



Tajmahal-Agra



HIMCS College  
Campus



Agra Fort

**32<sup>nd</sup> CONVENTION  
OF  
QUALITY CIRCLE FORUM OF INDIA  
GWALIOR CHAPTER**

**on 31<sup>st</sup> August 2024**

**In association with**

**Hindustan Institute of Management and Computer Studies,  
Mathura**

**Theme :**

**"Investing in people, building a better future"**

**Venue**

**Hindustan Institute of Management and Computer Studies,  
Agra-Delhi Highway (NH-2), Farah, Mathura (U.P)-281122.**



Iskon Temple,  
Vrindavan



Shri Krishna  
Janmasthan



Prem Mandir,  
Vrindavan, Mathura



## **INVITATION:**

Quality Circle Forum of India-Gwalior Chapter extends its warm invitation to all Institutional & Individual members to participate in the 32<sup>nd</sup> Gwalior Chapter Convention on Quality Concepts (GCCQC-2024), which would be held on 31<sup>st</sup> August 2024 @ Hindustan Institute of Management and Computer Studies, Agra-Delhi Highway (NH-2), Farah, Mathura (U.P)-281122. **Theme of the Convention will be ‘Investing in people, building a better future’.** We look forward to your whole-hearted support to make this convention a grand success.

**We request you to send soft copies of case study in ppt & pdf formats. Any of the soft copies should not exceed 25 MB.**

## **OBJECTIVES:**

**The main objectives of convention are:**

- **To learn and understand practical aspects of Quality Concepts.**
- **To enhance the creativity of participants through Poem, Poster, Slogan and Essay competitions.**
- **To provide “Recognition” and “Encouragement” to members of Quality Concept Teams.**
- **Adjudge the best teams from different sectors as per QCFI norms for nomination to NCQC at Gwalior in December 2024.**

## **RECOGNITION:**

- **All the teams will be given certificates & trophies, based on evaluation.**
- **Poem, Poster, Slogan, Essay, Skit competition winners will also get certificates & trophies.**
- **Soft copy of Individual Participation & Teams Certificates for Case Study Presentation will be sent to the coordinator within a week.**

## **SITE VISIT ON 1<sup>ST</sup> SEPTEMBER’2024:**

- **Taj Mahal, Agra Fort, Iskon Temple Vrindavan, Prem Mandir, Vrindavan.**



# Guidelines for Competitions

## A) Case Study Presentations & Other Entries:

- Language will be Hindi or English
- The case studies, Poem, Poster, Slogan, Essays & Skit in soft copies have to send our Chapter email address “[qcfgwaliorchapter@gmail.com](mailto:qcfgwaliorchapter@gmail.com)” writing the subject line as **GCCQC-2024 Competition**.
- For case studies it will be considered that 70% and above will be ‘Gold’, 60% to 69% ‘Silver’ & below 60% as ‘Bronze’ Awards.
- For Poem, Poster, Slogan, Essay, one participant can send one entry for each competition. If any participant for poem, poster, slogan & essay of other than registered case study presentation, they will be considered as additional member.
- The topic for essay competitions will be the same of convention theme “**Investing in people, building a better future**” & in maximum 300 words.
- The topic for Poem, Poster & Slogan can be on any Quality Concepts such as QC, 5-S etc. The entries can be in word or in neatly hand-written format.
- The Poster should be drawn on drawing sheet. It is better to submit the scanned copy of each entry in the chapter email address mentioned above.
- The Participant name, Organization name, Team Name etc. details should be clearly mentioned at bottom of each entry.

Sl.No.	Category	Fee
1.	Quality Circle Team (5 members)	Rs.16,250/-
2.	Allied Concepts Team (3 members)	Rs.9,750/-
3.	Additional members (Per Person)	Rs.3,250/-
4.	Site Visit (see details in page no.2). Breakfast, Lunch & Hi-Tea will be provided alongwith transportation facility. (Per Person)	Rs.2,000/-

**Note :-** 18% GST on above amount will be extra.

We will give 50% discount for the teams from MSME and Educational Institutions for case study presentations. The teams from MSME have to submit the certificate while sending the registrations. Last Date : 17<sup>th</sup> August’2024

Mode of Payment can be through NEFT or RTGS in favour of “**Quality Circle Forum of India**”. Our current account no.is "1926011527" in Central Bank of India, Malanpur Branch. IFSC Code "CBIN0283006". PAN No.AAAAQ0008P. GST No. "23AAAAQ0008P1ZR".

