



QCFI Vadodara Chapter

# QCFI

VADODARA CHAPTER

## 35<sup>th</sup> ANNUAL CONVENTION ON QUALITY CONCEPTS

This Year Date is  
**26<sup>th</sup> & 27<sup>th</sup> September 2024**

Last Date of Submission is  
**12<sup>th</sup> September 2024**

**Hotel Grand Mercure ( Surya Palace ), Opp. Parsi Agiyari,  
Sayajigunj, Vadodara, Gujarat**

# PROGRAM SCHEDULE ON

26th & 27th September 2024 (THURSDAY) & (FRIDAY)

Sr. No.	Event	Schedule
1	Registration / Breakfast	07.30 Hrs to 08.30 Hrs
2	Inaugural Session	08.40 Hrs to 09.20 Hrs
3	Presentation by the Teams In Parallel Sessions	09.30 Hrs to 15.00 Hrs
4	Lunch (will continue as the presentations go on)	12.30 Hrs to 14.30 Hrs
5	Entertainment Program	14.30 Hrs to 16.00 Hrs
6	Valedictory/Prize/Awards Distribution and Vote of Thanks/National Anthem	16.30 Hrs to 18.00 Hrs

**Note:** Special Privileges are offered in participation fees to **Permanent (15 years)**  
**Institutional Members:** Rs. 250/-Discount per participant in CCQC.

<p>Fees are to be paid by DD/                      Cheque/Direct Bank Deposit/                      Transfer Payable at Vadodara                      in favour of "Quality Circle                      Forum of India - Vadodara Chapter"                      So as to reach QCFI, Vadodara                      Chapter office by <b>12th SEP 2024</b></p>	<p><b>FOR ONLINE FUND TRANSFER</b>                      Account Name : Quality Circle Forum Of India,                      Vadodara                      Name of Bank : Bank Of Baroda                      Branch Name : Manjalpur                      Bank Account No. : 01940100030249                      IFSC Code : BARBOMAJALP                      (Fifth Character is Zero)                      MICR Code : 390012033</p>
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## CONTACT PERSONS

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Mr. A. K. Chatteraj : 9426721309

## QCFI VADODARA CHAPTER

# QCFI - VADODARA CHAPTER

## 35th ANNUAL CONVENTION ON QUALITY CONCEPTS

To participate in the VCCQC - 2024, each participating team will consist of minimum six members for QC presentation and minimum three members for Allied Concepts (Five-S, Kaizen, Lean Quality Circle, Six Sigma, WCM Circles, TPM Circles, Poka Yoke, SMED, ISO 900 2008 QMS Implementation, 7 MUDAS & Any other allied Quality concepts).

We need the names of the quality circle and team members.

QCFI expects nothing less than excellence	One Soft Copy of Presentation must be forwarded to us in qcfi2000@yahoo.com / qcfivc2015@gmail.com latest by 12th SEPTEMBER 2024
Presentation Time	15 min.
Question / Answer Time	5 min.
Minimum participants for each presentation	6 for QC and 3 for Allied

### OUR COMMERCIALS

	Participants	Fees	GST@18%	Total Amount
Fees for QC Case Study Presentation	6	25,200.00	4,536.00	29,736.00
Fees for Allied Concept Case Study Presentation	3	12,600.00	2,268.00	14,868.00
Fees for Delegate	1	4,200.00	756.00	4,956.00

### Fees for EARLY BIRDS

	Participants	Fees	GST@18%	Total Amount
Fees for QC Case Study Presentation	6	24,000.00	4,320.00	28,320.00
Fees for Allied Concept Case Study Presentation	3	12,000.00	2,160.00	14,160.00
Fees for Delegate	1	4,000.00	720.00	4,720.00

"EARLY BIRDS " DISCOUNT OFFERED ONLY TO THOSE TEAMS WHO WILL SUBMIT THEIR CASE STUDY PRESENTATION ON OR BEFORE **12th SEPTEMBER 2024**

Note: Teams who send their case study presentation on or before **12th SEPTEMBER 2024**, will also be provided the privilege to choose for their presentation date either 26th or 27th September 2024.

