



Brochure for 38th Chapter Convention on Quality Concepts - CCQC 2025 QCFI Kolkata Chapter

**Venue : Taj Bengal, Kolkata
Date : 23rd September 2025**

Theme: "Quality Concepts for ATMA NIRBHAR VIKSIT BHARAT"



We cordially invite all the member organizations of QCFI across India to participate in the Chapter Convention on Quality Concepts – CCQC 2025 organized by QCFI, Kolkata Chapter.

Project soft copy for Pre - Evaluation of Case Study along with soft copy the Register (Record Book for QC Teams) is to be sent through email to QCFI Kolkata Chapter for adjudging Quality Circle Case Studies latest by 15th September 2025. Email reference is qcfikolchapter@gmail.com

Project soft copy for Pre - Evaluation of Case Study is to be sent through email to QCFI Kolkata Chapter for adjudging Allied Concept Case Studies (LQC, LSC, Kaizen, WCM, Six Sigma, Lean Six Sigma, Poka Yoke, SMED, 5S, TPM, Business Excellence Model, SGA, SQC, SPC, CFT etc.) latest by 15th September 2025. For Allied Concept, soft copy of meeting register is not required. Email reference is qcfikolchapter@gmail.com

In CCQC 2025, there will be also competitions of Posters, Poems, Slogans, Essays. Any paid participant can join Poster, Poem, Slogan, Essay competitions. Soft copy of Poster, Poem, Slogan, Essay may please be sent to QCFI Kolkata Chapter through email: qcfikolchapter@gmail.com tentatively within 6th of September 2025. Theme of Poster, Poem, Slogan, is "INVOLVEMENT OF PEOPLE." Theme of Essay is "Quality Concepts for ATMA NIRBHAR VIKSIT BHARAT" which is the theme of NCQC 2025.

We expect large participation from the Member Organizations and the selected Case Studies will have the opportunity to participate in NCQC 2025 tentatively scheduled in December 2025 at the G L Bajaj Institute of Technology and Management (GLBITM) in Greater Noida.

PARTICIPATION:

- a) Rs.24,000/- plus GST to be paid only per QC Team (Up to 5 members participation). If the QC team comprises of 6 members, participation fee will be (Rs.24,000/- + Rs.4,800/-) i.e. Rs.28,800.00 /- plus GST and so on.
- b) Rs.14,400/- plus GST to be paid only per Allied Concept Team (Up to 3 members participation). If the Allied Concept team comprises of 4 members, participation fee will be (Rs.14,400/- + Rs.4,800/-) i.e. Rs.19,200/- plus GST and so on.
- c) For each additional delegate, participation fee will be Rs.4,800/- plus GST.

- d) Reference Point a) and b) – for more members participation in QC and Allied Concept Teams, fees will be increased accordingly.
- e) For Educational Institutions, 20% discount will be offered on Participation Fees as appropriate under a) / b) / c), as mentioned above.
- f) For permanent Institutional Member organizations, a discount of Rs.250/- per participant is applicable.
- g) Registration Charges should be paid against all the individual participating teams.
- h) Team Registration may be started from now on. Full Payment is to be made on or before 15th September 2025.
- i) For Annual Institutional Membership, Subscriptions have to be cleared up to 31.03.2026.
- j) The organizations who require Vendor Registration and the organization who generate Purchase Orders for CCQC participation, should consider suitable payment processing lead time so that payments are received by QCFI Kolkata Chapter on or before 15.09.2025.
- k) Any last-minute change in additional participation should accompany the requisite approval from the payment approving authority of the respective organization.
- l) Oral Case Study presentations will start from 8-30 a.m. in 6 parallel halls. Participating Teams should bring their presentations in a pen-drive.
- m) Sponsored delegates are welcomed against the respective organizational sponsorship:

Sponsor Amount	Sponsored delegates
Rs.10,000.00 to Rs.20,000.00	1
Rs.30,000.00	2
Rs.45,000.00 to Rs.75,000.00	3
Rs.75,001.00 to Rs.1 lakh	4
Above Rs.1 lakh	5

EVALUATION SYSTEM FOR QC PRESENTATION:

- i) Pre Evaluation of Case Study = 60 Marks
- ii) Record Book = 10 Marks
- iii) Oral Presentation on 23.09.2025 = 30 Marks

EVALUATION SYSTEM FOR ALLIED CONCEPT PRESENTATION

- i) Pre Evaluation of Case Study = 70 Marks
- ii) Oral Presentation on 23.09.2025 = 30 Marks

QC CASE STUDY- PRE-EVALUATION CRITERIA (STEP NO. 3 TO 12 ONLY)

TABLE A:

S No	Steps	Marks
1.	Identification of Problem	-
2.	Selection of the Problem	-
3.	Define the Problem	6
4.	Analysis of the Problem	6
5.	Finding out causes	6
6.	Root Cause Analysis	3
7.	Data Analysis	6
8.	Development of solution	6
9.	Foreseeing Probable Resistance	3
10.	Trial Implementation and Check Performance	12
11.	Regular Implementation	6
12.	Follow – up Review	6
	Total Marks	60

