



Quality Circle Forum of India

Pune Chapter

39th Chapter Convention

On

QUALITY CIRCLE & ITS ALLIED CONCEPTS

**20th & 21st September 2024
8:00 am to 6.00 pm**

Theme

“Investing in people building for a Better Future”

Venue

QUALITY CIRCLE EXCELLENCE CENTRE

Plot No: J/P - 10, Ganeshnagar, TELCO Road, MIDC Bhosari, Pune 411 026



INVITATION

Quality Circle Forum of India (QCFI) has been spearheading the education, training, propagation and implementation of Quality Concepts in industries, service sector, education, health, rural areas, society etc., for over 42+ years at the National level with the active support of the chapters, sub-chapters, centers situated all over India. We have an ambitious aim of connecting 1 lakh MSME & involving 1 lakh homes for 5-S which will be a turning point for bringing a cultural change in the nation. The initiative of Total Quality Management will help organizations to become truly Global Leader.

The Executive Council members of Quality Circle Forum of India, Pune Chapter extend a cordial invitation and warm Welcome to you all the Institutional Members to participate in the 39th Annual Chapter Convention on Quality Circle & Allied Concepts to be held 20th & 21th September 2024 at our Quality Circle Excellence Centre, TELCO Road, MIDC Bhosari, Pune 26

It will be our pleasure to provide an excellent platform to all the Quality Circle / Allied Circle practitioners to showcase their achievements. It will be a unique opportunity for sharing your experiences & a great learning experience for all the participants.

We look forward to your whole hearted support and participation to make this event successful, meaningful and memorable one.

Objective of this Convention

- This will be a forum for interaction and sharing of knowledge and ideas on Quality Circle and Other allied concepts such as TPM, 5-S, Six Sigma, Kaizen, Poka - Yoke, SMED, JIT, Kanban
- To learn and understand practical aspects of Quality Concept better.
- This Convention will help the team for participating in the National Convention to be held at Gwalior in December 2024
- It will provide an opportunity to bring out creativity in its best form through Posters, Slogans & Case Study Presentation
- It will provide 'Recognition' and 'Encouragement' to all the Participating members.

Who Should Attend?

- Organizations where Quality Circle & allied projects on 5 -S, Kaizen, TPM, SMED, JIT, Six-Sigma etc. are active
- Organization about to launch Quality Circle and other allied concepts.
- Organization and Individuals participating in Quality Circle and desirous to know about other allied concepts.
- Students / Staff from Engineering Colleges & Management Institutes.

What Participants will be benefited with?

- Learning from each other
- Understanding new ideas in Industries
- Understanding latest tools & techniques.
- Self-motivation
- Employee Involvement

CASE STUDY PRESENTATION

- Mementos & Certificates
- Opportunity to participate in National Convention

Case Studies on various Quality Concepts, including Quality Case Studies, recommended from the Chapter Convention and accepted for the National Convention will be scheduled for presentation in parallel sessions .

- The official Language for Presentation will be in Hindi / Marathi or English.
- Team should have their Power Point Presentations, the entire presentation however needs to be done within 12 Minutes (Plus 3 minutes for Questions and answer's)
- The Case study submitted has to be of the latest problem solved
- There will be presentation on various concepts in separate halls and there would be separate criteria for evaluation of each concept. Case study Presentation will be in the following categories:
 1. Quality Circle (QC)
 2. Lean Quality Circle (LQC)
 3. Kaizen
 4. WCM Circles
 5. Six Sigma Concepts
 6. Poka Yoke Concepts
 7. SMED Concepts
 8. 5-S Concepts
 9. TPM Circle
 10. Any other Allied team concepts

In order to support green initiative, Quality Circle Forum of India has decided to stop receiving hard copies of case studies for Pre Evaluation. The case study to be upload online on [Http://register.qcfipune.com](http://register.qcfipune.com) in PDF format before 31st August 2024. The size of the case study should be below 25 MB.