**QUALITY CIRCLE FORUM OF INDIA-GWALIOR CHAPTER**  
**EVALUATION CRITERIA FOR CHAPTER CONVENTION-2024**

**Quality Circle : Pre-evaluation:**

<b>Step No.</b>	<b>STEPS</b>	<b>Max. Marks</b>
1	Definition of problem	6
2	Analysis of problem	6
3	Finding out the Causes	6
4	Root Cause Analysis	3
5	Data Analysis	8
6	Development of Solution	8
7	Foreseeing Probable Resistance	3
8	Trial Implementation & Check Performance	8
9	Regular Implementation	6
10	Follow-up review	6
	<b>Sub-Total</b>	<b>60</b>

**Criteria for Oral Presentation:**

<b>Sl.No.</b>	<b>Description</b>	<b>Max. Marks</b>
1	Logical Sequence of Presentation	5
2	Communication skills	5
3	Time Management	5
4	Special effects/ Special focus like environment, safety	5
5	Question & Answer by Judges	10
	<b>Sub-Total</b>	<b>30</b>

**Register evaluation criteria for chapter convention:**

<b>Sl.No.</b>	<b>Description</b>	<b>Max. Marks</b>
1	General Information (Facilitator, Leader, Members etc.)	2
2	Project Information (Project by Project taken up)	1
3	Attendance	1
4	Meeting minutes (compare with milestone chart of case study).	3
5	Monitoring of meeting minutes (By HOD, Coordinator, Facilitator)	2
6	Special features	1
	<b>Sub-Total</b>	<b>10</b>

## Pre-Evaluation Criteria: Allied Concepts

Sl.No.	Criteria	Max. Marks
1	Introduction of Concept	5
2	Selection of the problem	5
3	Define the Problem	10
4	Measure the Problem	10
5	Analyse the Problem	10
6	Improvements & Gains	20
7	Control	10
<b>Total</b>		<b>70</b>

## Pre-Evaluation : Kaizen Display

Sl.No.	Description	Max. Marks
1	<b>PQCDMSME</b> - <b>P</b> (Productivity), <b>Q</b> (Quality), <b>C</b> (Cost), <b>D</b> (Delivery), <b>S</b> (Safety), <b>M</b> (Morale), <b>E</b> (Environment) – Step/ Category Applicable	5
2	Clear/ Simple/ Brief Title of Kaizen	5
3	Clarity about the problem faced - Inconvenience/ Safety/ Loss (any one)	5
4	Effect/Impact (Rejection, customer complaints, delivery etc.) (Any one)	5
5	Status - Before Improvement (Data/ Photo/ Graphs) (Any one)	5
6	Root Cause Elimination	5
7	Status - After improvement (Data/ Photo/ Graphs) (Any one)	5
8	Approach to : (1) Qualitative (2) Quantitative	5
9	Benefits - One time/ cumulative/ tangible/ intangible/ system improvement indicated	5
10	Standardized/ incorporated Poka Yoke/ Documented/ Follow up action (Any one)	5
<b>Sub-Total</b>		<b>50</b>

## Oral Presentation - Kaizen Display

Sl.No.	Description	Max. Marks
1	Description of Kaizen	10
2	Clarity (Impact, Loss, Complaints etc.)	10
3	Communication skill, level of confidence, team work etc.	10
4	Benefits (Tangible/ Intangible/ Horizontal Deployment etc.)	10
5	Question & Answers - By Judges	10
<b>Total</b>		<b>50</b>

Time	Programs / Activities
08:00 am – 09:00 am	Reporting by teams & distribution of Breakfast, Lunch, Snacks & Kit Coupon & Breakfast
09:00 am – 12:00 Noon	Case Study Presentations
(In the meantime Lunch will be started from 11:00 am)	
12:00 Noon – 12:30 pm	<ul style="list-style-type: none"><li>• Skit by HIMCS Students Team</li><li>• Dance by Sharda University Students Team.</li></ul>
12:30 pm – 01:30 pm	Valedictory Session
01:30 pm – 02:00 pm	Lunch

Note : Awards in Valedictory Session with group photograph.

- Poem, Poster, Slogan & Essay winners.
- Skit Participants.
- Dance team members.
- Case Study Presentations

**Please contact for any query**

**Quality Circle Forum of India,  
Gwalior Chapter,**

**C/o.Godrej Consumer Products Ltd.,  
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**Dr.T.S.S.Subramanian-7417090200 (Coordinator from College side)**  
**Prof.(Dr.) Naveen Gupta, Director (HIMCS).**