



# QCFI VADODARA CHAPTER

## CONVENTION ON KAIZEN, 7 MUDA, FIVE'S & TQM, TPM

**Date: 3<sup>rd</sup> May 2024 (Friday)**

### VENUE

**Hotel Grand Mercure Surya Palace,  
Sayajigunj, Vadodara.**

## Program Schedule

Sr. No.	Event	Shedule
1	Registration / Breakfast	07.30 Hrs to 08.30 Hrs
2	Inaugural Session	08.40 Hrs to 09.45 Hrs
3	Presentation by the Teams in Parallel Sessions	10.00 Hrs to 14.00 Hrs
4	Lunch (will continue as the presentations go on)	12.30 Hrs to 14.30 Hrs
5	Talk on Factories of Future	14.30 Hrs to 15.15 Hrs
6	Panel Discussion	15.15 Hrs to 16.30 Hrs
7	Valedictory / Prize/ Awards Distribution and Vote of Thanks / National Anthem	16.30 Hrs to 18.00 Hrs

Topic for Panel Discussion "Waste Reduction help in Quality and Safety"

Talk on Factories of Future (Sustainable-Adaptive-Smart) by  
MR. FAISAL SHAIKH



**Jiko Shokai**  
Introduction  
**FAISAL SHAIKH**  
Founder & CEO



Industry 4.0 Certification from Germany –Joachim HenschConsulting 2022 Industry 4.0 with John Broadbent Realise Potential. Industrial Engineering from Sweden, Lean/Kaizen Training from Japan MFCA training from Japan Sensei Led delegation to around 150 factories across India and Asia pacific, a Total of round 25 Years Industrial Experience of Human development. Consulting, IT Skills Dissemination of Manufacturing Excellence Tools & Techniques to Industries across India, Manufacturing Technology Deployment

### Contact Persons

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### QCFI VADODARA CHAPTER

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# QCFI - VADODARA CHAPTER

To participate in these Conventions, each participating team will consist of Up to Three members for presentation.

We need the names of the Team and team members.

QCFI expects nothing less than excellence.	One Soft Copy of Presentation may be forwarded to us in qcfi2000@yahoo.com / qcfivc2015@gmail.com latest by <b>23<sup>rd</sup> April 2024 for Pre-Evaluation.</b>
Presentation Time	<b>15 Min.</b>
Question / Answer Time	<b>05 Min.</b>

## OUR COMMERCIALS

	Participants	Fee Rs.	GST @ 18%	Total Amount
Fees for Case Study Presentation	Up to 3	13500.00	2430.00	15930.00
Fees for Delegate	1	4000.00	720.00	4720.00

**Note: The Registration fee includes morning breakfast, tea/coffee, Lunch, evening tea/coffee, Certificate for participation, Trophy & return Gifts.**

Fees are to be paid by DD/Cheque/  
Direct Bank Deposit / Transfer payable  
at Vadodara in favour of  
"Quality Circle Forum of India -  
Vadodara Chapter"  
So as to reach QCFI, Vadodara Chapter  
office by **23<sup>RD</sup> APRIL 2024**

For Online Fund Transfer

Account Name : Quality Circle Forum of India - Vadodara  
Name of Bank : BANK OF BARODA  
Branch Name : Manjalpur  
Bank Account No : 01940100030249  
IFSC Code : BARB0MAJALP (Fifth Character is Zero)  
MICR Code : 390012033

**We request our sponsors to be generous for this Noble cause.**

## SPONSORSHIP FOR

SPONSORSHIP FOR	Rate
Best Case Study Presentation Trophy for each TQM/TPM/Kaizen & 7 MUDA	Rs. 30,000.00
Banner at Entrance, Banners at Stage	Rs. 30,000.00
Standee at Entrance	Rs. 15,000.00
Standee at Hall Gates	Rs. 10,000.00
Selfie Point Backdrop	Rs. 15,000.00
Stall	Rs. 25,000.00 (2 Person Complimentary)

# Guidelines for Case Study Presentations

## GENERAL

- 1.1 Case study Presentations on various Quality Concepts will be scheduled for parallel sessions. The languages for presentations will be either English or Hindi. (Combination of these two languages may also be used e.g., slides in English and speech in Hindi or vice versa) case study presentations will be for the following categories / Streams: (1) TPM (2) Kaizen (3) TQM (4) SMED (5) Five-S' (6) 7 MUDA
- 1.2 The organizations willing to participate in case study presentation competitions are required to forward one soft copy of presentation by e-mail on our e-mail id: [qcfi2000@yahoo.com](mailto:qcfi2000@yahoo.com)/ [qcfivc2015@gmail.com](mailto:qcfivc2015@gmail.com). and confirm the receipt of soft copy from the office. **Presentation must reach at QCFI, Vadodara office before 23<sup>rd</sup> April 2024 along with Registration Form Positively.**

**PLEASE ADHERE TO THE LAST DATE OF RECEIPT OF REGISTRATION FORM ALONGWITH ONE SOFT COPY OF PRESENTATION TO FACILITATE TIMELY ACTION AT OUR END.**

- 1.3 Evaluation of case studies is done in two stages (Total-100 Marks)
  - (1) Pre evaluation i.e. in advance before case study presentation -70 Marks
  - (2) Evaluation at the time of actual case study presentation - 30 Marks.