KNOWLEDGE TEST (ONLINE)

Knowledge test is compulsory for all the teams. It will be held from 5th to 12th September 2024 from 3.00 pm to 5.00 pm. It carries 40 marks for Quality Circle Team and 50 marks for Allied Concepts. Separate question papers on QC, 5 S, lean QC & Allied concepts will be given based on the participation in the convention. Total team including facilitator can participate in this test as one team. Duration of the test is 20 minutes. Separate test papers will be given to each team for knowledge test.

MARKS FOR CASE STUDY PRESENTATION

A. Pre-Evaluation of QC Case Studies – Marks Breakup

| Sr. | Steps | Marks |
|------------------------------|--|-------|
| 1 | Identification of Problems | 5 |
| 2 | Selection of Problem | 5 |
| 3 | Define the Problem | 10 |
| 4 | Analysis of problem | 10 |
| 5 | Find out Causes | 10 |
| 6 | Root Cause Analysis | 5 |
| 7 | Data Analysis on Root Causes | 10 |
| 8 | Development of solution | 15 |
| 9 | Foreseeing probable resistance | 5 |
| 10 | Trial Implementation and check performance | 10 |
| 11 | Regular implementation | 10 |
| 12 | Follow up & Review | 5 |
| Pre Evaluation Marks | | 100 |
| Knowledge Test (Online Test) | | 40 |
| Quality Circle Record Book | | 10 |
| Oral Presentation | | 50 |
| Total Case Study Marks | | 200 |

Quality Circle Record Book: Original book to be submitted on the day of convention and will be returned back on the same day before the valedictory session.

B. Allied Concepts – Kaizen / LQC / Six Sigma / SMED – Marks Breakup

| Sr. | Steps | Marks |
|------------------------------|---|-------|
| 1 | Selection of Problem | 5 |
| 2 | Define the problem | 15 |
| 3 | Measurement of data on problem/problem analysis | 20 |
| 4 | Analysis of the problem for root causes | 20 |
| 5 | Implementation of the problem | 20 |
| 6 | Tangible / Intangible Gains | 10 |
| 7 | Control/follow-up | 10 |
| Pre Evaluation Marks | | 100 |
| Knowledge Test (Online Test) | | 50 |
| Oral Presentation | | 50 |
| Total Case Study Marks | | 200 |

C. Allied Concepts 5S – Marks Breakup

| Sr. | Steps | Marks |
|------------------------------|---|-------|
| 1 | Selection of Area/ Problem | 5 |
| 2 | Present Status | 15 |
| 3 | Steps taken to implement 1S & 2s | 20 |
| 4 | Standardization steps taken | 20 |
| 5 | Tangible Gains ie. money, space, safety, time etc. & Intangible | 20 |
| 6 | Follow up & standardization | 10 |
| 7 | Any special activities taken | 10 |
| Pre Evaluation Marks | | 100 |
| Knowledge Test (Online Test) | | 50 |
| Oral Presentation | | 50 |
| Total Case Study Marks | | 200 |

SLOGAN COMPETITION

Contribute your ideas by writing appropriate slogans to raise global awareness and promote positive actions for Quality, Productivity, Cost, Delivery and Safety

Guidelines for Slogan Writing:

- Slogan should be neatly hand written on A3 sheet only
- Slogan should be concise and shall consist of maximum 15 Words
Please Note: Slogan exceeding 15 words will be rejected /disqualified.
- Slogan must be action oriented/thought provoking, innovative and catchy in one or two lines neatly hand written only in Marathi, Hindi or English
- The text should be clear and readable
- Hard copy to be carried along with you on for displaying at our Quality Circle Excellence Centre, Telco Road, MIDC Bhosari, Pune on Friday 20th or Saturday 21st September 2024 depending upon your slot booking

POSTER COMPETITION

Use simple drawing and illustrations (hand sketched only) with short and catchy phrases (of varying font style and size) stating powerful messages on your ideas on Quality, Productivity, Cost, Delivery, Safety etc.

