



Dates

20th & 21st September 2024

Theme

“Investing in people building for a Better Future”

Venue

QUALITY CIRCLE EXCELLENCE CENTRE

Plot No: J/P-10, Ganeshnagar, TELCO Road, MIDC Bhosari, Pune 411 026



INVITATION

Quality Circle Forum of India (QCFI) has been spearheading the education, training, propagation and implementation of Quality Concepts in industries, service sector, education, health, rural areas, society etc., for over 40+ years at the National level with the active support of the chapters, sub-chapters, centers situated all over India. We have an ambitious aim of connecting 1 lakh MSME & involving 1 lakh homes for 5-S which will be a turning point for bringing a cultural change in the nation. The initiative of Total Quality Management will help organizations to become truly Global Leader.

The Executive Council members of Quality Circle Forum of India, Pune Chapter extend a cordial invitation and warm Welcome to you all the Institutional Members to participate in the 39th Annual Chapter Convention on Quality Circle & Allied Concepts to be held 20th & 21th September 2024 at our Quality Circle Excellence Centre, TELCO Road, MIDC Bhosari, Pune 26

It will be our pleasure to provide an excellent platform to all the Quality Circle / Allied Circle practitioners to showcase their achievements. It will be a unique opportunity for sharing your experiences & a great learning experience for all the participants.

We look forward to your whole hearted support and participation to make this event successful, meaningful and memorable one.

Objective of this Convention

- This will be a forum for interaction and sharing of knowledge and ideas on Quality Circle and Other allied concepts such as TPM, 5-S, Six Sigma, Kaizen, Poka - Yoke, SMED, JIT, Kanban
- To learn and understand practical aspects of Quality Concept better.
- It will provide an opportunity to bring out creativity in its best form through Posters, Slogans & Case Study Presentation
- It will provide 'Recognition' and 'Encouragement' to all the Participating members.
- This Convention will help the team for participating in the National Convention to be held at Gwalior in December 2024

Who Should Attend?

- Organizations where Quality Circle & allied projects on 5 -S, Kaizen, TPM, SMED, JIT, Six-Sigma etc. are active
- Organization about to launch Quality Circle and other allied concepts.
- Organization and Individuals participating in Quality Circle and desirous to know about other allied concepts.
- Students / Staff from Engineering Colleges & Management Institutes.

What Participants will be benefited with?

- Learning from each other
- Understanding new ideas in Industries
- Understanding latest tools & techniques.
- Self-motivation
- Employee Involvement
- Mementos & Certificates
- Opportunity to participate in National Convention at Gwalior

CASE STUDY PRESENTATION

Case Studies on various Quality Concepts, including Quality Case Studies, recommended from the Chapter Convention and accepted for the National Convention will be scheduled for presentation in parallel sessions .

- The Presentation can be done in any one language Hindi / Marathi or English.
 - Team should have their Power Point Presentations, the entire presentation however needs to be done within 12 Minutes (Plus 3 minutes for Questions and answers)
 - The Case study submitted has to be of the latest problem solved
 - There will be presentations on various concepts in separate halls and there would be separate criteria for evaluation of each concept. Case study Presentation will be in the following categories:
1. Quality Circle (QC)
 2. Lean Quality Circle (LQC)
 3. Kaizen
 4. WCM Circles
 5. Six Sigma Concepts
 6. Poka Yoke Concepts
 7. SMED Concepts
 8. 5-S Concepts
 9. TPM Circle
 10. Any other Allied team concepts

In order to support the green initiative, Quality Circle Forum of India has decided to stop receiving hard copies of case studies for Pre Evaluation. The case study to be uploaded online on [Http://register.qcfipune.com](http://register.qcfipune.com) in PDF format before 7th Sept 2024. The size of the case study should be below 25 MB.

KNOWLEDGE TEST (ONLINE)

Knowledge test is compulsory for all the teams. It will be held from 9th to 14th September 2024 from 3.00 pm to 5.00 pm. It carries 40 marks for Quality Circle Team and 50 marks for Allied Concepts. Separate question papers on QC, 5 S, lean QC & Allied concepts will be given based on the participation in the convention. Total team including facilitator can participate in this test as one team. Duration of the test is 20 minutes. Separate test papers will be given to each team for a knowledge test.

MARKS FOR CASE STUDY PRESENTATION

A. Pre-Evaluation of QC Case Studies – Marks Breakup

Sr.	Steps	Marks
1	Identification of Problems	5
2	Selection of Problem	5
3	Define the Problem	10
4	Analysis of problem	10
5	Find out Causes	10
6	Root Cause Analysis	5
7	Data Analysis on Root Causes	10
8	Development of solution	15
9	Foreseeing probable resistance	5
10	Trial Implementation and check performance	10
11	Regular implementation	10
12	Follow up & Review	5
Pre Evaluation Marks		100
Knowledge Test (Online Test)		40
Quality Circle Record Book		10
Oral Presentation		50
Total Case Study Marks		200

Quality Circle Record Book: Original book to be submitted on the day of convention and will be returned back on the same day before the valedictory session.