We request our Sponsors to be Generous for this Noble cause. **SPONSORSHIP**

Sponsorship For	Rate
Best Case Study Presentation Trophy QC / Allied	Rs. 50,000.00
Banner at Entrance, Banners at Stage	Rs. 30,000.00
Standee at Entrance	Rs. 15,000.00
Standee at Hall gates	Rs. 10,000.00
Selfie Point Backdrop	Rs. 15,000.00

## 1. GENERAL

- 1.1** Case study Presentations on various Quality Concepts including Quality Circle case studies will be scheduled for parallel sessions. The languages for presentations will be either English or Hindi. (Combination of these two languages may also be used e.g. slides in English and speech in Hindi or viceversa). Case study presentations will be for the following categories / Streams (1) Quality Circle (2) TPM (3) Kaizen (4) WCM (5) Six Sigma (6) Poka Yoke (7) SMED (8) Five-S (9) Lean Quality Circle (LQC) (10) ISO 9001 2015 QMS Implementation (11) 7MUDAS and (12) Any other allied concept
- 1.2** The participation for case study presentation competition is for Institutional Members of QCFI from Gujarat State. The case studies from Institutional Members of QCFI from other states are also invited for participation by Vadodara Chapter Organizing committee. They shall be considered for recognition separately with a special "SADBHAVANA TROPHY". Non Member organizations can enrol for QCFI Membership before participation.
- 1.3** The organizations willing to participate in case study presentation competitions are required to forward one softcopy of presentation and Registration Form by E-mail on our **E-mail Id: qefi2000@yahoo.com / qcfivc2015@gmail.com on or before 12th September 2024 (Thursday)** and confirm. **PLEASE ADHERE TO THE LAST DATE OF RECEIPT OF REGISTRATION FORM ALONG WITH ONE SOFT COPY OF PRESENTATION (PDF FORMAT) TO FACILITATE TIMELY ACTION AT OUR END.**
- 1.4** Evaluation of case studies is done in two stages (Total-100 Marks)
- ▶ Pre evaluation i.e. in advance before case study presentation - 70 Marks for QC & 70 Marks for Allied.
  - ▶ Evaluation at the time of actual case study presentation - 30 Marks.
  - ▶ Record Book = To be evaluated for Abhilekhan Trophy. (Excepted till **12<sup>th</sup> September 2024** Only)
  - ▶ WHILE FORWARDING THE CASE STUDY, PLEASE MENTION CLEARLY WHETHER IT IS QC OR ALLIED AND THE DATES. EVALUATION CRITERIA ARE DIFFERENT FOR QC / ALLIED (Name Specific Allied Concepts) / FIVE-S' The details of criteria for evaluation of case studies for Quality Circles and for other concepts are given on separate pages in this brochure (See page Nos. 6,7 and 8)
- 1.5** Case studies of problem solved/project implemented from January 2020 onward and not presented at VCCQC or NCQC.
- 1.6** The evaluation of case studies shall be done by a panel of independent judges and their decision will be final. WE WILL NOT ENTERTAIN ANY REPRESENTATION IN THIS REGARD.
- 1.7** The maximum time limit prescribed for case study presentation is 15 minutes. Followed by 5 minutes of Question/Queries/Clarifications only by judges.
- 1.8** It is desired that following details are furnished in the introductory slide of the case study.
- |   |   |
|---|---|
| <b>1. Name of the Team</b>              | <b>2. Name of the Organization</b>                  |
| <b>3. Date of starting the project</b>  | <b>4. Date of completion of the project</b>         |
| <b>5. Name of the event: VCCQC-2024</b> | <b>6. QC/Allied (Name Specific Allied Concepts)</b> |
- 1.9** Please ensure that the maximum no. of slides is limited to 60 nos.
- 1.10** The case study should be in Power Point format - Teams may use their Laptop, Pen drive etc. compatible with the available projection system.

Kindly send the PDF file the same for pre-evaluation.

## 2. QUALITY CIRCLES

- 2.1** Employees of the first line & supervisory levels are only eligible to participate in case study presentation competition.
- 2.2** Quality Circle Record Book is to be submitted at QCFI, Vadodara office before 12<sup>th</sup> September 2024 (Thursday) and to be collected back on 26<sup>th</sup> or 27<sup>th</sup> September 2024 (Thursday / Friday) the day of VCCQC-2024, before 04:00 pm.
- 2.3** All Quality circle members should be involved in the presentation of case study. At least four members should speak turn by turn during presentation.
- 2.4** The Quality circle should comprise of minimum five members plus one facilitator or Co-ordinator (As per structure prescribed for NCQCs by QCFI HQ)
- 2.5** Knowledge Test for Quality circle is NOT compulsory for convention. It is mandatory for NCQC and carries 50 marks for evaluation criteria.