QC RECORD BOOK- PRE-EVALUATION CRITERIA:**TABLE B:**

S.No	Activity/Area	Marks
1.	General Information	2
2.	Project Information	1
3.	Attendance	1
4.	Meeting minutes – compare with milestone chart of case study	3
5.	Monitoring of meeting minutes (By Leader, HOD, Facilitator, Coordinator)	2
6.	Special Features	1
	Total Marks	10

PRE-EVALUATION CRITERIA FOR ALLIED CONCEPT CASE STUDY**TABLE C:**

S.No	Activity/Area	Marks
1.	Define the Problem	10
2.	Measure (Data collection/compilation)	15
3.	Analyze the problem	15
4.	Improve (Solution implementation)	20
5.	Control (Gains & Standardization)	10
	Total Marks	70

Note:

In case Allied Team has taken any specific problem on 5S (Departmental 5S) and solved it, they must follow DMAIC Method and Evaluation will be done accordingly as mentioned above (Table C).

In case some unit / zone / zones / sub-zone / sub-zones has / have done implementation of 5S and Management want to send the team for CCQC, case study will be evaluated as per following way (Table D):

PRE-EVALUATION CRITERIA FOR TOTAL IMPLEMENTATION OF 5S**TABLE D:**

		MARKS
1. Initial Efforts		10
	5-S Organization Structure	2
	Initial Photographs	4
	Steps taken in Zone / Sub Zone before going for 1S	4
2. Activities of House Keeping		
	Implementation of 1S	8
	Implementation of 2S	3
	Implementation of 3S	3
3. Implementation of 4S		
	Development of standard practices	3
	Follow-up of Standard Practices	3
4. Audit System		
	Self Audit System	4
	Management of audit system	6
5. Status of 5S Implementation		
	Before / After Photographs	4
	Tangible / Intangible gains	8
	Status of Jagruti Group	4
	Status of 5S Home	4
6. Follow-up and review system		
	Management actions for sustenance and growth of 5S	6
	Special activities	4
TOTAL MARKS		70

NOTE:

For projects with any specific problem on 5S, DMAIC Methodology Criteria (Table C) will be applicable.

PRE - EVALUATION CRITERIA OF SIX SIGMA / LEAN SIX SIGMA CASE STUDIES

TABLE E:

	MARKS
1. DEFINE	10
2. MEASURE	10
3. ANALYSE	20
4. IMPROVE	20
5. CONTROL	10
TOTAL MARKS	70

TABLE F:**ORAL PRESENTATION CRITERIA FOR QUALITY CONCEPT TEAMS**

SL NO.	ACTIVITY / AREA	MARKS
1.	Sequence	5
2.	Communication Skills	5
3.	Time Management (Max. 15 Minutes Presentation)	5
4.	Special Effects	5
5.	Judge's Questions & Answers	10
	TOTAL MARKS	30

* 3 Minutes Questions-Answers by the Judges

* 2 Minutes Change-over.

GRADES:

Gold Award - Quality Concept Teams scoring 70% and above

Silver Award - Quality Concept Teams scoring minimum 60% but below 70%

Bronze Award - Quality Concept Teams scoring minimum 50% but below 60%

Below 50% - No Award

Only Gold Awarded Teams will be recommended for NCQC 2025

Eligibility - Only QCFI Member Organizations can participate

Case Studies should pertain to the period of July 2024 to September 2025. Case studies not pertaining to this period can also be presented provided they have not been presented at any Chapter / National Convention earlier.

PAYMENT MODE:

Team Registration and Full Payment is to be made on or before 15th September 2025.

CCQC 2025 Participation Fees may please be paid by any one of the following three Payment Modes:

- I. By A/c. Payee Cheque (At Par) in favour of “*Quality Circle Forum of India, Kolkata Chapter.*”
- II. By Bank Draft to be drawn in favour of “*Quality Circle Forum of India, Kolkata Chapter*” payable at Kolkata
- III. By NEFT / RTGS. Bank Details are given below:

a) NAME OF BANK : PUNJAB NATIONAL BANK
b) ADDRESS : 135/136, B.R.B.B. Road
Kolkata – 700 001.

C) Bank A/c. No : 0090000100254016

d) Nature of A/c. : Savings A/c.
e) IFSC CODE : PUNB0009000
f) MICR Code : 700024007

GSTIN : 19AAAAQ0008P1ZG

: **Organized by:**

**Quality Circle Forum of India
Kolkata Chapter**

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PLACES OF INTEREST IN AND AROUND KOLKATA



VICTORIA MEMORIAL



KALIGHAT KALI TEMPLE



DAKSHINESWAR TEMPLE



HOWRAH BRIDGE



INDIAN MUSEUM



BELUR MATH



EAST WEST GREEN LINE METRO SERVICE ON HOWRAH MAIDAN - ESPLANADE STRETCH



INDIAN BOTANIC GARDEN, SHIBPUR, HOWRAH