

33rd CHAPTER CONVENTION ON QUALITY CONCEPTS

2023

Organized by

QUALITY CIRCLE FORUM OF INDIA
GUWAHATI SUB-CHAPTER

Venue

Tool Room & Training Centre (TRTC),
Amingaon Industrial Area,
Amingaon, Guwahati-781031

Date of Convention

09th September 2023, Saturday, 9 am to 4pm

Closing Ceremony at 4:00 pm, Prize Distribution

10th September 2023, Sunday, 9 am to 4 pm

Closing Ceremony at 4:00 pm, Prize Distribution

Date of Registration

9th & 10th September 2023 08:00am onwards

**Case Study presentation slot allotment will be declared after
full & final payment**

INVITATION

Dear Sirs,

It is our pleasure to invite you at our Chapter Convention which will be held at Tool Room & Training Centre (TRTC), Amingaon Industrial Area, Amingaon, Guwahati - 781031 on Saturday 09th & Sunday 10th Sept. 2023.

You are requested to kindly nominate your teams in the convention. Please register well in advance to provide you better service. A number of new organizations are attending the convention. We shall try to help them for upgradation of their case studies. Your valued cooperation will be highly solicited.

You are requested to kindly nominate maximum teams in the convention. Please register well in advance to provide you better service.

Please confirm details about team along with payment details FOR REGISTRATION. It will not be possible to allow for registration without full and final payment.

Please confirm details about team along with payment for Registration.

Only member organizations of QCFI can participate in the case study presentation and other competitions, after registration.

Siromani Rajkhowa
Jt. Secretary Guwahati Sub-Chapter &
Unit Head -The Supreme Industries Ltd.

REGISTRATION FEE STRUCTURE

Case studies in PDF format should reach us positively
By 05thSeptember2023(Tuesday)

Sl	Category	Fee	GST
1.	Delegate or Additional Member for any type of Team per head	3000/-	18%
2.	QC Team up to 6 members including Facilitator/Coordinator. In case of more member Addl. Member will be treated as delegate. Fee will be added in the team payment	18000/-	18%
3.	Allied Case Study, Kaizen Display, Lean QC, 5S, etc. Team will be up to 4 Members including Facilitator, Coordinator.	12000/-	18%
4.	Visual case study presentation up to 4members. Any more member may be added with delegate fee. In any case less than 4 members' payment will be team payment. No discount will be allowed for less members.	12000/-	18%
5.	Model presentation from the participating teams.	Free	

**The amount may kindly be drawn in favour of "QCFI Durgapur Chapter", Payable at Durgapur within 05 .09.2023

**Life Institutional Membership discount may be redeemed on Sale

of Publication.

BANK DETAILS

Account No: 0450010109436

Bank: Punjab National Bank

Branch: ADDA Building, City Centre, Durgapur- 713216

GST No :19AAAAAQ0008P1ZG, Pan No: AAAAQ0008P

Branch Code:SOL045020; IFSC: PUNB0045020 & MICR: 713024210

MAIN EVENTS FOR COMPETITION

Scope of Presentations: -

- | | | |
|--|----------------|---------------|
| 1.QIT/Quality Circle/Lean Quality Circle | 2. Kaizen | 3. Six Sigma |
| 4.SMEDConcepts | 5. TPM Circles | 6.WCM Circles |
| 7.PokaYokeConcepts | 8. 5-SConcepts | |
| 9.Any other allied concepts | | |

MODEL PRESENTATION: FREE ENTRY FOR ALL PARTICIPATING TEAMS

AWARDS

Category of Awards in the chapter level: -	GOLD	SILVER	BRONZE
&Prizes for Other Competitions			

Award Category on Secured Marks during CCQC only.

- 1 The Circles who score up to 59%marks will be awarded Bronze Medal.
- 2 The Circles who score 60% to 69% marks will be awarded Silver Medal.
- 3 The Circles who score 70% and above marks will be awarded Gold Medal.

EVENTS FOR PARTICIPATION

1. Slogan (English/Hindi/Bengali/Assamese)
Must be written very clearly or computer printout onlyA4(210x297mm) size papers will be accepted.
2. Poster
Paper size: A3Size. PageMargin:5 cm from all sides.
3. Poetry in Hindi/English/Bengali:
Preferably in computer printout or clear hand writing. Paper Size–A4.
4. Essay Competition:
Preferably computer printout or clear handwriting
5. Each participant/team is eligible to submit maximum one entry per circle.
6. MODELPRESENTATION
** (Please note that below 5entries no competition will be organized).