The Quality Circles from Gujarat participating for the first time in Vadodara Chapter Convention on Quality Concepts are to indicate the same in their Introductory Slide as well as Registration Form. The best QC Case Study presentation out of First Time Presentation will be awarded "NAVODIT TROPHY"

## 3. ALLIED QUALITY CONCEPTS

Case Study presentation on Quality Concepts Other than "Quality Circle"

- 3.1** All Quality Concepts other than Quality Circle are covered under this category.
- 3.2** The case study is to be presented by the presenting team in their own way.
- 3.3** Employees from management cadre can participate in the Allied concepts.
- 3.4** **KAIZEN:** Team should present KAIZENs (Not more than 3) done by them.
- 3.5** **5"S:** Case Study on 5 "S" Implementation in an organization or in specific department / zone may be presented with step by step approach and gains out of the same. Implementation at Home, Colony, Shops, School etc may also be presented in this.
- 3.6** **LEAN QUALITY CIRCLE:** LQC members have taken up an instant problem and solved it, they need not try to convert it into 12 steps. The same can be presented by existing QC team members if they have done it. Any other person who has helped in implementation and immediate boss as facilitator can also present the same under LQC. Already formed regular LQC team will present in 5 steps. Define, Measure, Analyze, Improve & Control (DMAIC METHOD). Please note that at NCQC, LQC team will also attend Knowledge Test which will be of 50 marks. The knowledge test for LQC will be on the following topics.
 

(1) PDCA	(2) Brain Storming	(3) Flow Diagram	(4) Data Collection
(5) Stratification	(7) Graphs	(6) Cause & Effect Diagram	
- 3.6** Beside the above, presentations on the following concepts are welcome:
 

(1) TPM	(2) WCM	(3) ISO 9001-2015	(4) QMS Implementation	(5) POKA YOKE
(6) Six Sigma	(7) HSE	(8) SMED	(9) 7MUDAS	(10) 5S



# Model Presentation Competition

The objective of the Model presentation competition is to recognize the creativity, skill, enthusiasm & effort to display the improvement / solution for ease of understanding by others.

This competition is open for all teams presenting case studies on any Quality Concept including Quality Circle.

The team desirous of participating in this competition should indicate the same while sending their entry registration form for chapter convention.

The model should be relevant to their case study to be presented at VCCQC.

The model should be designed and made by team members themselves.

A separate location shall be provided for display of all models on **26" & 27" September 2024 (Thursday / Friday)** at appropriate convenient time for team. At least two members should be present to explain the model. A sign board / Banner to be displayed showing the Team Name, Organization Name and theme of the project.

Sr. No.	Evaluation Criteria	Max Marks
01	Relevance with project presented	05
02	Creativity Design & Display	20
03	Use of scrap for Model	05
04	Skill in Explaining	10
05	Moving/Dynamic Model	10
	TOTAL	50

## LIST OF TROPHIES TO BE AWARDED FOR OUTSTANDING PERFORMANCE IN SPECIFIC FIELD

In addition to the awards based on marks obtained for case study presentation in Gold, Silver and Bronze categories, the following trophies are awarded for outstanding performance in specific field mentioned for each of them.

Sr. No.	Name of Trophy	Awarded For
01	NAVODIT Trophy	This trophy is awarded for the Best Case Study presentation from amongst the Quality Circle case study presentation by Teams which are participating for the first time in chapter convention from Gujarat State.
02	R. G. DEOLALIKAR Trophy	This trophy is given in the name of Late Shri R. G. Deolalikar, Retired Director General of Indian Ordinance Factories who helped in revival of Vadodara Chapter in 1988 under his Chairmanship, and its subsequent growth. The trophy is awarded to the organisation which nominates highest number of participants for case study presentations & delegates
03	SARVASHRESTHA Trophy	It is awarded under the name of organisation sponsoring the same, to the Best case study presentation among the Quality Circle Teams from Gujarat State
04	SADBHAVNA Trophy	It is awarded under the name of organisation sponsoring the same, to the Best case study presentation by the Quality Circle Team from outside Gujarat (from other states)
05	SARVOTTAM Trophy	It is awarded under the name of organisation sponsoring the same, to the Best case study presentation by the Allied Concept Team from Gujarat or outside Gujarat.
06	UTTAM PRATIRUP Trophy	It is awarded under the name of organisation sponsoring the same, to the Best Model presentation by any of the case study presentation (QC/Allied Concept) Team
07	ABHILEKHAN Trophy	It is awarded under the name of organisation sponsoring the same, to the Quality Circle Team scoring maximum marks for Record Book evaluation

### AWARDS FOR CASE STUDY PRESENTATION

Sr. No.	Grades/Total Marks Scored by Quality Circle/Quality Concept Team	AWARD Category
1.	From 70% and above	GOLD
2.	From 60% below 69.9%	SILVER
3.	From 50% below 59.9%	BRONZE

**NOTE:** This is the standard practice we follow. However, core committee (GC) reserves the rights to decide the cut off point.