Guidelines for Poster Making:

- Poster should be hand sketched on A3 sheet only
- Captions /Text can be in Marathi, Hindi or English. Make sure that the text is clear and readable.
- Textual description of not more than 20 words.
- Posters must be the original idea and creation of the participant and should clearly state the quality viewpoint.
- If a Participant is submitting multiple entries in the same or under different category, make sure that the entries are unique and participation fee for each single entry will be charged.
- Before submitting please make sure that your Full name, Companies name is mentioned on bottom right hand side of the Poster.
- Hard copy to be carried along with you on for displaying at our Quality Circle Excellence Centre, Telco Road, MIDC Bhosari, Pune on Friday 20th or Saturday 21st September 2024 depending upon your slot booking

RECOGNITION

- Case Study Participating teams will be given trophies
- Medals / Mementos will also be given to Poster & Slogan Individual participants
- Gift will be given to all the participants
- Digital Participation certificates will be issued to all the participants

The awards criteria will be as under:

| | |
|----------------------------------|--------|
| The Team who score 71% and above | GOLD |
| The Team who score 61% to 70% | SILVER |
| The Team who score 51% to 60 % | BRONZE |

TARGET DATES

- Online Knowledge Test : 5th to 12th September 2024
 - Last date for Nomination Slogan & Poster : 31st August 2024
 - Last date of Case study Registration : 31st August 2024
 - Last date of Case study Submission : 31st August 2024
- (Please Note: Case Study submitted after 31st August will not be accepted)

CONTACT

Quality Circle Forum of India - Pune Chapter
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Mr. Rumale Channdrashekhaar (M) 9028468333
E-mail id : qcfipc@gmail.com / rumale.shekhar@gmail.com

REGISTRATION FEE

Eligibility: Only QCFI Member Organization can participate in this event. You can become our member by paying the nominal membership fee. For QCFI Membership details please click the link below: <https://qcfi.in/qcfihq/register.php>

Registration Fee:

- Poster : Rs.2500/= (For 1 Poster)
Slogan : Rs.2500/= (For 1 Slogan)
Case Study (Allied) : Rs.7500/= (Team of 3 member)
Additional Member Rs. 2500/=
Case Study (QC) : Rs.15000/= (Team of 5 member + 1 Facilitator)
Additional Member Rs. 2500/=
GST @ 18% will be applicable on the billing amount

**QCFI Institutional Permanent Members will get
10% Discount on Participation Fee**

DETAILS FOR MAKING PAYMENT

Payment of Registration Fee to be paid in Advance by RTGS / Cheque in Favor of "Quality Circle Forum of India"

| Details for Making Payment by RTGS / NEFT | | | |
|---|----------------------------|--------------|---|
| QCFI Details | | Bank Details | |
| Quality Circle Forum of India | | Name | Canara Bank |
| PAN No. | AAAAQ0008 | Branch | SME Bhosari |
| GST No. | 27AAAAQ0008P1ZJ | Address | MCCIA Bldg., J-462, MIDC Bhosari,Pune 26 |
| Contact | Rumale Channdrashekhaar | Account No | 2431201005349 |
| Mobile No. | 8623950951 | MICR Code | 411 015 023 |
| Mobile No. | 9028468333 | IFSC Code | CNRB0002431 |

REGISTRATION DETAILS

Please click the link below for registration of your participating teams, :
[Http://register.qcfipune.com](http://register.qcfipune.com)

Program Schedule for 20th & 21st Sept.2024

In view of overwhelming response from our member organization this year we have planned 2 days Convention. The participants are allowed to be present only on the day of their schedule presentation day. It will be either 20th or 21st Sept 2024, chosen as per your preference on First cum First serve basis. Breakfast and Lunch coupons will be provided only for that particular one day.

Program schedule for both the day's 20th and 21st Sept 2024

| | | |
|----------|---------|-------------------------|
| 8.00 am | 9.00 am | Tea / Breakfast |
| 8.00 am | 9.00 am | Registration |
| 9.00 am | 9.40 am | Inauguration Program |
| 9.45 am | 4.00 pm | Case Study Presentation |
| 12.30 pm | 2.30 pm | Lunch |
| 3.30 pm | 4.00 pm | Tea Break |
| 4.00 pm | 5.30 pm | Valedictory Session |

The Valedictory session will be held on the same day of Presentation for the Teams who has presented their Case studies, Slogan & Poster.