**WHILE FORWARDING THE CASE STUDY PRESENTATIONS, PLEASE MENTION CLEARLY WHETHER IT IS TPM/TQM/SEVEN MUDA/KAIZEN BECAUSE THE DATES AND EVALUATION CRITERIA ARE DIFFERENT.**
- 1.4 The details of criteria for evaluation are given on separate pages in this brochure (See page Nos. 5,6,7&8)
- 1.5 The evaluation of case studies shall be done by a panel of independent judges and their decision will be final.  
**WE WILL NOT ENTERTAIN ANY REPRESENTATION IN THIS REGARD.**
- 1.6 The maximum time limit prescribed for case study presentation is 15 minutes. Followed by 5 minutes of Question/Queries/Clarifications only by judges.
- 1.7 It is desired that following details are furnished in the introductory slide of the case study.
  1. Name of the Team
  2. Name of the Organization
  3. Name of the event: TPM/TQM/SEVEN MUDA/KAIZEN
- 1.8 Please ensure that the maximum no. of slides is limited to 60 nos.
- 1.9 The case study should be in Power Point format - Teams may use their Laptop, Pen drive etc. compatible with the available projection system, for this they must get in touch with the hall co-ordinator & IT person.

## Awards For Case Study Presentations

Sr.	Grades/Total Marks Scored by Quality Circle/ Quality Concept Team	AWARD Category
1	From 70% and above	GOLD
2	From 60% below 69.9%	SILVER
3	From 50% below 59.9%	BRONZE

**NOTE:** This is the standard practice we follow. However, core committee (GC) reserves the rights to decide the cut-off point.

## Evaluation Criteria For Case Study Presentations

The overview of evaluation criteria for Case Study presentations in two stages is given here under

Stage No.	DESCRIPTION OF STAGE	Max Marks
(I)	Pre Evaluation of case study presentations	70
(II)	Evaluation of case study at the Time of Oral presentations	30
	<b>Total Marks</b>	<b>100</b>
(II)	<b>Presentation Marks</b>	-
1	Sequencing, Clarity, Team Participation	05
2	Communication Skills, Confidence Level	05
3	Time Management	05
4	Special Effects/Features/Model	05
5	Correct Answers to Questions from judges	10
	<b>Total Marks</b>	<b>30</b>

## Pre- Evaluation Criteria For Case Study Presentations For 7 Muda

SI No.		Description	Marks
1	D	Define the Muda A. Understanding the Pain B. Impact of Muda	10
2	M	Current Situation A. Process flow B. Impact of Muda on Process/workman/Cost	10
3	A	Analysis (Identification of causes)	10
4	I	Develop Alternate Solutions Challenges, Plan and Execution	15
		Result Check Tangible and Intangible benefits	10
5	C	Standardization A. Standards created/revised B. Official Release C. Communication of new standards	07
		Horizontal Deployment and Future Plan	08
		<b>TOTAL</b>	<b>70</b>

## Pre- Evaluation Criteria For Case Study Presentations For TPM

SI No.	Description	Marks
1	Brief about organization & Project team introduction Reason	05
2	Reason for TPM implementation or Background of taking up the initiative	05
3	Organization structure for TPM	05
4	TPM implementation Master plan including preparation phase/Expansion phase/Full implementation	05
5	Detail Plan for your project implementation	10
6	Showcase of stepwise implementation of your project/ Status of pillars maturity level	15
7	Challenges faces & how you overcome	05
8	Outcome of implementation / Status of pillars maturity level	05
9	Overall results - Activity Index / Activity Result , Index / Management Index	10
10	Tangible & Intangible benefits	05
	<b>TOTAL</b>	<b>70</b>

**PRE- EVALUATION CRITERIA FOR CASE STUDY PRESENTATIONS  
For KAIZEN**

SI No.		Activity / Area	Marks
1	D	Kaizen Theme(Reason for improvement/ Pain area)	10
2	M	Current situation (Impact of Problem)	10
3	A	Problem Analysis using diagrams, Graphs & Tools	10
4	I	Development of Solution and Implementation	15
		Result Check Tangible & Intangible benefits, Sustenance	10
5	C	Standardization A. Standards created/revised B. Official Release C. Communication of new standards	05
		Horizontal Deployment and Future Plan	10
		<b>TOTAL</b>	<b>70</b>

**PRE- EVALUATION CRITERIA FOR CASE STUDY PRESENTATIONS  
For TQM**

SI No.	Step	Item	Marks
1	Plan	Problem/Project Identification, selection & defining	10
		Observation and Determining Methods of reaching goals	10
2	Do	Competence building	05
		Measurements, Analysis, Solution(s) development	10
		Trial implementation	10
3	Check	Check Checking the Results	10
4	ACT	Standardization / Holding the gains	10
5	Learning and Way-Forward	Conclusion and Way forward	10
		<b>TOTAL</b>	<b>70</b>

**PRE- EVALUATION CRITERIA FOR CASE STUDY PRESENTATIONS  
For FIVE'S**

<b>Step No.</b>	<b>Activity / Area</b>	<b>Max Marks</b>
1	Selection of the Area/Problem	05
2	Present Status	10
3	Step taken to implement 1S, 2S & 3S	15
4	Standardization Steps taken	10
5	Tangible gains in terms of money, space, safety, time, etc and intangible gains	10
6	Follow up, Habit formation Sustainability	10
7	Any Special Activities taken	10
	<b>TOTAL MARKS</b>	<b>70</b>