B. Allied Concepts – Kaizen / LQC / Six Sigma / SMED – Marks Breakup

Sr.	Steps	Marks
1	Selection of Problem	5
2	Define the problem	15
3	Measurement of data on problem/problem analysis	20
4	Analysis of the problem for root causes	20
5	Implementation of the problem	20
6	Tangible / Intangible Gains	10
7	Control/follow-up	10
Pre Evaluation Marks		100
Knowledge Test (Online Test)		50
Oral Presentation		50
Total Case Study Marks		200

C. Allied Concepts 5S – Marks Breakup

Sr.	Steps	Marks
1	Selection of Area/ Problem	5
2	Present Status	15
3	Steps taken to implement 1S & 2s	20
4	Standardization steps taken	20
5	Tangible Gains ie. money, space, safety, time etc. & Intangible	20
6	Follow up & standardization	10
7	Any special activities taken	10
Pre Evaluation Marks		100
Knowledge Test (Online Test)		50
Oral Presentation		50
Total Case Study Marks		200

SLOGAN COMPETITION

Contribute your ideas by writing appropriate slogans to raise global awareness and promote positive actions for Quality, Productivity, Cost, Delivery and Safety

Guidelines for Slogan Writing:

- Slogan should be neatly handwritten on A3 sheet only
- Slogan should be concise and shall consist of maximum 15 Words
Please Note: Slogan exceeding 15 words will be rejected /disqualified.
- Slogan must be action oriented/thought provoking, innovative and catchy in one or two lines neatly handwritten only in Marathi, Hindi or English
- The text should be clear and readable
- Hard copy to be carried along with you on for displaying at our Quality Circle Excellence Centre, Telco Road, MIDC Bhosari, Pune on Friday 20th or Saturday 21st September 2024 depending upon your slot booking

POSTER COMPETITION

Use simple drawing and illustrations (hand sketched only) with short and catchy phrases (of varying font style and size) stating powerful messages on your ideas on Quality, Productivity, Cost, Delivery, Safety etc.

Guidelines for Poster Making:

- Poster should be hand sketched on A3 sheet only
- Captions /Text can be in Marathi, Hindi or English. Make sure that the text is clear and readable.
- Textual description of not more than 20 words.
- Posters must be the original idea and creation of the participant and should clearly state the quality viewpoint.
- If a Participant is submitting multiple entries in the same or under different categories, make sure that the entries are unique and a participation fee for each single entry will be charged.
- Before submitting please make sure that your Full name, Companies name is mentioned on bottom right hand side of the Poster.
- Hard copy to be carried along with you on for displaying at our Quality Circle Excellence Centre, Telco Road, MIDC Bhosari, Pune on Friday 20th or Saturday 21st September 2024 depending upon your slot booking

RECOGNITION

- Case Study Participating teams will be given trophies
 - Medals / Mementos will also be given to Poster & Slogan Individual participants
 - Gift will be given to all the participants
 - Digital Participation certificates will be issued to all the participants
- The awards criteria will be as under:

The Team who score 71% and above	GOLD
The Team who score 61% to 70%	SILVER
The Team who score 51% to 60 %	BRONZE

TARGET DATES

- Online Knowledge Test : 9th to 14th September 2024
 - Last date for Nomination Slogan & Poster : 7th September 2024
 - Last date of Case study Registration : 7th September 2024
 - Last date of Case study Submission : 7th September 2024
- (Please Note: Case Study submitted after 7th Sept. 2024 will not be accepted)

CONTACT

Quality Circle Forum of India - Pune Chapter

Mr. Prashant Borate (O) 8623950951

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REGISTRATION FEE

Eligibility: Only QCFI Member Organization can participate in this event. You can become our member by paying the nominal membership Fee. For QCFI Membership details please click the link below:

<http://register.qcfipune.com>

Registration Fee:

Poster : Rs.2500/= (For 1 Poster)

Slogan : Rs.2500/= (For 1 Slogan)

Case Study (Allied) : Rs.7500/= (Team of 3 member)

Additional Member Rs. 2500/=

Case Study (QC) : Rs.15000/= (Team of 5 member + 1 Facilitator)

Additional Member Rs. 2500/=

** GST @ 18% will be applicable on the billing amount

**QCFI Institutional Permanent Members will get
10% Discount on Participation Fee**

DETAILS FOR MAKING PAYMENT

Payment of Registration Fee to be paid in Advance by RTGS / Cheque in Favor of "Quality Circle Forum of India"

Details for Making Payment by RTGS / NEFT			
QCFI Details		Bank Details	
Quality Circle Forum of India		Name	Canara Bank
PAN No.	AAAAQ0008	Branch	SME Bhosari
GST No.	27AAAAQ0008P1ZJ	Address	MCCIA Bldg., J-462, MIDC Bhosari,Pune 26
Contact	Rumale Chandrashekhaar	Account No	2431201005349
Mobile No.	8623950951	MICR Code	411 015 023
Mobile No.	9028468333	IFSC Code	CNRB0002431

REGISTRATION DETAILS

Please click the link below for registration of your participating teams:

[Http://register.ccfipune.com](http://register.ccfipune.com)

Program Schedule for 20th & 21st Sept.2024

In view of overwhelming response from our member organization this year we have planned 2 days Convention. The participants are allowed to be present only on the day of their schedule presentation day. It will be either 20th or 21st Sept 2024 chosen as per your preference on First cum First serve basis. Breakfast and Lunch coupons will be provided only for that particular one day.

Program schedule for both the day's 20th and 21st Sept 2024

8.00 am	9.00 am	Tea / Breakfast
8.00 am	9.00 am	Registration
9.00 am	9.40 am	Inauguration Program
9.45 am	4.00 pm	Case Study Presentation
12.30 p m	2.30 pm	Lunch
3.30 p m	4.00 pm	Tea Break
4.00 p m	5.30 pm	Valedictory Session

The Valedictory session will be held on the same day of Presentation for the Teams who has presented their Case studies, Slogan & Poster.