NOTE: Team Members can participate in the Slogan/Poem/ Poster/ Essay Competition without any fee.

ESSAY COMPETITION

Topic: QUALITY FOR PRODUCTIVITY & SAFETY

- 1 Essay should not exceed 400 words. It should be legibly handwritten in A4 size white paper, leaving margin of 2 cm on all four sides. They can be either in English or Hindi or Bengali only. Member who are participating in the Convention are eligible. Prizes will be awarded to winners in each category.
- 2 Entry should have the name of the Participant and Team which he / she represent, along with the organization name & category.
- 3 There is no Entry Fee for all the above competitions. For Poster, Poetry, slogan and Essay Competitions,
- 4 The last date for submission is during registration.

POSTER, POETRY & SLOGAN COMPETITION

Topic: Quality FOR Productivity and Safety

The Poster, Poetry, Essay and Slogan may be sent in soft copy. They can be prepared in English or Hindi or Bengali or Assamese. One Person- one entry in each category. Only Team Members who are participating in the convention events are eligible. Prizes will be awarded to winners in each category as per number of submissions.

IMPORTANT INFORMATION

1. Case Study presentation slot allotment will be declared before the date of convention, after full and final payment.
2. It is a must for each QC team to submit the QC meeting register book to the authorized person at the Registration Counter at the time of registration, The same may be collected back from the Registration Counter after the Closing Ceremony.
3. Filled up Registration Form may kindly be sent within **08th September, 2023.**
4. The official language is either English or Hindi. You may please use English for better communication.
5. No need to submit hard copy of the case studies. Please send us the soft copy in .pdf or .ppt format for evaluation within **05th September, 2023.**

GUIDELINES FOR CCQC - 2023

1. For Quality Circles-Pre-evaluation+Register+Case study Presentation
2. For other Allied concepts-Preevaluation+Case study Presentation.

EVALUATION CRITERIA

SL. NO.	Activity / Area	MARKS	
		QC	ALLIED
1.	Pre-evaluation of Case Study	60	70
2.	QC Register marks	10	N.A.
3.	Case study presentation marks	20	20
4.	Question-answer based on project presented	10	10
TOTAL MARKS		100	100



CONTACT:

Siromani Rajkhowa
Joint Secretary, QCFI Guwahati Sub-Chapter &
Plant Head, The Supreme Industries Limited
Export Promotion industrial Park
Amingaon, North Guwahati,
Assam-781031
Mobile : +91 75780 12031
Mail : qcfi_ghy@yahoo.com

CASE STUDY PRESENTATION MARKS

Sl. No.	Activity/Area	Marks
1	Sequence	5
2	Communication Skills	5
3	Time Management	5
4	Special Effects	5
TOTAL		20

REGISTER EVALUATION CRITERIA: CCQC

Sl. No.	Activity/Area	Marks
1	General Information(P-3,8,11)	2
2	Project Information (P -12-21)	1
3	Attendance	1
4	Meeting minutes-compare with Milestone chart of case study)	3
5	Monitoring of meeting minutes (By HOD, Coordinator, Facilitator)	2
6	Special Features	1
TOTAL		10

PRE-EVALUATION MARKS

Step	Activity/Area	Marks
3	Define the problem	6
4	Analysis of the problem	6
5	Find out causes	6
6	Root causes analysis	3
7	Data analysis	8
8	Development of solution	8
9	Foreseeing probable resistance	3
10	Trial implementation and check performance	8
11	Regular implementation	6
12	Follow-up/Review	6
TOTAL		60

PRE-EVALUATION CRITERIA FOR LQC&OTHER ALLIED CONCEPTS

Sl.	Activity/Area	Marks
1	Selection of problem and its Relevance to the concept	10
2	Define the problem/project	10
3	Data collection(measurement)	15
4	Analysis of the data	15
5	Solution, implementation &gain	10
6	Follow up & control	10
Total		70

NOMINATION FORM

N.B.The filled up Registration Form along with payment Details must be sent to us by 08 September,2023

To
Sri Siromani Rajkhowa
Jt. Secretary, QCFI Durgapur Chapter Sub Chapter Guwahati
Unit Head, The Supreme Industries Ltd.
EPIP, Amingaon, North Guwahati -781031
M 7578012031
Mail: qcfi_ghy@yahoo.com

