kale (9375233039) & Mrs. Vaishali Bhagwat (9638676500)