## EVALUATION CRITERIA FOR CASE STUDY PRESENTATION BY QUALITY CIRCLE AT VADODARA CHAPTER CONVENTION

The overview of evaluation criteria for QC Case Study presentation at Chapter convention in two stages is given here under

Stage No.	DESCRIPTION OF STAGE	Max Marks VCCQC
(I)	Pre Evaluation Of Case Study presentation	70
(II)	Evaluation of case study at the Time of Oral presentation	30
	<b>TOTAL MARKS</b>	<b>100</b>
<b>(I) STEP</b>	<b>QC Case Study Pre evaluation criteria (Step No. 3 to 12 Only)</b>	<b>VCCQC</b>
1	Identification of Problems (50 unsolved problems)	-
2	Selection of Problem	-
3	Definition of Problem	08
4	Analysis of Problem	08
5	Identifications of Causes-Cause Effect Analysis	08
6	Finding out the root-causes & Analysis	05
7	Data Analysis	08
8	Development of Solution	08
9	Foreseeing Probable Resistance	05
10	Trial Implementation and Check Performance	08
11	Regular Implementation	08
12	Follow up & Review	04
	<b>TOTAL MARKS</b>	<b>70</b>
<b>(II)</b>	<b>Oral Presentation Marks for QC &amp; Allied Concepts</b>	<b>VCCQC</b>
1	Sequencing, Clarity, Team Participation	05
2	Communication Skills, Confidence Level	05
3	Time Management	05
4	Special Effects/Features/Model	05
5	Correct Answers to Questions from judges	10
	<b>TOTAL MARKS</b>	<b>30</b>



## EVALUATION CRITERIA FOR CASE STUDY PRESENTATION ON ALLIED QUALITY CONCEPTS (OTHER THAN QUALITY CIRCLE) AT VADODARA CHAPTER CONVENTION

Criteria for evaluation of case study presentation such as TPM, KAIZEN, SIX SIGMA, FIVE-S, LEAN QUALITY CIRCLE (LQC), WCM, POKA YOKE, SMED & 7 MUDAS etc are given below covered under two stages:

Stage No.	DESCRIPTION OF STAGE	Max Marks VCCQC
1.	Pre-evaluation of Case Study before Oral Presentation	70
2.	Evaluation at the time of actual presentation	30
	<b>TOTAL MARKS</b>	<b>100</b>

### DETAILS OF CRITERIA FOR PRE-EVALUATION IN ADVANCE

Step No.	ACTIVITY/AREA	Max Marks
1.	Selection of problem and its relevance to the concept	05
2.	Define the problem	10
3.	Measure ( Data Collection / Compilation)	10
4.	Analyze the problem	10
5.	Improve (Solution Implementation)	15
6.	Control (Follow-up, Review & Gains)	20
	<b>TOTAL MARKS</b>	<b>70</b>

### DETAILS OF CRITERIA FOR PRE-EVALUATION IN ADVANCE - For Five-S

Step No.	ACTIVITY/AREA	Max Marks
1.	Selection of the Area / Problem	05
2.	Present Status	10
3.	Step taken to implement 1S, 2S & 3S	15
4.	Standardization Steps taken	10
5.	Tangible gains in terms of money, space, safety, time, etc. and intangible gains	10
6.	Follow up, Habit formation, Sustain ability	10
7.	Any Special Activities taken	10
	<b>TOTAL MARKS</b>	<b>70</b>

Note: Every Team participating in Case Study Presentation Competition is required to submit details as per **Para 1.3** of guidelines so as to reach QCFI Vadodara office before **12<sup>th</sup> September 2024 (Thursday)** along with the duly filled in Registration Form.

For all participating team members outside Gujarat,  
We are offering a **free trip** to the **statue of unity** at Ektanagar, Kevadia  
at a distance of approximately 100kms from vadodara.

The travel time is around **2 hrs**.

we will provide a mini bus on both the days. which will start at about **09:00am**.

Those who are participating on **26th September**, can avail this opportunity  
on **27th September 2024**

Those who are participating in **27th September** can avail this opportunity on **26th  
September 2024**.

The participants will have to book their entry ticket etc.

through the website: <https://www.soutickets.in/#/dashboard>

The participants will be required to make all other arrangement themselves.

The bus will return around 4.00 PM.

Kindly send us the number of participant who are likely to avail  
this opportunity, latest by 16thSeptember 2024 so that we can make  
necessary travel arrangements for them.