Dear Sir,

Please register our TEAM nomination: -

**** Category of team: QIT/QC/LQC/SPECIALCASESTUDY**

SI	Name of team	Category	No. of Members
1			
2			
3			
4			
5			

1. Name of Organization:
2. GST/IGST Number:
3. Name of contact person & Designation:
4. Postal Address:
5. Mob. No:
6. Email Id:
7. NEFT/CHEQUE/DD, etc. DETAILS:

(Attach the scanned copy of Payment Document)

Signature



QUALITY CIRCLE FORUM OF INDIA, DURGAPUR CHAPTER

118, MOULANA AZAD SARANI, CITY CENTRE, DURGAPUR - 713216, Paschim BURDWAN, W.B
M : 09434023320, 8967636433 E-mail : qcfidurgapur@gmail.com

Bank authorization

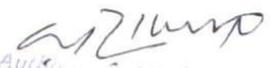
Annexure A

Real Time Gross Settlement (RTGS)/National Electronic funds transfer (NEFT) Mandate Form

(To be issued on vendors letter head)

1. Vendor/customer Name : QCFI Durgapur chapter
2. Vendor/customer Code
3. Vendor /customer Address: 118 Moulana Azad Sarani City centre Durgapur 713216
4. Vendor/customer e-mail id : qcfidurgapur@gmail.com
5. Pan No : AAAAQ0008P
6. GST No : 19AAAAQ0008P1ZG
7. TÂN No : CALQ00493D
8. Particulars of bank account
 - a) Name of Bank : Punjab National Bank
 - b) Name of branch : UBI City centre
 - c) Branch code: SOL 045020
 - d) Address: ADDA Admn Building City centre Durgapur 713216
 - e) Telephone number: 0343 254 6720
 - f) Type of account (current/saving etc) SAVING Bank a/c
 - g) Account Number: 0450010109436
 - h) RTGS IFSC code of the bank branch : PUNB 00 450 20,
 - i) NEFT IFSC code of the bank branch : PUNB 00 450 20,
 - j) 9 digit MICR code : 713024210

I/We hereby authorize to release any amount due to me/us in the bank account as mentioned above. I/We hereby declare that the particulars given above are correct and complete.


(Signature of vendor/customer)

BANK CERTIFICATE

We certify that QCFI Durgapur chapter has an Account no. 0450010109436 with us and we confirm that the details given above are correct as per our records.

Bank stamp

पुनब नैशनल बैंक
For Punjab National Bank

ब्रिच प्रमन्य/ Senior Manager
सिडि सेन्टर काला/ City Centre Br.

Date 11/03/2021

(Signature of authorized officer of bank)



सत्यमेव जयते

Government of India
And
Government of West Bengal
Form GST REG-25

Certificate of Provisional Registration

1.	GSTIN	19AAAAQ0008P1ZG
2.	PAN	AAAAQ0008P
3.	Legal Name	QUALITY CIRCLE FORUM OF INDIA
4.	Trade Name	QUALITY CIRCLE FORUM OF INDIA
5.	Registration Details under Existing Law	
	Act	Registration Number
(a)	Service Tax Registration Number	AAAAQ0008PSD013
Date	28/06/2017	

This is a Certificate of Provisional Registration issued under the provisions of the Act.

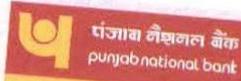
स्थायी लेखा संख्या /PERMANENT ACCOUNT NUMBER
AAAAQ0008P



नाम /NAME
QUALITY CIRCLE FORUM OF INDIA

निगमन/बनने की तिथि /DATE OF INCORPORATION/FORMATION
31-12-1982

मुख्य आयकर आयुक्त, आंध्र प्रदेश
Chief Commissioner of Income-tax, Andhra Pradesh



सिटी सेंटर (दुर्गापुर) (पश्चिम बर्द्धमान) पश्चिम बंगाल
CITY CENTRE (DURGAPUR) (Paschim Bardhaman) West Bengal-713216
RTGS/NEFT IFS Code : PUNB0045020

सभी शाखाओं पर देय PAYABLE AT ALL BRANCHES

PAY

रुपये RUPEES

DDMMYY

या धारक को OR BEARER

खाता सं.
A/c No. 0450010109436

बचत खाता
SAVINGS A/c

0450010109436

HMM

For QCFI, DURGAPUR CHAPTER

Authorised Signatory(ies)
Please sign above

Authorised Signatory
QCFI Durgapur Chapter

30554 73024210

कालौस मात्र के लिए वैध VALID FOR THREE MONTHS ONLY